



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
SEPTEMBER 21, 2023**

CALL TO ORDER:

5:03 PM.

INVOCATION:

The meeting opened with an invocation by Chief Bilich, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Commissioner Jimmy Holden, and Commissioner Kevin Perrilloux.

Commissioner absent: Secretary/Treasurer Ron Garrity.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terrell Stuard, Chief of Administration Jason Bilich, Chief of Operations Kevin Adams, Chief of Prevention Ollie Brumfield, Chief of Training Dominick Bourgeois, and District Chief Terry Peyton.

Invited Guests: Mark Waniewski, PMI, and the family of Chief Bourgeois.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. A motion was made by Commissioner Holden to adopt the Agenda as presented. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

EMPLOYEE RECOGNITION PIN PRESENTATION:

Chief of Training Dominick Bourgeois was recognized for twenty years of service with Fire District 12 and given a certificate and a commemorative pin. Congratulations!

MINUTES:

Regular Meeting Minutes from August 17, 2023 were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Commissioner Perrilloux to approve the Minutes as written. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Commissioner Holden to dispense with the reading of the Staff Report. Commissioner Perrilloux seconded the motion. Comments: Four employees remain on extended sick leave. The District's two new pumpers are expected to go into service next week. The Rules and Regulations policies are currently under review for updates/revisions. A new tender/tanker will be ordered with an anticipated delivery date of three years. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Vice-Chairman Thompson to accept the financials. Commissioner Perrilloux seconded the motion. Comments: The District is currently 5% under budget for the year. Approximately \$520,000 will be moved to an interest-bearing CD to pay for the ordered tender/tanker. The motion passed unanimously.

OLD BUSINESS

There was none.

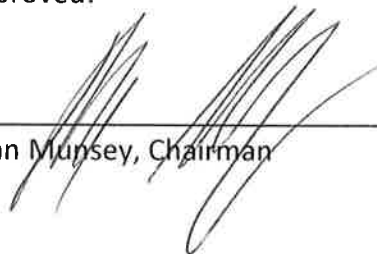
NEW BUSINESS

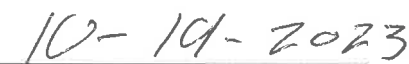
There was none.

ADJOURN:

A motion was made by Commissioner Perrilloux to adjourn the meeting. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously. The meeting adjourned at 5:20 PM.

Approved:



Ryan Munsey, Chairman

Date



Staff Report September 2023

Fire Chief

- Three employees remain on extended sick leave; their return to active duty is unknown at this time.
- The District's newest employees Jack Caminita and Dylan Catchot began participating in FD4's recruit class on September 12, 2023.
- The District's two new pumpers have some minor issues that are preventing them from being put into service.
- The District's Rules and Regulations are under review for updates.
- Chief Stuard is working with PMI to update the District's Seniority Roster tie-breaker for future reference.
- New Commissioner Kevin Perrilloux has completed his paperwork and oath with the St. Tammany Parish government and is now a board voting member.

Operations

- **FD12 August 2023 Total Calls – 315**
 - See Attached Report
- **FD12 August 2023 Fuel Consumption**
 - Diesel – 1,172 Gallons
 - Gasoline – 376 Gallons
- There are currently no major issues with any of the District's equipment.
- The command console and emergency lighting need to be installed on the new District Chief truck before it can be put into service.
- The annual inspection and testing of hydrants is complete.
- The District deployed two firefighters to Vernon Parish to assist with the wildfires.

Fire Prevention/Community Relations

- Abbey Youth Center has two verified false alarms, and PAM Hospital has three. \$250.00 fines are forthcoming with the next false alarms.
- Station 121's Captains have been assigned their Preplans for the year. A-Shift Captain has completed 0 of 124, B-Shift Captain has completed 31 of 122, and C-Shift Captain has completed 37 of 113. They have until December 1, 2023 to complete them.
- Ladder 124's Captains have been assigned Preplans in Station 124's area to take some of the load off its Captains: A-Shift Ladder Captain - 26, B-Shift Ladder Captain - 25, and C-Shift Ladder Captain - 25.
- Chief Brumfield responded to a fire in District 13's area, most likely caused by wet fertilizer that combusted in the hot garage.
- Chief Brumfield is currently setting up the 2024 Preplan and Inspection schedule in the District's new operating system, First Due. There are some issues, but Chief Bilich is getting them resolved.
- Chief Brumfield is scheduling outreach events for October's Fire Safety Month.
- The two 5-foot statues for the 9/11 monument were received and installed.

Training

- The District's EMR licensing renewal is ongoing.
- Operator Justin Carter passed the Instructor 1 class at FD4.

St. Tammany Fire District 12

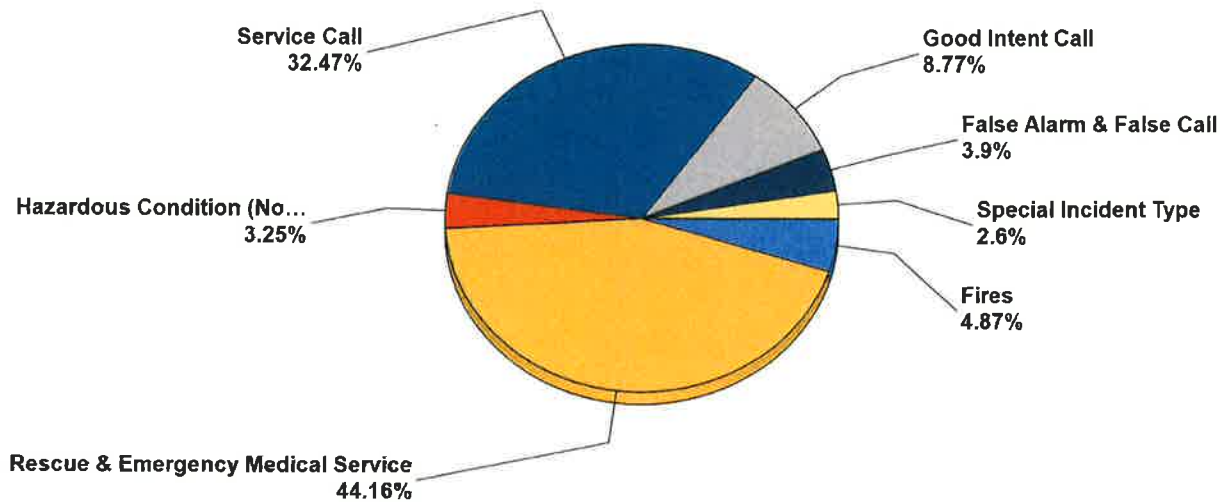
Covington, LA

This report was generated on 9/18/2023 9:55:36 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2023 | End Date: 08/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	15	4.87%
Rescue & Emergency Medical Service	136	44.16%
Hazardous Condition (No Fire)	10	3.25%
Service Call	100	32.47%
Good Intent Call	27	8.77%
False Alarm & False Call	12	3.9%
Special Incident Type	8	2.6%
TOTAL	308	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
132 - Road freight or transport vehicle fire	1	0.32%
141 - Forest, woods or wildland fire	1	0.32%
142 - Brush or brush-and-grass mixture fire	4	1.3%
143 - Grass fire	3	0.97%
151 - Outside rubbish, trash or waste fire	6	1.95%
311 - Medical assist, assist EMS crew	30	9.74%
321 - EMS call, excluding vehicle accident with injury	68	22.08%
322 - Motor vehicle accident with injuries	16	5.19%
324 - Motor vehicle accident with no injuries.	22	7.14%
412 - Gas leak (natural gas or LPG)	4	1.3%
424 - Carbon monoxide incident	1	0.32%
442 - Overheated motor	1	0.32%
443 - Breakdown of light ballast	1	0.32%
444 - Power line down	1	0.32%
445 - Arcing, shorted electrical equipment	2	0.65%
511 - Lock-out	2	0.65%
522 - Water or steam leak	1	0.32%
531 - Smoke or odor removal	1	0.32%
541 - Animal problem	1	0.32%
550 - Public service assistance, other	1	0.32%
551 - Assist police or other governmental agency	4	1.3%
553 - Public service	21	6.82%
554 - Assist invalid	37	12.01%
561 - Unauthorized burning	31	10.06%
571 - Cover assignment, standby, moveup	1	0.32%
611 - Dispatched & cancelled en route	8	2.6%
622 - No incident found on arrival at dispatch address	13	4.22%
651 - Smoke scare, odor of smoke	5	1.62%
671 - HazMat release investigation w/no HazMat	1	0.32%
735 - Alarm system sounded due to malfunction	1	0.32%
743 - Smoke detector activation, no fire - unintentional	2	0.65%
744 - Detector activation, no fire - unintentional	1	0.32%
745 - Alarm system activation, no fire - unintentional	7	2.27%
746 - Carbon monoxide detector activation, no CO	1	0.32%
900 - Special type of incident, other	1	0.32%
911 - Citizen complaint	7	2.27%
TOTAL INCIDENTS:	308	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Page overview

Create a post

Last 28 days

Discovery

 Post reach	6,631
 Post engagement	2,711
 New Page Followers	71

Interactions

 Reactions	539
 Comments	28
 Shares	43
 Photo views	992
 Link clicks	21

Other

 Hide all posts	0
 Unfollows	0



Over the last several weeks, Washington Parish as well as Franklinton Fire Rescue have been fighting large woods fires. Record heat added into the mix has not helped. When we came across a post from the Chief of Franklinton Fire Rescue asking for help with water and sports drinks, we knew we needed to step up. We shared his post and our followers...

Tue, Aug 29

Post reach 1,378
Engagement 284



Our brothers and sisters to the north need our help. The Franklinton Fire & Rescue Department is in need of water and or Gatorade. These departments are mainly volunteer departments and their people are working their jobs during the day and then protecting the community at night. The volunteers are having to spend their own money to buy these...

Sat, Aug 26

Post reach 1,632
Engagement 205



Please DO NOT burn. Do not burn in a barrel. Do not burn in a pit. Do not burn singing a carol. Do not burn that's it. But seriously absolutely NO burning!

Fri, Aug 25

Post reach 526
Engagement 32



School busses will be on the road in the morning. Please pay attention and obey the laws and slow down in those school zones! We hope all the kiddos have a good first day back.

Wed, Aug 3

Post reach 963
Engagement 19



This morning we had some visitors at Station 124. This trio of 3 year olds got to spray the fire hose and check out some of the equipment. We hope to see them again in about 15 years with applications in hand! We hope they had a great rest of their day visiting the 🇺🇸. Thanks for stopping by!

Thu, Aug 3

Post reach 2,584
Engagement 635



We are currently under a burn ban.

Thu, Aug 3

Post reach 747
Engagement 23