



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
AUGUST 17, 2023**

CALL TO ORDER:

5:05 PM.

INVOCATION:

The meeting opened with an invocation by Chief Bilich, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, and Commissioner Jimmy Holden.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terrell Stuard, Chief of Administration Jason Bilich, Chief of Prevention Ollie Brumfield, and Chief of Training Dominick Bourgeois.

Invited Guest: Kevin Perrilloux, incoming Commissioner (pending completion of paperwork and oath of office for the St. Tammany Parish Council) and Mark Waniewski, PMI.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. A motion was made by Vice-Chairman Thompson to adopt the Agenda as presented. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

MINUTES:

Regular Meeting Minutes from July 20, 2023 were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Secretary/Treasurer Garrity to approve the Minutes as written. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Vice-Chairman Thompson to dispense with the reading of the Staff Report. Secretary/Treasurer Garrity seconded the motion. Comments: Dylan Catchot has been hired and will participate in FD4's Recruit Academy starting in September. Kevin Perrilloux was approved as the District's new Commissioner at the St. Tammany Parish Council Meeting; he is awaiting completion of

his paperwork and his oath of office and will be a voting commissioner at the September meeting. The District received the two new pumpers; they are currently being outfitted with equipment before going into service. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Secretary/Treasurer Garrity to accept the financials. Vice-Chairman Thompson seconded the motion. Comments: The District is currently 3% under budget for the year. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

Resolution 2023-005: A motion was made by Commissioner Holden to approve Resolution 2023-005 relating to the Approval of Surplus Equipment for Fire District 12. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

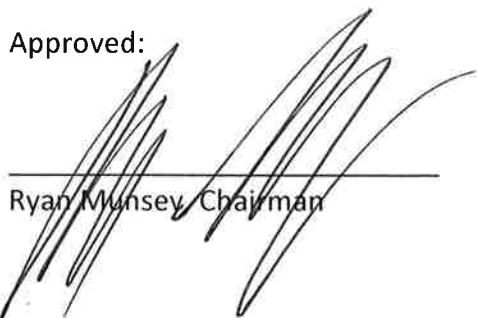
Resolution 2023-006: A motion was made by Vice-Chairman Thompson to approve Resolution 2023-006 relating to the Approval of the Revised Compensation Protocol to Determine Overtime for Fire District 12. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

Resolution 2023-007: A motion was made by Vice-Chairman Thompson to approve Resolution 2023-007 relating to the Approval of the Revised Compensation Protocol to Determine Holiday Pay for Fire District 12. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

ADJOURN:

A motion was made by Commissioner Holden to adjourn the meeting. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously. The meeting adjourned at 5:27 PM.

Approved:



Ryan Munsey, Chairman

9-21-2023

Date



Staff Report August 2023

Fire Chief

- Five employees are on extended sick leave; however, Operator Nick Rebouche has turned in his resignation pending the conclusion of his 365 sick leave or release from his physician.
- Employment has been offered to Dylan Catchot; he will participate in FD4's next recruit class starting in mid-September.
- The District took delivery of the two new pumpers this week and the mechanic is currently installing a few things before they can go into service next month.
- Chief Adams and District Chief Peyton are currently attending the Fire Rescue International Conference in Kansas City.
- New Commissioner Kevin Perrilloux is participating in today's meeting; however, he cannot vote until all paperwork is completed with St. Tammany Parish government.

Operations

- **FD12 July 2023 Total Calls – 247**
 - See Attached Report
- **FD12 July 2023 Fuel Consumption**
 - Diesel – 1,441 Gallons
 - Gasoline – 370 Gallons
- There are currently no major issues with any of the District's equipment.
- The command console and emergency lighting need to be installed on the new District Chief truck before it can be put into service.
- The annual inspection and testing of hydrants is ongoing.
- The training on the new lift system is complete and they are in service. ARI-HETRA picked up the old lifts that were traded in.

Fire Prevention/Community Relations

- Abbey Youth Center has two verified false alarms, and PAM Hospital has three. \$250.00 fines are forthcoming with the next false alarms. District personnel have responded to more fire alarms lately, but they have been valid.
- Chief Brumfield started the 290 inspections in Station 124's area; they should be completed by December 1, 2023.
- Station 122's Captains have completed their Preplans for the year: A-Shift Captain - 51, B-Shift Captain - 52, and C-Shift Captain - 47.
- Station 123's Captains have completed their Preplans for the year: A-Shift Captain - 5, B-Shift Captain - 5, and C-Shift Captain - 6.

- Station 121's Captains have been assigned their Preplans for the year. A-Shift Captain has 152, B-Shift Captain has 145, and C-Shift Captain has 137. They have until December 1, 2023 to complete them.
- Chief Brumfield completed his Continuing Education hours for investigations and public education and will complete his inspection hours by the end of August 2023.
- Two 5-foot statues for the 911 monument have been ordered and should be received soon.

Training

- The Recruits completed the Driver/Operator classes and went on shift on August 7, 2023.
- Chief Bourgeois attended a Certification Advisory Committee meeting for FETA in Monroe, Louisiana.
- Chief Bourgeois is currently finalizing paperwork and equipment cleanup after the completion of the Recruit school.
- Chief Bourgeois will assist FD4 with their upcoming Recruit Academy; two students from the District will participate.
- Chief Bourgeois will be working with the District's EMRs to begin licensing renewal in the upcoming weeks.
- Operator Justin Carter will be attending Instructor 1 class at FD4 as part of his professional development model.

St. Tammany Fire District 12

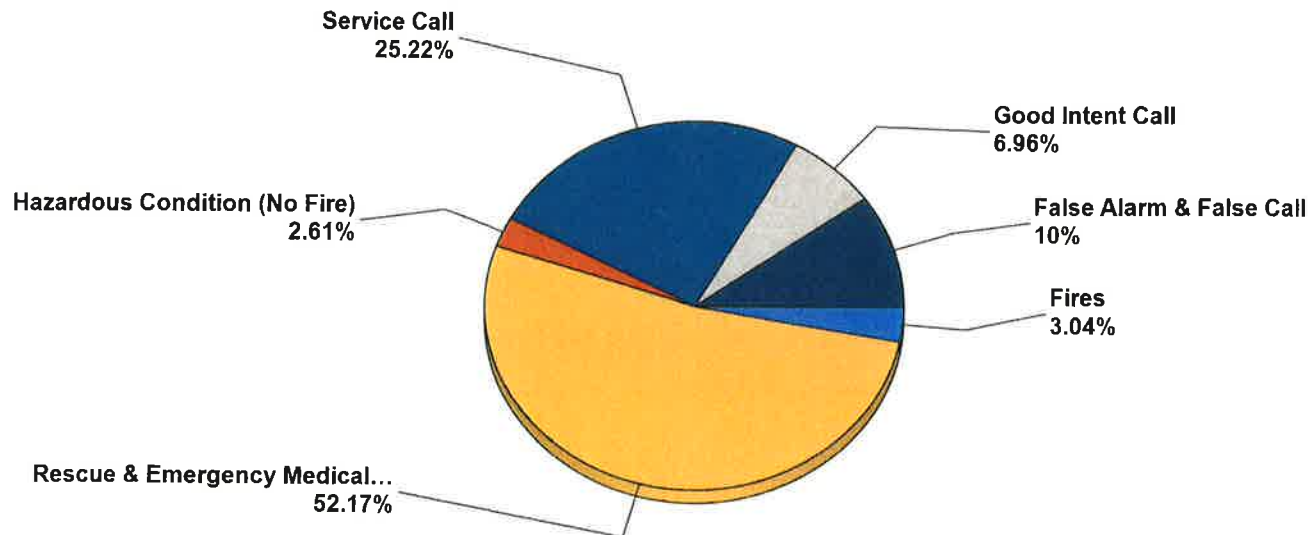
Covington, LA

This report was generated on 8/16/2023 8:02:33 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2023 | End Date: 07/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	3.04%
Rescue & Emergency Medical Service	120	52.17%
Hazardous Condition (No Fire)	6	2.61%
Service Call	58	25.22%
Good Intent Call	16	6.96%
False Alarm & False Call	23	10%
TOTAL	230	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.43%
118 - Trash or rubbish fire, contained	1	0.43%
- Fire in mobile home used as fixed residence	1	0.43%
131 - Passenger vehicle fire	1	0.43%
142 - Brush or brush-and-grass mixture fire	1	0.43%
151 - Outside rubbish, trash or waste fire	2	0.87%
311 - Medical assist, assist EMS crew	27	11.74%
321 - EMS call, excluding vehicle accident with injury	69	30%
322 - Motor vehicle accident with injuries	11	4.78%
324 - Motor vehicle accident with no injuries.	11	4.78%
350 - Extrication, rescue, other	1	0.43%
352 - Extrication of victim(s) from vehicle	1	0.43%
412 - Gas leak (natural gas or LPG)	1	0.43%
440 - Electrical wiring/equipment problem, other	1	0.43%
442 - Overheated motor	1	0.43%
444 - Power line down	1	0.43%
445 - Arcing, shorted electrical equipment	2	0.87%
522 - Water or steam leak	1	0.43%
542 - Animal rescue	1	0.43%
550 - Public service assistance, other	1	0.43%
551 - Assist police or other governmental agency	1	0.43%
553 - Public service	12	5.22%
554 - Assist invalid	38	16.52%
561 - Unauthorized burning	4	1.74%
611 - Dispatched & cancelled en route	6	2.61%
622 - No incident found on arrival at dispatch address	4	1.74%
651 - Smoke scare, odor of smoke	4	1.74%
671 - HazMat release investigation w/no HazMat	2	0.87%
- Local alarm system, malicious false alarm	1	0.43%
733 - Smoke detector activation due to malfunction	1	0.43%
735 - Alarm system sounded due to malfunction	3	1.3%
741 - Sprinkler activation, no fire - unintentional	1	0.43%
743 - Smoke detector activation, no fire - unintentional	4	1.74%
744 - Detector activation, no fire - unintentional	1	0.43%
745 - Alarm system activation, no fire - unintentional	12	5.22%
TOTAL INCIDENTS:	230	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Page overview

Create a post

Last 28 days

Discovery

 Post reach	20,631
 Post engagement	3,358
 New Page Followers	34

Interactions

 Reactions	615
 Comments	30
 Shares	36
 Photo views	1,610
 Link clicks	1

Other

 Hide all posts	4
 Unfollows	0



Come see us tomorrow for lunch and support a great cause!

Sun, Jul 30

Post reach 983 Engagement 20



usThis morning Mr. Joe Caygle stopped by Station 122 on Hwy 25 with a wooden flag he made for the station. Upgrade Captain Thurman and Operator Valley were more than happy to accept this amazing gift for the station. Thank you Mr. Caygle it will be displayed with pride!! us

Sat, Jul 22

Post reach 8,403 Engagement 1,107



This morning Engine 121 was out at Northlake Christian School for the ELC's water day. I think we may have some future firefighters from both the kids and teachers!!

Fri, Jul 21

Post reach 4,357 Engagement 1,108



4 members from FD12 are in Wisconsin right now doing the final inspection of our 2 new pumpers. These trucks will be going to our stations on Wymer Rd off Lee Rd and on Harrison Avenue.

Thu, Jul 20

Post reach 10,912 Engagement 494



This is a great event in its 2nd year. Last year there was tremendous turnout so this year will hopefully be even better! This event benefits the Tunnel to Towers Foundation which has helped families of First Responders across the nation including 2 in our parish. To register for the 5k go here...

Thu, Jul 6

Post reach 1,668 Engagement 120