



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
AUGUST 18, 2022**

CALL TO ORDER:

5:14 PM.

INVOCATION:

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioner in attendance: Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, Commissioner Nino Covington, and Commissioner Jimmy Holden.

Commissioner absent: Chairman Ryan Munsey.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Training Dominick Bourgeois, and District Chief Terry Peyton.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. There were none. A motion was made by Commissioner Holden to adopt the Agenda as written. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

MINUTES:

Regular Meeting Minutes from July 21, 2022 were presented. Vice-Chairman Thompson asked if any revisions needed to be made. There were none. A motion was made by Secretary/Treasurer Garrity to approve the Minutes as written. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously.

Special Meeting Minutes from July 27, 2022 were presented. Vice-Chairman Thompson asked if any revisions were needed. There were none. A motion was made by Commissioner Holden to approve the Minutes as written. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Secretary/Treasurer Garrity to dispense with the reading of the Staff Report. Commissioner Covington seconded the motion. Comments: One employee remains on extended sick leave; he has tendered his resignation to be effective once his 365 Leave expires in December as his medical condition precludes his return. A new law went into effect on August 1, 2022 regarding employer-provided insurance for retired individuals. A resolution will be presented for approval at the September BOC meeting. The District's part-time accounting employee was released, as she has been MIA and unresponsive to attempted communication for approximately one month. Her replacement will begin on Friday, August 19, 2022. The motion passed unanimously.

FINANCIALS

The District's balance sheet was the only item available for presentation due to unforeseen circumstances. A motion was made by Secretary/Treasurer Garrity to accept the balance sheet. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURN:

A motion was made by Secretary/Treasurer Garrity to adjourn the meeting. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:25 PM.

Approved:



Lionel Thompson, Vice-Chairman

9-15-22

Date



Staff Report August 2022

Fire Chief

- One employee remains on extended sick leave; he has tendered his resignation effective December 13, 2022, when his 365 Leave expires.
- A new law went into effect on August 1, 2022 regarding employer-provided insurance for retired individuals. A resolution will be presented for approval at the September BOC meeting.
- The District's part-time accounting employee was released, as she has been MIA and unresponsive to attempted communication for approximately one month. Her replacement will begin on Friday, August 19, 2022.
- Commissioners: Please complete all required training and documents for submission to the State, if applicable.

Operations

- **FD12 July 2022 Total Calls – 245**
 - See Attached Report
- **FD12 July 2022 Fuel Consumption**
 - Diesel – 1,340 Gallons
 - Gasoline – 410 Gallons
- There are currently no major issues with any of the District's equipment.
- E122 was restriped and the top half of the cab was wrapped to match the District's new engine.

Fire Prevention/Community Relations

- The Green at Northpark has four verified false alarms; they will be fined with the next false alarm. Regan Crossing and Planet Fitness both have two verified false alarms, and Office Depot has one verified false alarm.
- Chief Brumfield resumed inspections in Station 124's area and has completed 60 of 300 inspections. He is expected to complete them by December 1, 2022.
- Station 122 and Station 123 Captains completed their Preplans.
- Station 121's Captains will receive their Preplans next week.

Training

- Company training was completed as assigned.
- The EMT class is ongoing with five FD12 students enrolled. It is expected to complete at the end of October 2022. Students will begin their ride-along training with Baton Rouge EMS soon.
- Operators Hunter Windom and Matt Taylor recently attended an Instructor I class at the Fire Emergency Training Academy (FETA) from August 1-10, 2022.

St. Tammany Fire District 12

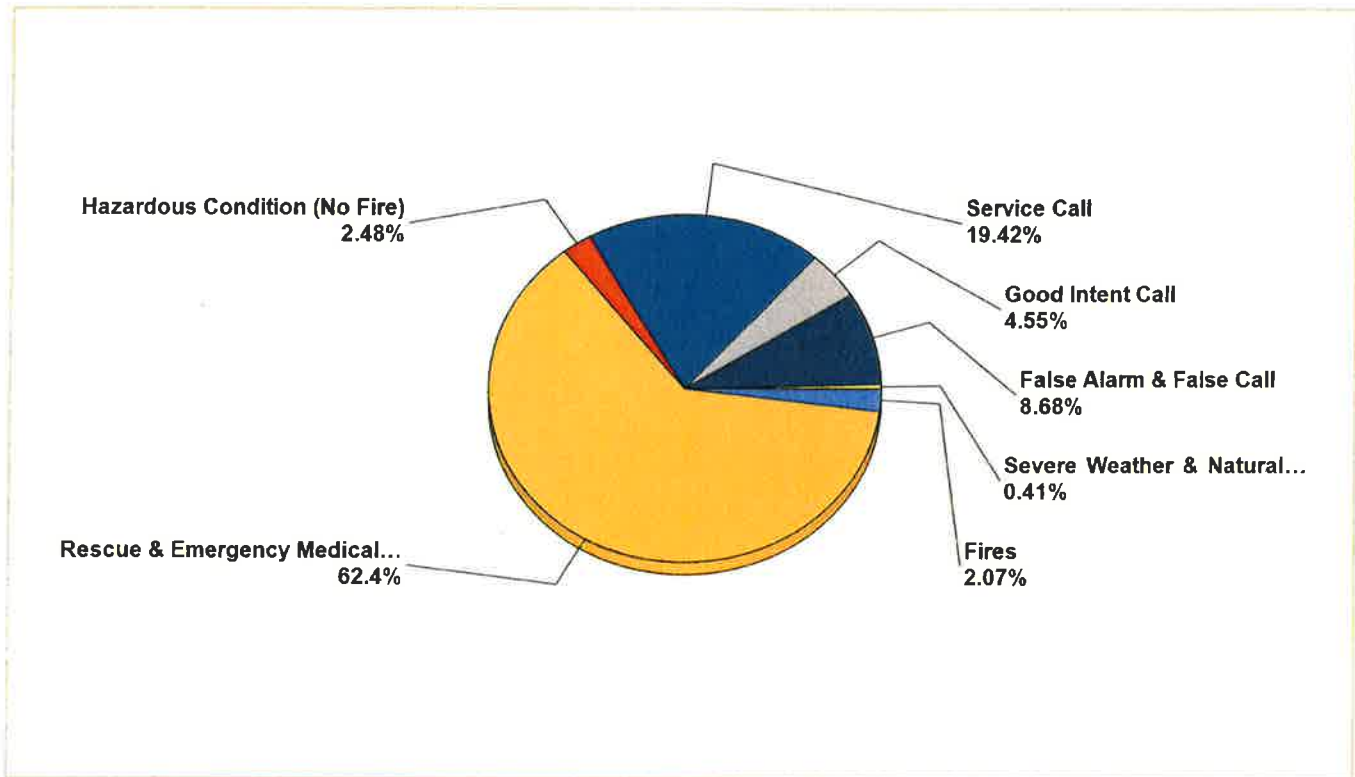
Covington, LA

This report was generated on 8/12/2022 2:15:22 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2022 | End Date: 07/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	2.07%
Rescue & Emergency Medical Service	151	62.4%
Hazardous Condition (No Fire)	6	2.48%
Service Call	47	19.42%
Good Intent Call	11	4.55%
False Alarm & False Call	21	8.68%
Severe Weather & Natural Disaster	1	0.41%
TOTAL	242	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.41%
131 - Passenger vehicle fire	1	0.41%
132 - Road freight or transport vehicle fire	1	0.41%
151 - Outside rubbish, trash or waste fire	1	0.41%
154 - Dumpster or other outside trash receptacle fire	1	0.41%
311 - Medical assist, assist EMS crew	40	16.53%
321 - EMS call, excluding vehicle accident with injury	83	34.3%
322 - Motor vehicle accident with injuries	15	6.2%
324 - Motor vehicle accident with no injuries.	13	5.37%
412 - Gas leak (natural gas or LPG)	2	0.83%
422 - Chemical spill or leak	1	0.41%
440 - Electrical wiring/equipment problem, other	1	0.41%
442 - Overheated motor	1	0.41%
444 - Power line down	1	0.41%
511 - Lock-out	2	0.83%
520 - Water problem, other	1	0.41%
531 - Smoke or odor removal	1	0.41%
551 - Assist police or other governmental agency	3	1.24%
553 - Public service	20	8.26%
554 - Assist invalid	14	5.79%
561 - Unauthorized burning	6	2.48%
611 - Dispatched & cancelled en route	6	2.48%
622 - No incident found on arrival at dispatch address	5	2.07%
711 - Municipal alarm system, malicious false alarm	2	0.83%
735 - Alarm system sounded due to malfunction	4	1.65%
745 - Alarm system activation, no fire - unintentional	15	6.2%
814 - Lightning strike (no fire)	1	0.41%
TOTAL INCIDENTS:	242	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



July 2022 Facebook Stats

Page overview


Discovery

 Post reach	10,118
 Post engagement	2,096
 New Page Followers	32

Interactions

 Reactions	316
 Comments	49
 Shares	45
 Photo views	896
 Link clicks	7

Other

 Hide all posts	0
 Unfollows	0

July 2022 Facebook Stats

Caption	Post time	Reach	Likes and reactions	Link clicks	Comments	Shares
Well we didn't win this year but that's ok. There was a great turnout today for the West St. Tammany Red Bean Coof-off. We would like to congratulate our neighboring departments City of Covington Fire Department and St. Tammany Parish Fire Protection District #2 for their first and third place win respectively! Thanks to everyone who came out and supported the United Way of Southeast Louisiana!!!	7/25/2022 16:09	1242	22		0	0
If you have lunch plans tomorrow you may want to cancel them. If you don't have lunch plans well you're in luck because we will be at United Way of Southeast Louisiana West St. Tammany Red Beans Cook-off. The cook-off is at the Greater Covington Center from 11-2 tomorrow. \$10 gets you all you can eat beans. FD12 won last year and we are hopeful we can repeat our FIRST PLACE WIN!	7/24/2022 17:52	5674	64		10	18
If you don't have lunch plans Monday come out to the Greater Covington Center and have some beans. It's \$10 and all you can eat! Your fire district will be there serving our AWARD WINNING beans (last year if you recall we won FIRST PLACE overall as well as the PEOPLE CHOICE award)! Other people will have beans as well =Ø P but we know you're coming to taste the best! The real winner is the United Way of Southeast Louisiana and all that they support.	7/22/2022 12:07	559	13	5	0	0
Chief of Operations Kevin Adams was recognized for 25 years of dedicated service to FD12. Thank you Chief Adams for commitment to the citizens and members of the district.	7/22/2022 6:04	1008	45		10	3
Suicide is a real problem that is 100% avoidable. Starting tomorrow, July 16th a national hotline has been established. If you need help or are in crisis please reach out to someone. You can certainly dial 911 or the new National Suicide & Crisis LIFELINE number is 988! Remember you are not alone! https://988lifeline.org/	7/15/2022 13:04	1811	23	2	0	18
Tonight at the Robert Burns American Legion Post Captain Matt Wilson was honored as the firefighter of the year for this post and also for the region. Captain Wilson was joined by his family, Cub Scout Pack 212, Lacombe (which he and his wife lead), and FD12 chief officers. We are extremely proud of Captain Wilson's dedication to the citizen and department, congratulations Matt on this well deserved recognition!	7/14/2022 18:11	4150	195		44	14
Today E122 & E124 visited Camp Tchefuncte. Chief Brumfield gave the campers a fire safety talk while they got to see what a firefighter looks like in their gear so they knew not to be scared if they ever see us like this. We think their favorite part was getting the spray the hose!	7/7/2022 13:17	2738	64		4	7
All of us at FD12 would like to wish everyone a safe and Happy Independence Day!	7/4/2022 10:34	1404	56		5	1

Original photo by Capt. Travis Katen
Edit by Capt. Matt Wilson