



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
AUGUST 19, 2021**

CALL TO ORDER:

5:06 PM.

INVOCATION:

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, and Commissioner Nino Covington.

Commissioners absent: Secretary/Treasurer Ron Garrity and Commissioner Jimmy Holden.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Prevention Ollie Brumfield, District Chief Clayton Stein, and members of "A" Shift.

Invited Guests: Family of District Chief Clayton Stein

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. There were none. A motion was made by Commissioner Covington to adopt the Agenda as written. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

EMPLOYEE RECOGNITION PIN PRESENTATION:

District Chief Clayton Stein was recognized for fifteen years of service with Fire District 12 and given a certificate and a commemorative pin. District Chief Donald "Brad" Boogaerts was not in attendance but was also recognized for fifteen years of service with Fire District 12. Congratulations! Chairman Munsey also thanked their families for their dedication.

Chief Bilich took a minute to congratulate the District for winning the United Way's Annual Red Beans & Rice competition. The District also won the firefighters' competition and the People's Choice Award. Commissioner Lenny Thompson provided the winning recipe – thank you!

Secretary/Treasurer Ron Garrity arrived at the meeting.

MINUTES:

Regular Meeting Minutes from July 14, 2021, were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Vice-Chairman Thompson to approve the Minutes as written. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Secretary/Treasurer Garrity to dispense with the reading of the Staff Report. Commissioner Covington seconded the motion. Comments: There was a large structure fire at Village in the Oaks retirement community. All residents were evacuated safely and there were no injuries. Please refer to the photos in your packet. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Vice-Chairman Thompson to accept the financials. Secretary/Treasurer Garrity seconded the motion. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

Resolution 2021-007: A motion was made by Secretary/Treasurer Garrity to approve Resolution 2021-007 relating to the Approval of the 2020 General Fund Surplus for Fire District 12. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

Resolution 2021-008: A motion was made by Secretary/Treasurer Garrity to approve Resolution 2021-008 relating to the Approval of the Accumulated General Fund Surplus for Fire District 12. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

Resolution 2021-009: A motion was made by Secretary/Treasurer Garrity to approve Resolution 2021-009 relating to the Approval of the 2020 UniFire General Fund Surplus for Fire District 12. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

ADJOURN:

A motion was made by Secretary/Treasurer Garrity to adjourn the meeting. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:45 PM.

Approved:



Ryan Munsey, Chairman

Sept, 16, 2021

Date



Staff Report August 2021

Fire Chief

- District personnel has adjusted to follow the state and parish guidelines in place for the COVID-19 pandemic. No employees are currently on coronavirus leave.
- Three employees are currently on sick leave.
- The District's Rules and Regulations are near completion for the Board of Commissioners to review.
- The Civil Service Board met this week for an appeal hearing and voted in favor of the Fire District.
- 2021 is the District's PIAL rating year. All personnel with specific jobs are getting in compliance with the current standards.

Operations

- **FD12 July 2021 Total Calls – 232**
 - See Attached Report
- **FD12 July 2021 Fuel Consumption**
 - Diesel – 1,423 Gallons
 - Gasoline – 397 Gallons
- Ladder 121 is currently having its transmission rebuilt at the transmission shop.
- Engine 125's exhaust clogged up again and was brought to a shop to be cleaned.
- Chief Stuard and Chief Adams attended a Chief's Conference in Charlotte, North Carolina.

Fire Prevention/Community Relations

- Honda of Covington and The Green at Northpark has four verified false alarms; the \$250 fine has been received. Hilton Garden Inn, Home Depot, and Palmetto Greens Apartments have two each. There is an issue with Reagan Crossing Apartments' alarm going off every time it rains; Chief Brumfield with working with management to resolve the problem.
- Chief Brumfield completed all Public Education for the District's target hazards in July.
- Preplans for Stations 122 and 123 are complete.
- Preplans assigned to Station 121 began on August 1, 2021; the respective District Chiefs will receive monthly emails on their progress. Station 121 A-Shift has 121, Station 121 B-Shift has 119, and Station 121 C-Shift has 124.
- Chief Brumfield began the 2021 inspections in Station 124's area; there are approximately 300 inspections.
- Chief Brumfield is working on completing the Fallen Firefighter Memorial outside of Headquarters; approximately \$1,500 is needed to complete the project. All monies/supplies used must be donated, as State Law prevents the District from paying for the project with *ad Valorem* funds. (Please refer to your packet for more details.)

- There was a large structure fire at Village in the Oaks on August 15, 2021. Melinda Prats, the caregiver on shift, got all six residents out of the building and cared for them while the fire was still going on. Off-duty personnel assisted with the fire: Fire Chief Stuard, Chief of Operations Adams, Chief of Training Bourgeois, Captain Katlin Gassen, Captain Wilson, Operator Katen, and Operator Palmer. Fire District 6 and City of Covington Fire Department also sent manpower and water. Chief Brumfield believes the fire started with a lightning strike. (Please refer to your packet for photographs.)

Training

- The new operators are on shift and completed their required non-emergency driver training with their company officers on the various apparatus.
- All suppression personnel are completing their required Incident Command training.
- All members completed one hour of hazardous materials training focusing on responses to explosive gas emergencies.
- Chief Bourgeois assisted in the administration of practicals for Fire District 4's recruit academy.

St. Tammany Fire District 12

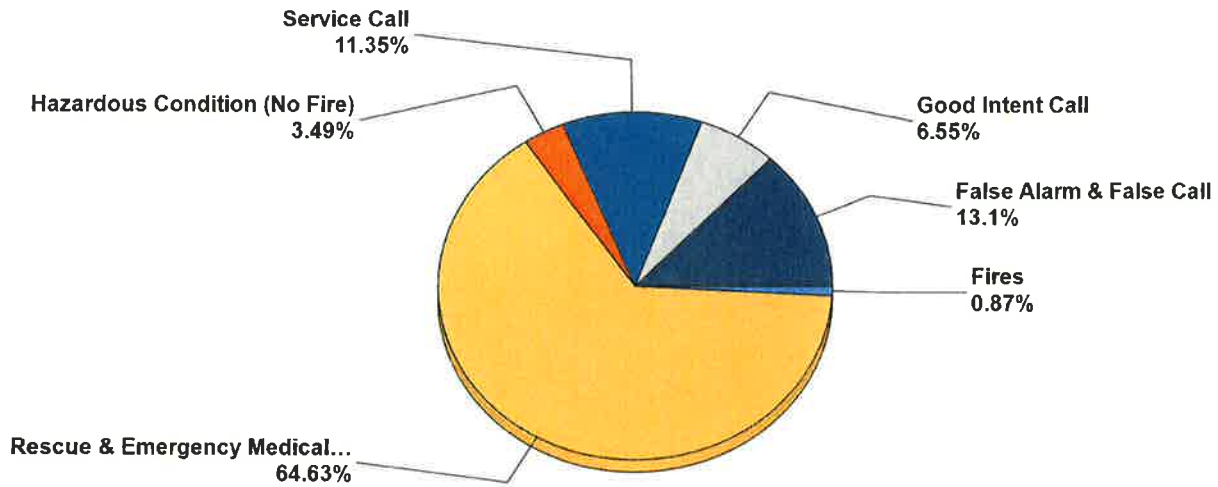
Covington, LA

This report was generated on 8/16/2021 11:13:09 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2021 | End Date: 07/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	0.87%
Rescue & Emergency Medical Service	148	64.63%
Hazardous Condition (No Fire)	8	3.49%
Service Call	26	11.35%
Good Intent Call	15	6.55%
False Alarm & False Call	30	13.1%
TOTAL	229	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.44%
132 - Road freight or transport vehicle fire	1	0.44%
311 - Medical assist, assist EMS crew	41	17.9%
321 - EMS call, excluding vehicle accident with injury	88	38.43%
322 - Motor vehicle accident with injuries	5	2.18%
324 - Motor vehicle accident with no injuries.	12	5.24%
352 - Extrication of victim(s) from vehicle	1	0.44%
381 - Rescue or EMS standby	1	0.44%
411 - Gasoline or other flammable liquid spill	1	0.44%
412 - Gas leak (natural gas or LPG)	2	0.87%
440 - Electrical wiring/equipment problem, other	1	0.44%
442 - Overheated motor	1	0.44%
444 - Power line down	3	1.31%
511 - Lock-out	1	0.44%
522 - Water or steam leak	2	0.87%
552 - Police matter	1	0.44%
553 - Public service	11	4.8%
554 - Assist invalid	11	4.8%
611 - Dispatched & cancelled en route	6	2.62%
622 - No incident found on arrival at dispatch address	3	1.31%
651 - Smoke scare, odor of smoke	3	1.31%
661 - EMS call, party transported by non-fire agency	2	0.87%
671 - HazMat release investigation w/no HazMat	1	0.44%
700 - False alarm or false call, other	1	0.44%
711 - Municipal alarm system, malicious false alarm	5	2.18%
735 - Alarm system sounded due to malfunction	8	3.49%
736 - CO detector activation due to malfunction	1	0.44%
743 - Smoke detector activation, no fire - unintentional	2	0.87%
744 - Detector activation, no fire - unintentional	2	0.87%
745 - Alarm system activation, no fire - unintentional	10	4.37%
746 - Carbon monoxide detector activation, no CO	1	0.44%
TOTAL INCIDENTS:	229	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Results from: Jul 19, 2021 - Aug 15, 2021

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

Organic Paid

Actions on Page

July 19 - August 15



We have insufficient data to show for the selected time period.

Page Views

July 19 - August 15

940

Total Page Views ▼60%



Page Likes

July 19 - August 15

132

Page Likes ▼72%



Post Reach

July 19 - August 15

46,434

People Reached ▼65%



Story Reach

July 19 - August 15

Get Story Insights

See stats on how your Page's recent stories have performed.

[Learn More](#)

Recommendations

July 19 - August 15



We have insufficient data to show for the selected time period.

Post Engagement

July 19 - August 15

17,379

Post Engagement ▼63%



Videos

July 19 - August 15

23

3-Second Video Views ▼48%



Page Followers

July 19 - August 15

140

Page Followers ▼71%



07/31/2021
1:49 PM



Earlier today crews worked a vehicle that crashed into a building. This



24.7K



5.3K
706



Boost Post

07/26/2021
4:29 PM



Thank you to everyone who came out and supported the United Way of



3.5K



220
194



Boost Post

07/25/2021
5:53 PM



Do you have lunch plans tomorrow? If you don't you do now and if you do



2.4K



42
51



Boost Post

07/22/2021
7:28 PM



Please join us in congratulating Captain Dennis Boushie Jr. who was



6.1K



925
729



Boost Post

07/16/2021
3:12 PM



This morning E125's crew and Fire Prevention Chief Brumfield spoke to



2.1K



183
68



Boost Post

07/08/2021
3:43 PM



Units just returned from a vehicle fire at the Rainbow Dealership on N Hwy



14K



2.2K
348



Boost Post

07/04/2021
3:07 AM



us Wishing you and your family a Happy and SAFE 4th. us If you plan



714



6
13



Boost Post

07/01/2021
11:59 AM



This morning, along with St. Tammany Parish Fire Protection



20.8K



7.9K
779



Boost Post