



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
JUNE 17, 2021**

CALL TO ORDER:

5:04 PM.

INVOCATION:

The hearing opened with an invocation by Chief Bilich, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, and Commissioner Jimmy Holden.

Commissioner absent: Commissioner Nino Covington.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Prevention Ollie Brumfield, Chief of Training Dominick Bourgeois, and District Chief Clayton Stein.

Invited Guest in attendance: Attorney Troy Ingram.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. There were none. A motion was made by Secretary/Treasurer Garrity to adopt the Agenda as written. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

MINUTES:

Regular Meeting Minutes from May 20, 2021, were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Commissioner Holden to approve the Minutes as written. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Vice-Chairman Thompson to dispense with the reading of the Staff Report. Secretary/Treasurer Garrity seconded the motion. Comments: Chief Stuard gave a Firefighters' Retirement System update from the Fire Chief's conference he attended in Lake Charles. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Secretary/Treasurer Garrity to accept the financials. Vice-Chairman Thompson seconded the motion. Comments: Chase Bank is not interested in restructuring the District’s Letters of Indebtedness. Secretary/Treasurer Garrity will draft a letter to Chase Bank questioning their motives to set up the fund in the first place. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

Combining Meetings

A motion was made by Vice-Chairman Thompson to combine the Special Meeting at Koop Drive on July 14, 2021 with the Regular Meeting on July 15, 2021 so the Commissioners do not have to meet twice. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

Attorney’s Report

Mr. Ingram reminded the Commissioners that everyone is expected to attend the special Public Hearing/Public Meeting at Koop Drive on July 14, 2021, as a Super-Majority vote is required for any decisions made regarding the District’s millages. There will be two Resolutions to be considered.

Executive Session

A motion was made by Vice-Chairman Thompson to move into Executive Session to discuss pending litigation in the following matters:

- Ray M. Newton vs. St. Tammany Fire Protection District No. 12 et al., 22nd JDC, Docket No. 18-14887, Div. I
- Robert A. Barnett vs. St. Tammany Fire Protection District No. 12 et al., 22nd JDC, Docket No. 2018-15839, Div. B

The motion was seconded by Commissioner Holden. There was no public comment. The motion passed unanimously. Everyone was excused from the meeting except the Commissioners, Fire Chief Stuard, Chief of Administration Bilich, and Mr. Ingram. The Board entered into Executive Session at 5:33 PM.

Everyone was called back to the open meeting at 6:03 PM. No action was taken during the Executive Session, and no votes were made.

ADJOURN:

A motion was made by Secretary/Treasurer Garrity to adjourn the meeting. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 6:04 PM.

Approved:



Ryan Munsey, Chairman

7-14-2021

Date



Staff Report June 2021

Fire Chief

- District personnel has adjusted to follow the state and parish guidelines in place for the COVID-19 pandemic. No employees are currently on coronavirus leave.
- Three employees are currently on sick leave.
- The District's annual audit is complete; the final report should be available at the July meeting.
- The surplussed Ford F250 was sold to Fire District 6.
- Senior Staff is looking into donating surplus air packs to Washington Parish. Ambulance stretchers were donated to Fire District 11.
- Chief Stuard attended a Firefighters Retirement System session/update at the Louisiana Fire Chief's Convention in Lake Charles.

Operations

- **FD12 May 2021 Total Calls – 228**
 - See Attached Report
- **FD12 May 2021 Fuel Consumption**
 - Diesel – 1,264 Gallons
 - Gasoline – 408 Gallons
- There were no major issues with any of the District's equipment or stations.
- The Recruit School graduates went on shift on June 16, 2021.

Fire Prevention/Community Relations

- Honda of Covington has four verified false alarms; the \$250 fine has been received. The fee for the fourth alarm was waived as they provided proof they are getting an updated alarm system. The Abbey, Hilton Garden Inn, Home Depot, and Palmetto Greens Apartments have two each.
- All Preplans assigned to Station 124's Captains were completed by June 1, 2021. Preplans for Stations 122 and 123 have been assigned; the shifts have until August 1, 2021 to complete them and the respective District Chiefs receive monthly emails on their progress. Station 122 A-Shift Captain has 44, Station 122 B-Shift Captain has 45, and Station 122 C-Shift Captain has 44. Station 123 A-Shift Captain has 5, Station 123 B-Shift Captain has 5, and Station 123 C-Shift Captain has 5.
- Chief Brumfield completed the 2021 inspections in Station 121's area.
- Chief Brumfield started the 2021 inspections in Station 125's area on June 1, 2021. 101 inspections should be complete by July 1, 2021; 40 remain on the schedule.
- Prevention was called to help investigate a structure fire in Fire District 5's area on June 2, 2021. There appeared to be someone living in an abandoned mobile home; it is believed that illegally connected electricity caused the fire.
- Prevention was called to help investigate a possible arson fire in District 8's area on June 5, 2021. Chief Brumfield is currently working on the case with the State Fire Marshal's office.

Training

- Driver/Operator training is complete; everyone passed.
- Chief Adams, Chief Brumfield, and the three District Chiefs attended a PIAL class at the Louisiana Fire Chief's Convention in Lake Charles.
- The Captain upgrades on each shift attended a National Fire Academy class entitled "Preparation for Initial Company Operations" hosted by Covington Fire Department.

St. Tammany Fire District 12

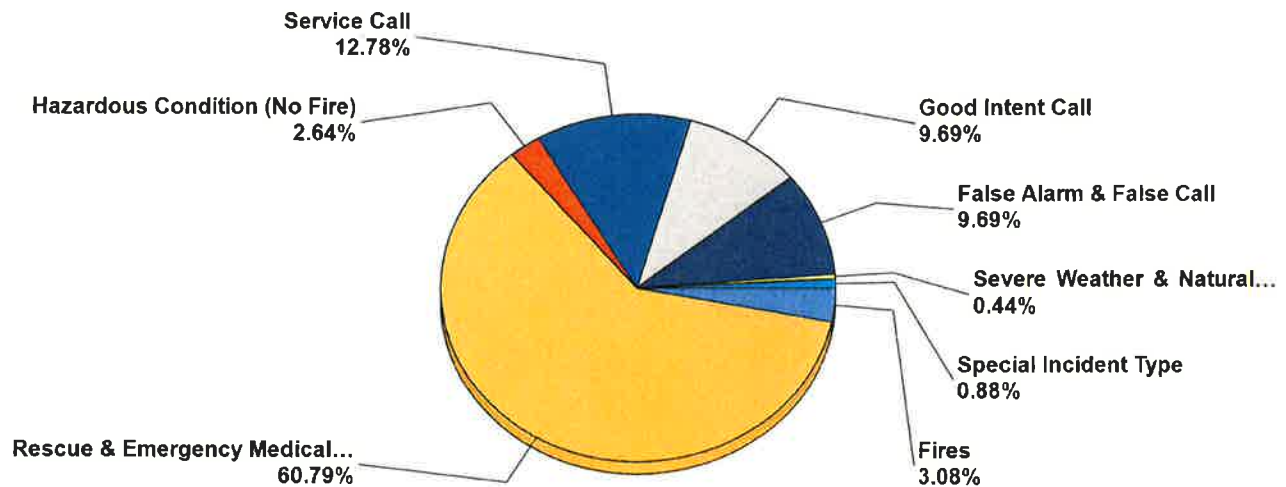
Covington, LA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2021 | End Date: 05/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	3.08%
Rescue & Emergency Medical Service	138	60.79%
Hazardous Condition (No Fire)	6	2.64%
Service Call	29	12.78%
Good Intent Call	22	9.69%
False Alarm & False Call	22	9.69%
Severe Weather & Natural Disaster	1	0.44%
Special Incident Type	2	0.88%
TOTAL	227	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



























Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	5	2.2%
132 - Road freight or transport vehicle fire	1	0.44%
140 - Natural vegetation fire, other	1	0.44%
311 - Medical assist, assist EMS crew	33	14.54%
321 - EMS call, excluding vehicle accident with injury	70	30.84%
322 - Motor vehicle accident with injuries	25	11.01%
324 - Motor vehicle accident with no injuries.	8	3.52%
331 - Lock-in (if lock out , use 511)	1	0.44%
352 - Extrication of victim(s) from vehicle	1	0.44%
411 - Gasoline or other flammable liquid spill	1	0.44%
412 - Gas leak (natural gas or LPG)	1	0.44%
422 - Chemical spill or leak	1	0.44%
445 - Arcing, shorted electrical equipment	3	1.32%
511 - Lock-out	1	0.44%
522 - Water or steam leak	1	0.44%
541 - Animal problem	1	0.44%
542 - Animal rescue	1	0.44%
551 - Assist police or other governmental agency	2	0.88%
553 - Public service	7	3.08%
554 - Assist invalid	16	7.05%
600 - Good intent call, other	1	0.44%
611 - Dispatched & cancelled en route	14	6.17%
622 - No incident found on arrival at dispatch address	3	1.32%
651 - Smoke scare, odor of smoke	4	1.76%
700 - False alarm or false call, other	1	0.44%
733 - Smoke detector activation due to malfunction	1	0.44%
735 - Alarm system sounded due to malfunction	9	3.96%
743 - Smoke detector activation, no fire - unintentional	1	0.44%
744 - Detector activation, no fire - unintentional	2	0.88%
745 - Alarm system activation, no fire - unintentional	8	3.52%
814 - Lightning strike (no fire)	1	0.44%
900 - Special type of incident, other	1	0.44%
911 - Citizen complaint	1	0.44%
TOTAL INCIDENTS:	227	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Published	Post	Type	Targeting	Reach	Engagement	Promote
06/13/2021 6:24 PM	 Prayers of strength and healing for our brothers and sisters in blue as			979	131 54	
05/31/2021 8:58 AM	 As you enjoy your Memorial Day please take a second to remember all			1K	12 62	
05/20/2021 7:09 PM	 About 96% of all child restraints are installed incorrectly 😞 yes that			460	6 16	
05/13/2021 9:51 AM	 We are currently on scene of the Residence Inn in Covington for a			104.4K	7.2K 3.6K	
05/11/2021 11:39 AM	 Last night FD12 along with St. Tammany Parish Fire District # 4 and			19.2K	2.8K 223	
05/03/2021 9:55 PM	 Earlier this evening our crews worked a single vehicle accident on Hwy			8.5K	3.9K 338	

Actions on Page

May 17 - June 13



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Page Views

May 17 - June 13

215

Total Page Views ▼81%

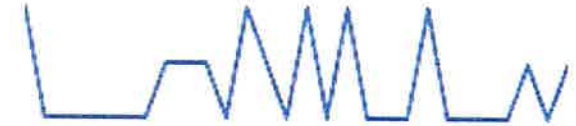


Page Likes

May 17 - June 13

16

Page Likes ▼91%



Post Reach

May 17 - June 13

6,721

People Reached ▼95%



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May 17 - June 13

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May 17 - June 13



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Post Engagement

May 17 - June 13

307

Post Engagement ▼98%



Videos

May 17 - June 13

16

3-Second Video Views ▼81%



Page Followers

May 17 - June 13

17

Page Followers ▼91%

