



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
JUNE 16, 2022**

CALL TO ORDER:

5:07 PM.

INVOCATION:

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioner in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, Commissioner Nino Covington, and Commissioner Jimmy Holden.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. There were none. A motion was made by Commissioner Covington to adopt the Agenda as written. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

MINUTES:

Regular Meeting Minutes from May 19, 2022 were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Vice-Chairman Thompson to approve the Minutes as written. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Vice-Chairman Thompson to dispense with the reading of the Staff Report. Commissioner Covington seconded the motion. Comments: The District's new L124 is in service. One employee resigned to become an officer with the Covington Police Department. The District received the Consent Letter from Chase Bank to resolve the Letters of Indebtedness issue. Upgrade Captain Michael Babin and Operator Tanner Landry received letters of commendation after reviving an unresponsive 11-month-old baby who was not breathing and was pulseless. A new EMT class will begin on June 27, 2022 with five FD12 students enrolled. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Secretary/Treasurer Garrity to accept the financials. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURN:

A motion was made by Secretary/Treasurer Garrity to adjourn the meeting. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:20 PM.

Approved:



Ryan Munsey, Chairman

7-21-2022

Date



Staff Report June 2022

Fire Chief

- Two employees are currently on extended sick leave.
- The new L124 went into service on June 1, 2022, replacing Rescue 124. L124 participated in a flag arch for a fallen firefighter from District 9 on June 5th.
- The District's annual audit is complete; the final report is currently under review. Copies should be received for approval before the next Board meeting.
- The PIAL field visit is scheduled for November 16, 2022 to complete the rating process.
- The new mechanic is doing well and seems to fit in well with the others.
- The District is waiting for Chase Bank to finalize the Consent Letter wording to resolve the Letters of Indebtedness issue.
- All commissioners are required to complete Sexual Harassment Awareness training through the State; a link will be forwarded to each member.
- The deadline to complete the online Ethics training class and the Tier 2.1 Annual Personal Financial Disclosure statement was May 15, 2022. Please turn in copies of the completed paperwork to the Office Manager to keep on file.

Operations

- **FD12 May 2022 Total Calls – 253**
 - See Attached Report
- **FD12 May 2022 Fuel Consumption**
 - Diesel – 1,408 Gallons
 - Gasoline – 346 Gallons
- Harper Metal Building Services are scheduled to complete the repairs at Station 122.
- TruPro Patios will be repairing the storm damage on Station 124's patio cover; work is scheduled to be completed next week.
- There are currently no major issues with any of the District's equipment.
- Two letters of commendation were given last month – Upgrade Captain Michael Babin and Operator Tanner Landry revived an unresponsive 11-month-old baby who was not breathing and was pulseless.

Fire Prevention/Community Relations

- The Green at Northpark has four verified false alarms; they will be fined with the next false alarm. Their main sprinkler line has been repaired. Regan Crossing and Planet Fitness both have two verified false alarms, and Office Depot has one verified false alarm.
- Ibis Trail's fire alarm system is not working, they are currently under a fire watch (direct pay detail for firefighters).

- Chief Brumfield is working with the Marriott Hotel to repair their elevator; there were three elevator rescues in the past two weeks.
- The Trace Senior Living Center's elevator is currently malfunctioning; a solution is not yet in place.
- Chief Brumfield completed all 423 inspections in Station 121's area. He is currently working on the 97 inspections in Station 125's area; they will be complete by July 1, 2022.
- Station 124's Captains have completed their Preplans; A-Shift Captain - 100, B-Shift Captain - 96, and C-Shift Captain - 95.
- Station 122 and 123's Captains will begin their Preplans in July.

Training

- L-124 departmental training is ongoing with Suppression personnel to further develop competency.
- A new EMT class will begin on June 27, 2022 with five FD12 students enrolled.

St. Tammany Fire District 12

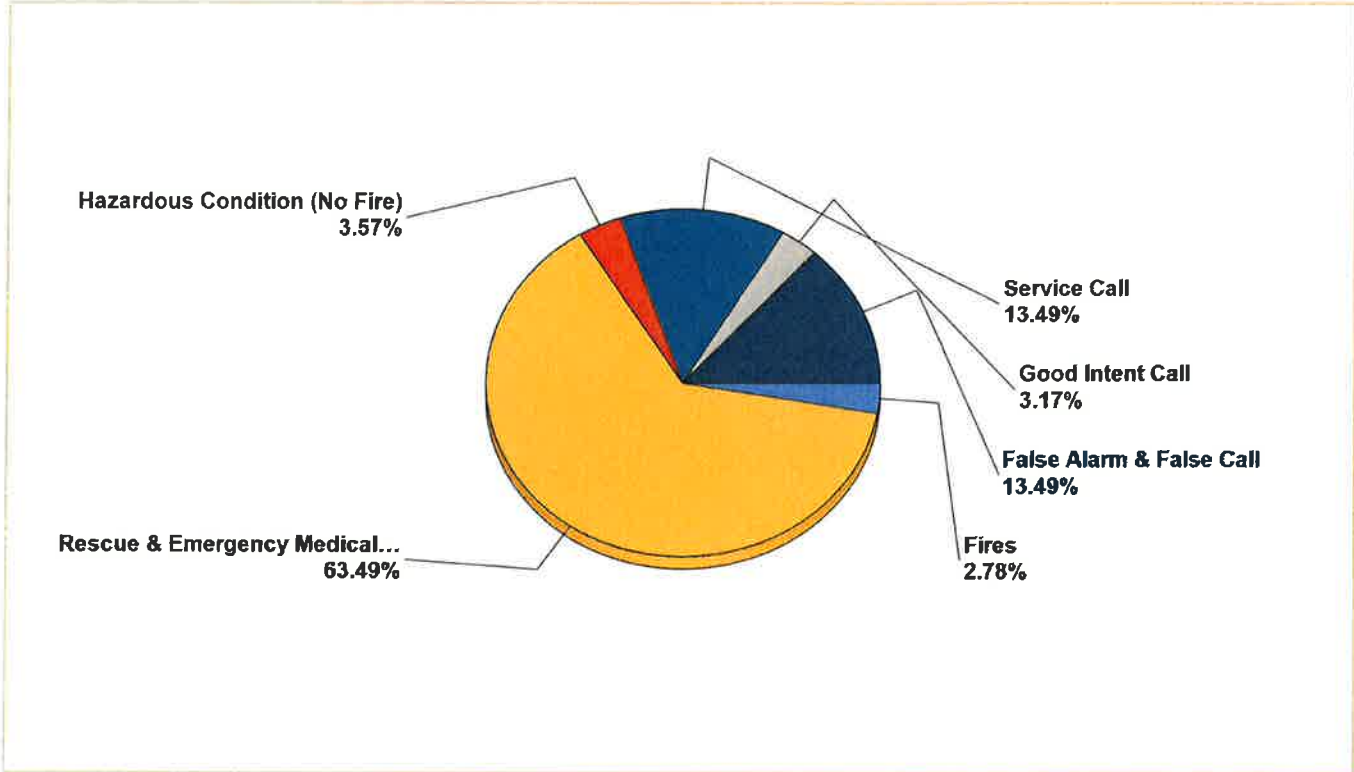
Covington, LA

This report was generated on 6/15/2022 11:15:11 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2022 | End Date: 05/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	2.78%
Rescue & Emergency Medical Service	160	63.49%
Hazardous Condition (No Fire)	9	3.57%
Service Call	34	13.49%
Good Intent Call	8	3.17%
False Alarm & False Call	34	13.49%
TOTAL	252	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
131 - Passenger vehicle fire	1	0.4%
142 - Brush or brush-and-grass mixture fire	1	0.4%
143 - Grass fire	1	0.4%
150 - Outside rubbish fire, other	1	0.4%
151 - Outside rubbish, trash or waste fire	2	0.79%
153 - Construction or demolition landfill fire	1	0.4%
311 - Medical assist, assist EMS crew	24	9.52%
321 - EMS call, excluding vehicle accident with injury	85	33.73%
322 - Motor vehicle accident with injuries	17	6.75%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.4%
324 - Motor vehicle accident with no injuries.	28	11.11%
352 - Extrication of victim(s) from vehicle	4	1.59%
353 - Removal of victim(s) from stalled elevator	1	0.4%
412 - Gas leak (natural gas or LPG)	1	0.4%
424 - Carbon monoxide incident	1	0.4%
442 - Overheated motor	1	0.4%
444 - Power line down	2	0.79%
445 - Arcing, shorted electrical equipment	4	1.59%
541 - Animal problem	1	0.4%
542 - Animal rescue	2	0.79%
552 - Police matter	1	0.4%
553 - Public service	10	3.97%
554 - Assist invalid	17	6.75%
561 - Unauthorized burning	3	1.19%
611 - Dispatched & cancelled en route	7	2.78%
671 - HazMat release investigation w/no HazMat	1	0.4%
733 - Smoke detector activation due to malfunction	2	0.79%
735 - Alarm system sounded due to malfunction	3	1.19%
736 - CO detector activation due to malfunction	1	0.4%
743 - Smoke detector activation, no fire - unintentional	3	1.19%
744 - Detector activation, no fire - unintentional	1	0.4%
745 - Alarm system activation, no fire - unintentional	24	9.52%
TOTAL INCIDENTS:	252	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



May 2022 Facebook Stats

Page overview

Discovery

 Post reach	11,701
 Post engagement	3,651
 New Page Followers	39

Interactions

 Reactions	830
 Comments	129
 Shares	40
 Photo views	1,694
 Link clicks	0

Other

 Hide all posts	0
 Unfollows	0

May 2022 Facebook Posts

Caption	Post time	Reach	Likes and reactions	Link clicks	Comments	Shares
From everyone at FD12 we thank all those who paid the ultimate sacrifice to protect our freedom! Take a moment from your Memorial Day and acknowledge those who have allowed us the ability to celebrate this day!	5/30/2022 7:09	1493	56	31	3	9
Join us in congratulating Fire Chief Terry Stuard on his 30 years of dedicated service to FD12!	5/19/2022 17:03	2099	191	449	85	4
This afternoon at 2 pm we officially placed the new Engine 121 in service at our Northpark Station. E121 is a 2022 Pierce Mfg Enforcer. The truck was pushed into the bay, paying homage to the fire service tradition that dates back to when there were horse drawn apparatus. The truck was purchased through Siddons-Martin Emergency Group.	5/3/2022 13:17	1708 8	524	2770	68	31