



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
MAY 20, 2021**

CALL TO ORDER:

5:00 PM.

INVOCATION:

The hearing opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, and Commissioner Nino Covington.

Commissioner absent: Commissioner Jimmy Holden.

A quorum was present.

Administrative Staff also in attendance: Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Prevention Ollie Brumfield, Chief of Training Dominick Bourgeois, and District Chief Brad Boogaerts.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. There were none. A motion was made by Secretary/Treasurer Garrity to adopt the Agenda as written. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

EMPLOYEE RECOGNITION PIN PRESENTATION:

Firefighter/Operator Tom Williamson was congratulated on five years of service and will receive a pin and a certificate.

MINUTES:

Regular Meeting Minutes from April 15, 2021, was presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Vice-Chairman Thompson to approve the Minutes as written. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Secretary/Treasurer Garrity to dispense with the reading of the Staff Report. Commissioner Covington seconded the motion. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Secretary/Treasurer Garrity to accept the financials. Commissioner Covington seconded the motion. Comments: The plan to restructure the District's Letters of Indebtedness is moving forward with Chase Bank. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

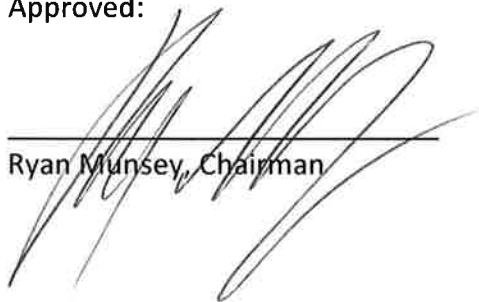
A motion was made by Secretary/Treasurer Garrity to declare the District's Vehicle 14, a 2009 Ford F250 (VIN 1FTSW21599EB28539) as surplus, as it has been replaced and is no longer needed. Fire District 6 has committed to purchase it. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

Resolution 2021-003: A motion was made by Secretary/Treasurer Garrity to approve Resolution 2021-003 relating to the Authorization to Conduct Financial Services for Fire District 12. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

ADJOURN:

A motion was made by Secretary/Treasurer Garrity to adjourn the meeting. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:14 PM.

Approved:



Ryan Munsey, Chairman

6-17-2021
Date



Staff Report May 2021

Fire Chief

- District personnel has adjusted to follow the state and parish guidelines in place for the COVID-19 pandemic. No employees are currently on coronavirus leave.
- Three employees are currently on sick leave.
- The District's annual audit is complete; the final report is in process by the auditors.
- A Civil Service test was called to hire a new Fire Department Mechanic; two applications were received. The test date is pending.
- The Recruit Class is complete; graduation was held on May 3, 2021. The graduates have begun their working test period as Probational Firefighters. They are expected to be on shift by mid-June 2021.
- Commissioners are reminded to complete their online Ethics training class as soon as possible and to complete their Tier 2.1 Annual Personal Financial Disclosure statement – the deadline was **May 15, 2021**. Please turn in copies of the completed paperwork to the Office Manager to keep on file.

Operations

- **FD12 April 2021 Total Calls – 200**
 - See Attached Report
- **FD12 April 2021 Fuel Consumption**
 - Diesel – 1,311 Gallons
 - Gasoline – 447 Gallons
- The transmissions on the two newest engines have been updated and the trucks are back in service.
- The surplussed Expedition was used as a training prop for the Recruit School.

Fire Prevention/Community Relations

- The Green at Northpark has three verified false alarms; the \$250 fine has been received. The Abbey, Hilton Garden Inn, Home Depot, and Palmetto Greens Apartments have two each.
- The parking issue at The Green at Northpark has been resolved; Management placed "No Parking" signs on the street and there have been no issues.
- Preplan's have been assigned to Station 124's Captains – A-Shift has completed 22 out of 80, B-Shift has completed 54 out of 80, and C-Shift has completed 60 out of 85. The shifts have until June 1, 2021 to complete their preplans; the respective District Chiefs receive monthly emails on their progress. Rescue Captains completed their preplans for April.
- Chief Brumfield is working on completing the 2021 inspections in Station 121's area. 72 inspections are now complete, with 28 remaining. All should be complete by June 1, 2021.
- Chief Brumfield will begin completing the 2021 inspections in Station 125's area on June 1, 2021. 100 inspections should be complete by July 1, 2021.
- A residential structure fire on River Road resulted in a total loss. Chief Brumfield is working with the insurance company's private investigator on the matter.

Training

- Company training was completed throughout the month as assigned, with no issues.
- The District's Recruit School is complete; one recruit did not pass his final testing. The seven graduates have moved on to Driver/Operator Pumper training.
- Chief Adams, Chief Bourgeois, and the three District Chiefs attended a Haz-Mat IQ training class hosted by the Louisiana State Police at the New Orleans Fire Department Training Academy.

St. Tammany Fire District 12

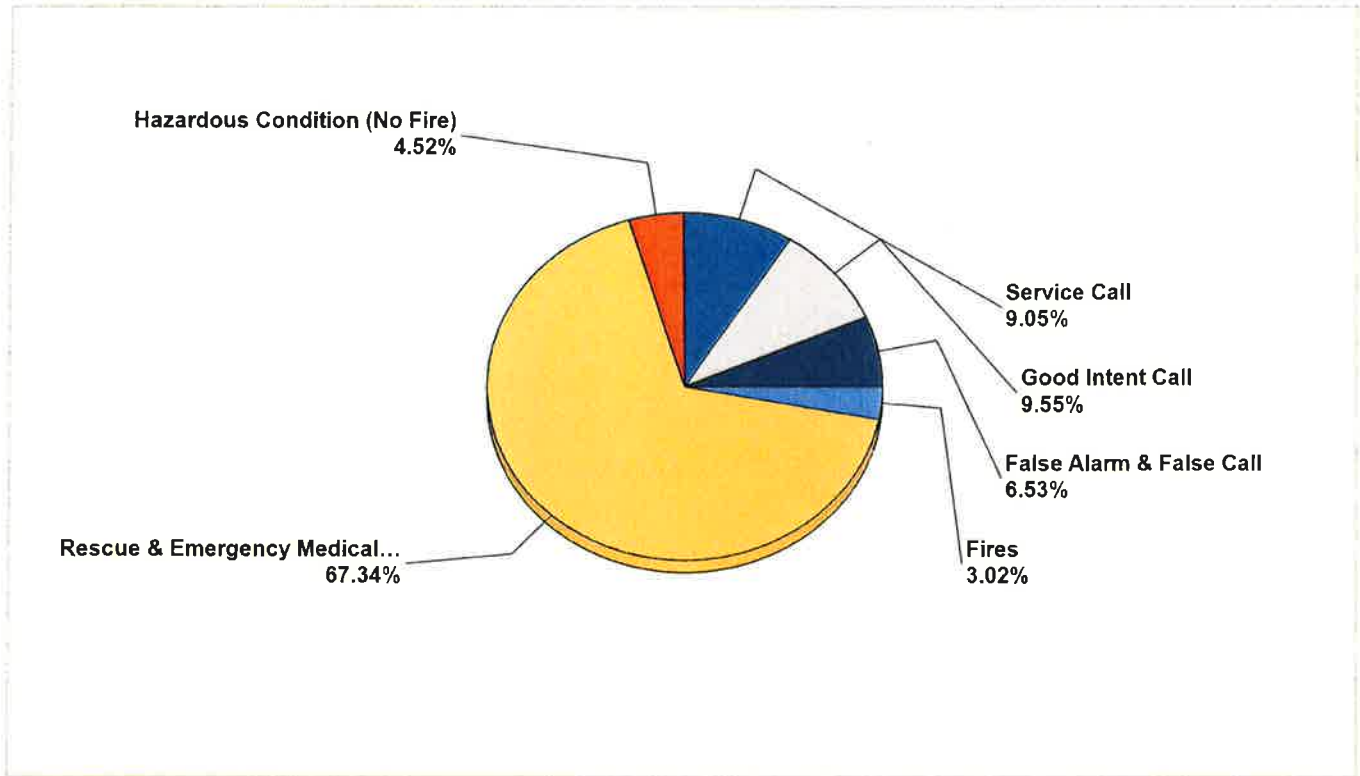
Covington, LA

This report was generated on 5/17/2021 11:34:34 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2021 | End Date: 04/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	3.02%
Rescue & Emergency Medical Service	134	67.34%
Hazardous Condition (No Fire)	9	4.52%
Service Call	18	9.05%
Good Intent Call	19	9.55%
False Alarm & False Call	13	6.53%
TOTAL	199	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1%
121 - Fire in mobile home used as fixed residence	1	0.5%
131 - Passenger vehicle fire	2	1%
151 - Outside rubbish, trash or waste fire	1	0.5%
311 - Medical assist, assist EMS crew	27	13.57%
321 - EMS call, excluding vehicle accident with injury	77	38.69%
322 - Motor vehicle accident with injuries	15	7.54%
324 - Motor vehicle accident with no injuries.	11	5.53%
351 - Extrication of victim(s) from building/structure	1	0.5%
353 - Removal of victim(s) from stalled elevator	2	1%
357 - Extrication of victim(s) from machinery	1	0.5%
424 - Carbon monoxide incident	1	0.5%
444 - Power line down	2	1%
445 - Arcing, shorted electrical equipment	5	2.51%
463 - Vehicle accident, general cleanup	1	0.5%
551 - Assist police or other governmental agency	1	0.5%
553 - Public service	8	4.02%
554 - Assist invalid	7	3.52%
561 - Unauthorized burning	2	1%
611 - Dispatched & cancelled en route	12	6.03%
622 - No incident found on arrival at dispatch address	5	2.51%
651 - Smoke scare, odor of smoke	2	1%
711 - Municipal alarm system, malicious false alarm	1	0.5%
735 - Alarm system sounded due to malfunction	2	1%
743 - Smoke detector activation, no fire - unintentional	3	1.51%
745 - Alarm system activation, no fire - unintentional	7	3.52%
TOTAL INCIDENTS:	199	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



All Posts Published

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■ Reach: Organic / Paid
 ■ Post Clicks
■ Reactions, Comments & Shares

Published	Post	Type	Targeting	Reach	Engagement	Promote
05/13/2021 9:51 AM	 We are currently on scene of the Residence Inn in Covington for a			101.6K <div style="width: 100%; height: 10px; background-color: yellow;"></div>	7.2K 3.6K <div style="width: 80%; height: 10px; background-color: lightblue;"></div> <div style="width: 20%; height: 10px; background-color: pink;"></div>	Boost Post
05/11/2021 11:39 AM	 Last night FD12 along with St. Tammany Parish Fire District # 4			19.1K <div style="width: 10%; height: 10px; background-color: yellow;"></div>	2.8K 221 <div style="width: 10%; height: 10px; background-color: lightblue;"></div> <div style="width: 1%; height: 10px; background-color: pink;"></div>	Boost Post
05/03/2021 9:35 PM	 Earlier this evening our crews worked a single vehicle accident on			8.4K <div style="width: 5%; height: 10px; background-color: yellow;"></div>	3.9K 338 <div style="width: 15%; height: 10px; background-color: lightblue;"></div> <div style="width: 1%; height: 10px; background-color: pink;"></div>	Boost Post
04/21/2021 1:57 PM	 An examination will be given in approximately sixty (60) days, on a			6.3K <div style="width: 2%; height: 10px; background-color: yellow;"></div>	55 51 <div style="width: 0%; height: 10px; background-color: lightblue;"></div> <div style="width: 0%; height: 10px; background-color: pink;"></div>	Boost Post
04/01/2021 2:57 PM	 Earlier this afternoon we got called for a Structure Fire at The Collins			2.3K <div style="width: 1%; height: 10px; background-color: yellow;"></div>	158 42 <div style="width: 0%; height: 10px; background-color: lightblue;"></div> <div style="width: 0%; height: 10px; background-color: pink;"></div>	Boost Post

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1

Total Actions on Page ▼ 50%



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1,117

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182

Page Likes ▲ 600%



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125,981

People Reached ▲ 4643%



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