



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
MAY 19, 2022**

CALL TO ORDER:

5:00 PM.

INVOCATION:

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Secretary/ Treasurer Ron Garrity, and Commissioner Nino Covington.

Commissioner absent: Commissioner Jimmy Holden.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Prevention Ollie Brumfield, Chief of Training Dominick Bourgeois, and District Chief Clayton Stein.

Invited Guests: Mark Waniewski, PMI, Attorney Grant Schlueter, and the family of Chief Stuard.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. A motion was made by Vice-Chairman Thompson to amend the Agenda to move New Business to Agenda #5. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously. The Agenda was amended. A motion was made by Secretary/Treasurer Garrity to adopt the Agenda as amended. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

NEW BUSINESS

Resolution 2022-003: A motion was made by Secretary/Treasurer Garrity to approve Resolution 2022-003 to give preliminary approval to the issuance of Limited Tax Bonds of Fire Protection District No. 12 of the Parish of St. Tammany, Louisiana; and providing for other matters in

connection therewith. Commissioner Covington seconded the motion. There was no public comment. The motion passed as follows:

- Chairman Munsey - YES
- Vice-Chairman Thompson - YES
- Secretary/Treasurer Garrity - YES
- Commissioner Covington - YES
- Commissioner Holden - ABSENT

EMPLOYEE RECOGNITION PIN PRESENTATION:

Fire Chief Terry Stuard was recognized for thirty years of service with Fire District 12 and was given a certificate and a commemorative pin. Congratulations!

MINUTES:

Regular Meeting Minutes from April 21, 2022 were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Vice-Chairman Thompson to approve the Minutes as written. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Vice-Chairman Thompson to dispense with the reading of the Staff Report. Commissioner Covington seconded the motion. Comments: FEMA approved the District's reimbursement request for Hurricane Ida expenses of approximately \$102,000. Home Depot donated fencing materials to construct a replacement fence at Headquarters, and Chief Adams built it. District Chief Clayton Stein, Captain Anthony Parker, and last year's recruit class were all confirmed into their respective positions. Commissioners are required to complete the State's Sexual Awareness training. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Secretary/Treasurer Garrity to accept the financials. Commissioner Covington seconded the motion. There were no public comments. The motion passed unanimously.

OLD BUSINESS

There was none.

ADJOURN:

A motion was made by Secretary/Treasurer Garrity to adjourn the meeting. the motion. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:24 PM.

Approved:



Ryan Munsey, Chairman



Date



Staff Report May 2022

Fire Chief

- One employee remains on extended sick leave.
- The new E121 was placed in service on May 3, 2022; the new L124 will go into service later this month after department-wide training is complete.
- The District's annual audit is complete; Senior Staff is awaiting the final report for review.
- District Chief Clayton Stein, Captain Anthony Parker, and last year's recruit class were all confirmed into their respective positions.
- FEMA approved the District's reimbursement request for Hurricane Ida expenses of approximately \$102,000.
- The District is waiting for a field visit date from PIAL to complete the rating process.
- Chief Stuard, Mark Waniewski from PMI, and Secretary/Treasurer Garrity held a Zoom Meeting with representatives from Chase Bank to resolve the Letters of Indebtedness issue. Chase agreed to waive the "No-Call" fee. It will be discussed further during the meeting today.
- Home Depot donated supplies to construct a replacement fence in Headquarters' side yard. The work was completed by Chief Adams and some of the suppression personnel on duty. The fence looks great – thanks to everyone involved in the task!
- All commissioners are required to complete Sexual Harassment Awareness training through the State; a link will be forwarded to each member.
- The deadline to complete the online Ethics training class and the Tier 2.1 Annual Personal Financial Disclosure statement was May 15, 2022. Please turn in copies of the completed paperwork to the Office Manager to keep on file.

Operations

- **FD12 April 2022 Total Calls – 228**
 - See Attached Report
- **FD12 April 2022 Fuel Consumption**
 - Diesel – 1,508 Gallons
 - Gasoline – 395 Gallons
- Harper Metal Building Services is waiting on one piece of flashing to complete the repairs at Station 122.
- Chief Adams is still trying to acquire contractor bids to fix the storm damage on Station 124's patio cover.
- Q121's computerized pump controller has been replaced and it is back in service.

Fire Prevention/Community Relations

- The Green at Northpark has four verified false alarms; the system is now working. The Trace has four verified false alarms and has been fined \$250.00; the check was received last week.
- Chief Brumfield has completed approximately 390 out of 423 inspections in Station 121's area; they will be completed by June 1, 2022. Station 125's area inspections will commence in June.
- Station 124's Captains have received their Preplans; they have until June 1, 2022 to complete them. A-Shift Captain completed 89 of 100, B-Shift Captain completed 81 of 96, and C-Shift Captain completed all 95 Preplans.
- Home Depot donated over \$3,000 in fencing materials to replace the damaged fence at Headquarters. They are looking into also repairing the awning.

Training

- Suppression personnel are currently participating in additional departmental training on L-124 to further develop competency before it is placed in service.

St. Tammany Fire District 12

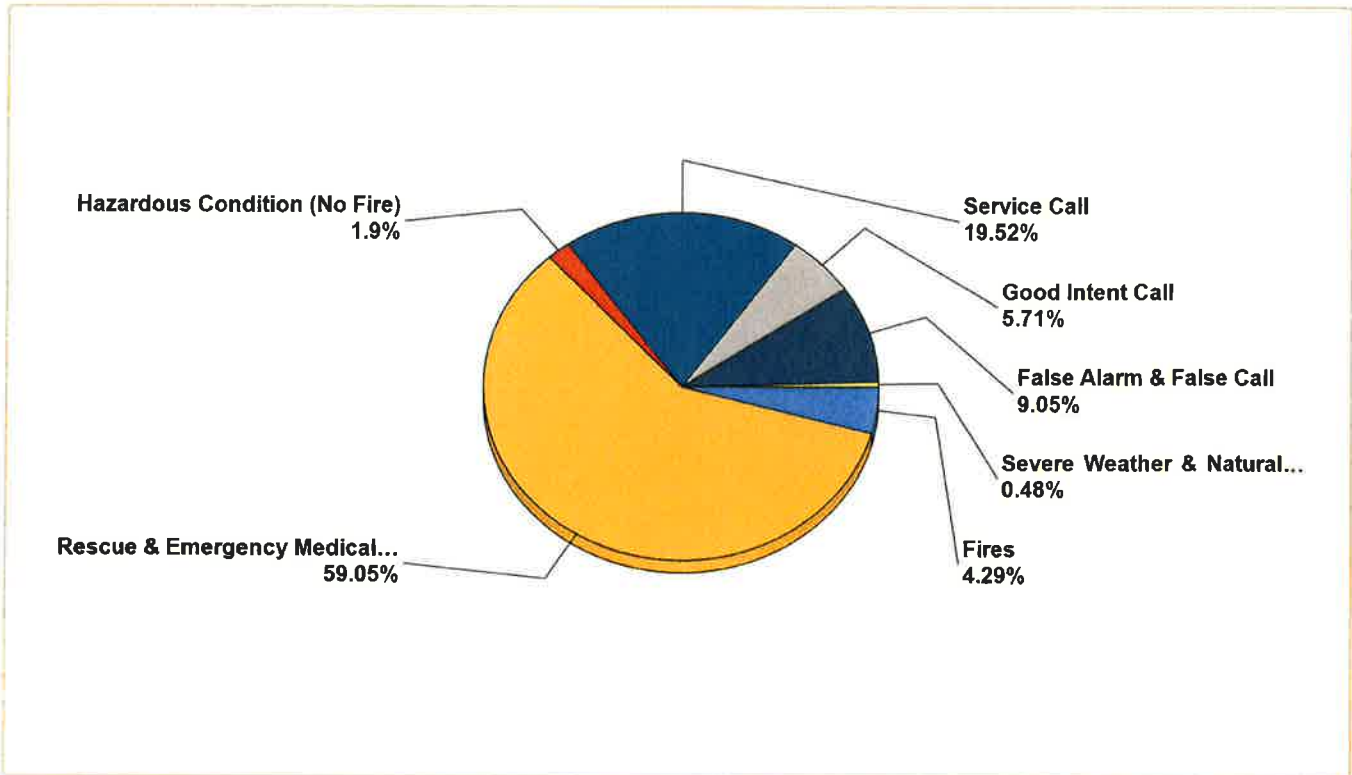
Covington, LA

This report was generated on 5/17/2022 9:06:11 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2022 | End Date: 04/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	4.29%
Rescue & Emergency Medical Service	124	59.05%
Hazardous Condition (No Fire)	4	1.9%
Service Call	41	19.52%
Good Intent Call	12	5.71%
False Alarm & False Call	19	9.05%
Severe Weather & Natural Disaster	1	0.48%
TOTAL	210	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	0.95%
130 - Mobile property (vehicle) fire, other	1	0.48%
140 - Natural vegetation fire, other	2	0.95%
141 - Forest, woods or wildland fire	2	0.95%
151 - Outside rubbish, trash or waste fire	1	0.48%
153 - Construction or demolition landfill fire	1	0.48%
311 - Medical assist, assist EMS crew	28	13.33%
321 - EMS call, excluding vehicle accident with injury	72	34.29%
322 - Motor vehicle accident with injuries	7	3.33%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.48%
324 - Motor vehicle accident with no injuries.	12	5.71%
331 - Lock-in (if lock out , use 511)	3	1.43%
372 - Trapped by power lines	1	0.48%
412 - Gas leak (natural gas or LPG)	2	0.95%
444 - Power line down	1	0.48%
445 - Arcing, shorted electrical equipment	1	0.48%
511 - Lock-out	3	1.43%
551 - Assist police or other governmental agency	1	0.48%
553 - Public service	14	6.67%
554 - Assist invalid	15	7.14%
561 - Unauthorized burning	8	3.81%
611 - Dispatched & cancelled en route	5	2.38%
622 - No incident found on arrival at dispatch address	4	1.9%
671 - HazMat release investigation w/no HazMat	3	1.43%
730 - System malfunction, other	1	0.48%
735 - Alarm system sounded due to malfunction	6	2.86%
743 - Smoke detector activation, no fire - unintentional	1	0.48%
745 - Alarm system activation, no fire - unintentional	11	5.24%
815 - Severe weather or natural disaster standby	1	0.48%
TOTAL INCIDENTS:	210	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Page Overview

Discovery

 Post reach	28,867
 Post engagement	5,095
 New Page Followers	35

Interactions

 Reactions	1,033
 Comments	143
 Shares	48
 Photo Views	2,241
 Link Clicks	0

Other

 Hide All Posts	0
 Unfollows	0

FD12 Facebook Content April 2022						
Caption	Post time	Reach	Likes and reactions	Link clicks	Comments	Shares
While out and about on this beautiful Saturday, our crew at Station 125 was doing hydrant inspections and met Andre who was excited to see the truck and spray some water! Our crew at Station 123, along with our Fire Prevention Chief, visited the Terra Mariae Subdivision and installed some smoke detectors and replaced some batteries for the residents thanks to #homedepot	2022-04-30 T10:02:38	3028	143	508	17	12
At tonight's board meeting Office Manager Rebecca Dougherty was recognized for 10 years of dedicated service to FD12. Thank you!	2022-04-21 T17:09:16	668	18	66	4	0
We are currently on scene of a structure fire in Hwy 21 south of Oswald Rd. Please avoid this area and use caution as the southbound lane of Hwy 21 is shut down.	2022-04-19 T08:24:42	2896	42	196	1	2
While out doing hydrant inspections Engine 122's crew with the help of some future firefighters rescued a baby duck from a storm drain!	2022-04-15 T10:05:56	3795	131	267	15	6
Last night we responded to a roof collapse at Butter Krisp. The building was occupied but there were no injuries.	2022-04-14 T05:46:45	258313	2959	27836	1027	656
Our firefighters work 24 hours on and 48 hours off. This means they spend 1/3 of their life at the station and away from their family. A lunch visit like this makes the shift go by quicker! Thanks for letting us share your lunch picture!	2022-04-10 T10:40:20	2896	109	210	2	0