



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
MAY 18, 2023**

CALL TO ORDER:

5:09 PM.

INVOCATION:

The meeting opened with an invocation by Chief Bilich, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, and Commissioner Jimmy Holden.

Commissioners absent: Commissioner Nino Covington.

A quorum was present.

Administrative Staff also in attendance: Chief of Administration Jason Bilich, Chief of Operations Kevin Adams, Chief of Prevention Ollie Brumfield, District Chief Terry Peyton, Captain Kayman Gassen, and Operator Hunter Windom.

Guests also in attendance: Family of Operator Windom.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. A motion was made by Vice-Chairman Thompson to adopt the Agenda as presented. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously.

EMPLOYEE RECOGNITION PIN PRESENTATION:

Operator Hunter Windom was recognized for five years of service with Fire District 12 and given a certificate and a commemorative pin. Congratulations!

MINUTES:

Regular Meeting Minutes from April 20, 2023 were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Secretary/Treasurer Garrity to approve the Minutes as written. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Vice-Chairman Thompson to dispense with the reading of the Staff Report. Secretary/Treasurer Garrity seconded the motion. Comments: Four employees are currently on extended sick leave. Vinson's Uniforms is currently working on fulfilling the District's new uniform order; an expected delivery date is unknown at this time. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Commissioner Holden to accept the financials. Secretary/Treasurer Garrity seconded the motion. Comments: 98.11% of the projected *ad valorem* monies have been received. The LWCC rebate was also received. The District is currently 1.3% under budget for expenses this year. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

Comments:

The District's PIAL rating remains a strong 3.

ADJOURN:

A motion was made by Commissioner Holden to adjourn the meeting. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously. The meeting adjourned at 5:25 PM.

Approved:



Ryan Munsey, Chairman

6-15-2023
Date



Staff Report May 2023

Fire Chief

- Four employees are on extended sick leave; one is scheduled to return on shift by the end of the week.
- PIAL rating results are in – the District improved but remains a Class 3; 0.12 points gained, but 1.15 points are needed to move up to a Class 2 rating.
- The District's Civil Service Board's Seniority Roster complaint is still unresolved at this time.
- The sale of the surplus trucks to Fire District 7 was completed this week.
- The new trucks are now scheduled for final inspection in mid to late July.
- Chief Stuard is working with Councilman Fitzgerald to replace Commissioner Covington with District resident Kevin Perilloux, as Pastor Covington is moving out of Fire District 12's area.
- Senior Staff is in the process of completing the Louisiana State Police's audit for pre-employment fingerprints and background checks.
- Commissioners are reminded to complete their online Ethics training class as soon as possible and to complete their Tier 2.1 Annual Personal Financial Disclosure statement – the deadline was May 15, 2022. Please turn in copies of the completed paperwork to the Office Manager to keep on file.

Operations

- **FD12 April 2023 Total Calls – 271**
 - See Attached Report
- **FD12 April 2023 Fuel Consumption**
 - Diesel – 1,249 Gallons
 - Gasoline – 476 Gallons
- There are currently no major issues with any of the District's equipment.
- A bed cover for the new District Chief truck has been ordered; a delivery date is unknown at this time.
- The Fire Shop Supervisor attended a week-long class on Ladder 124's electronic system.
- District personnel have begun the annual inspection and testing of hydrants; it will take several months to complete.

Fire Prevention/Community Relations

- Abbey Youth Center has two verified false alarms, and PAM Hospital has three. \$250.00 fines are forthcoming with the next false alarms.
- Chief Brumfield has completed 391 of the approximately 450 inspections in Station 121's area; he will complete them by June 1, 2023.
- Two community outreach events are planned this month at the Abita Brewery.
- Chief Brumfield is assisting Fire District 1 with a code rewrite to update the construction code in St. Tammany Parish.
- Station 124's Captains have been assigned their Preplans for the year this month; they have until June 1, 2023 to complete them. A-Shift Captain completed 43 of 96, B-Shift Captain completed 32 of 97, and C-Shift Captain completed 19 of 95.

Training

- Company training was completed as assigned.
- The Recruit Class is ongoing; the expected graduation date is June 23, 2023. Everyone is invited to attend.
- Operator Brandon Brener passed the written portion of EMR and is awaiting his practical exam. He is now on shift.
- Suppression personnel are participating in multi-company drills with the Recruit Class.

St. Tammany Fire District 12

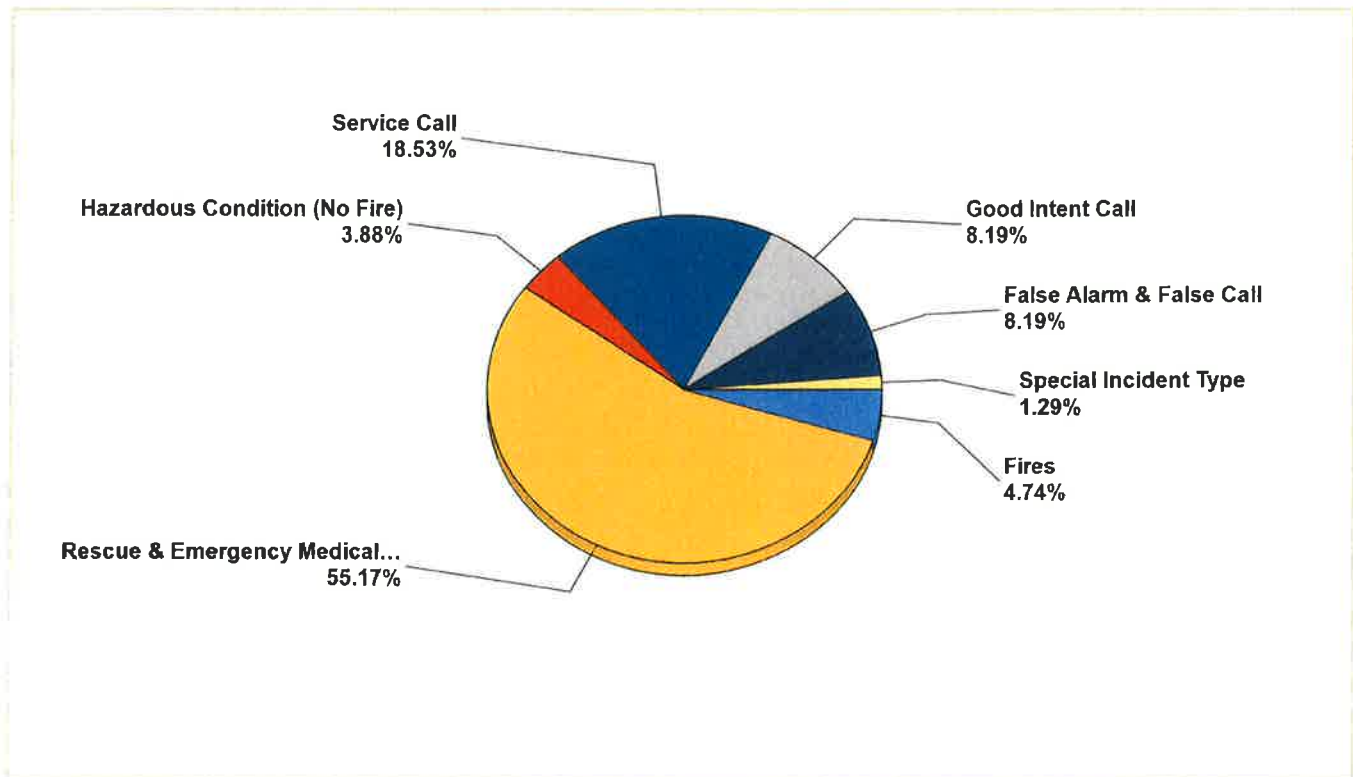
Covington, LA

This report was generated on 5/16/2023 10:14:34 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2023 | End Date: 04/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	4.74%
Rescue & Emergency Medical Service	128	55.17%
Hazardous Condition (No Fire)	9	3.88%
Service Call	43	18.53%
Good Intent Call	19	8.19%
False Alarm & False Call	19	8.19%
Special Incident Type	3	1.29%
TOTAL	232	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	5	2.16%
113 - Cooking fire, confined to container	1	0.43%
131 - Passenger vehicle fire	2	0.86%
141 - Forest, woods or wildland fire	1	0.43%
143 - Grass fire	1	0.43%
154 - Dumpster or other outside trash receptacle fire	1	0.43%
311 - Medical assist, assist EMS crew	30	12.93%
321 - EMS call, excluding vehicle accident with injury	77	33.19%
322 - Motor vehicle accident with injuries	7	3.02%
324 - Motor vehicle accident with no injuries.	13	5.6%
331 - Lock-in (if lock out , use 511)	1	0.43%
412 - Gas leak (natural gas or LPG)	7	3.02%
445 - Arcing, shorted electrical equipment	2	0.86%
511 - Lock-out	1	0.43%
512 - Ring or jewelry removal	1	0.43%
531 - Smoke or odor removal	1	0.43%
540 - Animal problem, other	1	0.43%
552 - Police matter	1	0.43%
553 - Public service	12	5.17%
554 - Assist invalid	22	9.48%
561 - Unauthorized burning	4	1.72%
611 - Dispatched & cancelled en route	9	3.88%
622 - No incident found on arrival at dispatch address	7	3.02%
632 - Prescribed fire	1	0.43%
651 - Smoke scare, odor of smoke	2	0.86%
712 - Direct tie to FD, malicious false alarm	1	0.43%
735 - Alarm system sounded due to malfunction	3	1.29%
736 - CO detector activation due to malfunction	2	0.86%
743 - Smoke detector activation, no fire - unintentional	1	0.43%
744 - Detector activation, no fire - unintentional	1	0.43%
745 - Alarm system activation, no fire - unintentional	11	4.74%
900 - Special type of incident, other	1	0.43%
911 - Citizen complaint	2	0.86%
TOTAL INCIDENTS:	232	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Page overview

Create a post

Last 28 days

Discovery

Post reach

8,979

Post engagement

2,470

New Page Followers

50

Interactions

Reactions

459

Comments

115

Shares

21

Photo views

754

Link clicks

1

Other

Hide all posts

0

Unfollows

0



At this tonight's board meeting Captain Katlin Gassen was recognized for 10 years of dedicated service to FD12. Thank you Captain Gassen, we look forward to many more years!

Thu, Apr 20

Post reach Engagement
1,860 491



This morning around 4 am we received a call for a residential structure fire off Hwy 36. Crews arrived on scene to find a working fire. The occupants of the house were able to make it out safe but advised the arriving crews their puppy was still inside. FD12 crews were able to successfully rescue the pup from the structure before conditions worsened....

Mon, Apr 17

Post reach Engagement
9,209 3,209



Today Engine 122 helped Future Firefighter Kasen celebrate his 3rd birthday!

Sat, Apr 15

Post reach Engagement
6,180 815