



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
APRIL 21, 2022**

CALL TO ORDER:

5:03 PM.

INVOCATION:

The meeting opened with an invocation by Chief Bilich, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, and Secretary/Treasurer Ron Garrity.

Commissioners absent: Commissioner Nino Covington and Commissioner Jimmy Holden.

A quorum was present.

Administrative Staff also in attendance: Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Prevention Ollie Brumfield, Chief of Training Dominick Bourgeois, and District Chief Brad Boogaerts.

Invited Guest: Mark Waniewski, PMI.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. A motion was made by Secretary/Treasurer Garrity to amend the Agenda to add Executive Session to discuss potential litigation to New Business. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously. The Agenda was amended. A motion was made by Secretary/Treasurer Garrity to adopt the Agenda as amended. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

EMPLOYEE RECOGNITION PIN PRESENTATION:

Office Manager Rebecca Dougherty was recognized for ten years of service with Fire District 12 and was given a certificate and a commemorative pin. Congratulations!

MINUTES:

Regular Meeting Minutes from March 17, 2022 were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Secretary/Treasurer Garrity to approve the Minutes as written. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Secretary/Treasurer Garrity to dispense with the reading of the Staff Report. Vice-Chairman Thompson seconded the motion. Comments: A new Fire Department Mechanic was hired on April 15, 2022. Captain Matt Wilson has been named the Robert H. Burns American Legion Post 16 Firefighter of the Year. He also won at Region 6 and is a double-winner. The District’s recent millage renewal election won with an 83% positive vote. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Vice-Chairman Thompson to accept the financials. Secretary/Treasurer Garrity seconded the motion. Comments: The District is on target with its budget spending. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

Resolution 2022-002: A motion was made by Secretary/Treasurer Garrity to approve Resolution 2022-002 providing for canvassing the returns and declaring the result of the special election held in Fire Protection District No. 12 of the Parish of St. Tammany, Louisiana, on Saturday, March 26, 2022, to authorize the renewal of a special tax therein. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

Executive Session


A motion was made by Secretary/Treasurer Garrity to move into Executive Session to discuss potential litigation for District No. 12. The motion was seconded by Vice-Chairman Thompson. There was no public comment. The motion passed unanimously. Everyone was excused from the meeting except the Commissioners, Chief of Administration Bilich, Chief of Operations Adams, and Mr. Waniewski. The Board entered into Executive Session at 5:17 PM.

Everyone was called back to the open meeting at 5:56 PM. No action was taken during the Executive Session, and no votes were made.

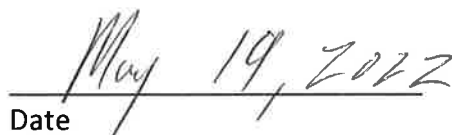
ADJOURN:

A motion was made by Vice-Chairman Thompson to adjourn the meeting. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:57 PM.

Approved:



Ryan Munsey, Chairman



Date



Staff Report April 2022

Fire Chief

- One employee remains on extended sick leave.
- A millage renewal information email was sent to all the HOA's in the District and included information about the District.
- Senior Staff met with two District HOA's to discuss the millage renewal; it was well-received. Chief Stuard also met with Parish Councilman Rykert Toledano who stated the District has his full support and to let him know if anything is needed.
- The District's millage renewal passed successfully with an 83% positive vote. A "thank you for your support" note was sent to all HOA's in the District following the election.
- The new Pierce trucks have been delivered to Headquarters and all suppression personnel began driver and aerial training under the guidance of Chief Bourgeois.
- The District's annual audit is ongoing.
- Captain Matt Wilson has been named the American Legion's regional Firefighter of the Year. He will now go to the state competition.
- All Chiefs recently attended the Louisiana Association of Fire Chiefs (LAFC) class on PIAL. The District's PIAL packet is complete and has been turned in; the field inspection date is unknown at this time.
- A new Fire Department Mechanic went on shift on Friday, April 15, 2022.
- All commissioners are required to complete Sexual Harassment Awareness training through the State. A link will be forwarded to each member.
- Commissioners are reminded to complete their online Ethics training class as soon as possible and to complete their Tier 2.1 Annual Personal Financial Disclosure statement by May 15, 2022. Please turn in copies of the completed paperwork to the Office Manager to keep on file.

Operations

- **FD12 March 2022 Total Calls – 249**
 - See Attached Report
- **FD12 March 2022 Fuel Consumption**
 - Diesel – 1,035 Gallons
 - Gasoline – 309 Gallons
- Harper Metal Building Services is scheduled to begin repairs at Station 122 next week.
- Chief Adams is still trying to acquire contractor bids to fix the storm damage on Station 124's patio cover.
- Chief Brumfield is still working on getting Home Depot to donate the materials for the replacement fence at Station 124.
- Q121 is still out of service due to the computerized pump controller; the new one has arrived and will be installed next week.

Fire Prevention/Community Relations

- The Green at Northpark has four verified false alarms; the system is now working. The Trace has four verified false alarms and has been fined \$250.00; the check should be received soon.
- Chief Brumfield has completed approximately 260 out of 423 inspections in Station 121's area; he should be completed by June 1, 2022.
- Station 124's Captains have received their Preplans; they have until June 1, 2022 to complete them. A-Shift Captain completed 35 of 100, B-Shift Captain completed 35 of 96, and C-Shift Captain completed 35 of 95.
- Chief Brumfield completed his 40 hours of Investigator training for the year.
- The roof of the Butter Crisp Diner collapsed overnight on April 13, 2022. Investigators believe the collapse is due to the age of the building and the torrential rainstorm.

Training

- Suppression personnel completed their annual defensive driving refresher.
- Suppression personnel completed in-service training provided by Pierce Manufacturing on the District's new apparatus (L-124 and E-121).
- Suppression personnel are currently participating in additional departmental training on L-124 to further develop competency before it is placed in service.
- All Suppression officers completed one hour of officer training on Fireground decision-making.

St. Tammany Fire District 12

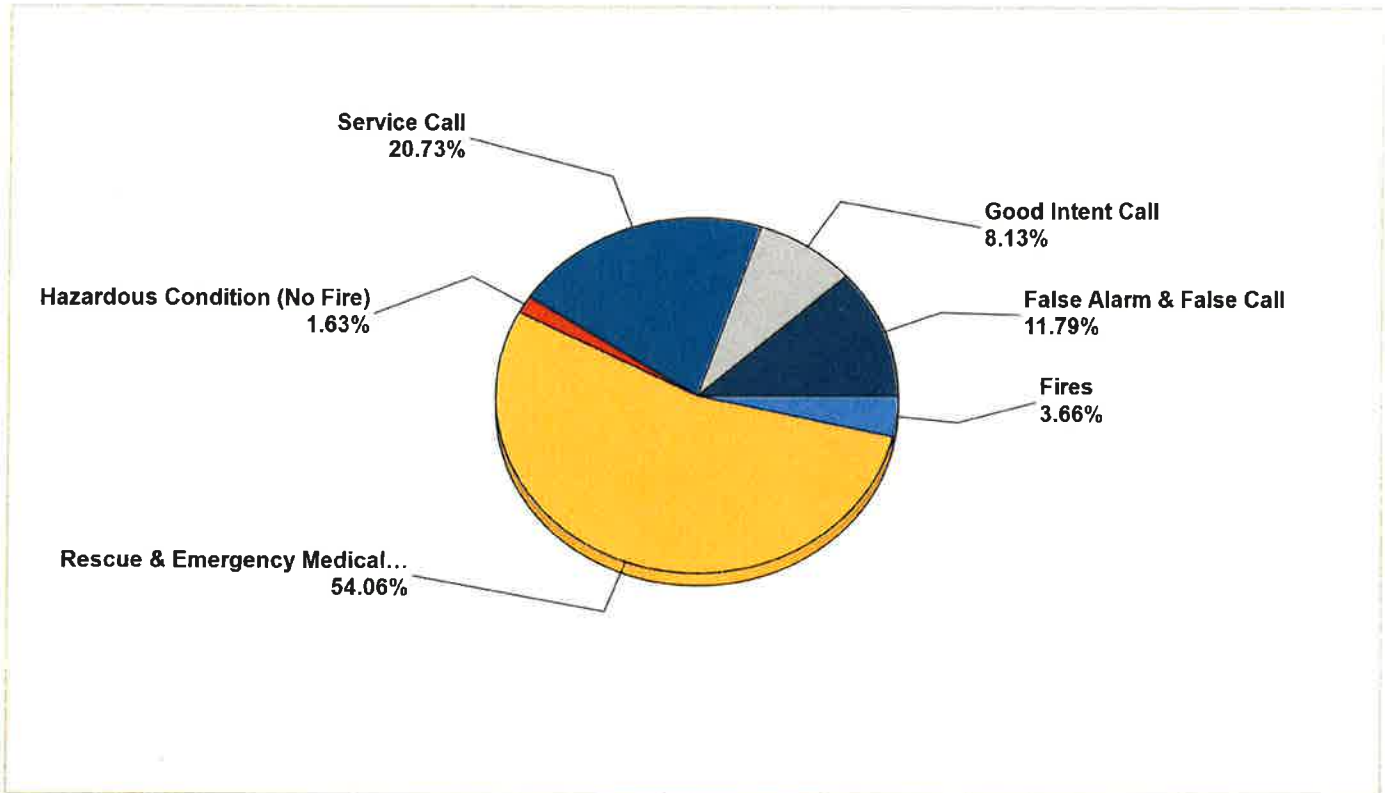
Covington, LA

This report was generated on 4/18/2022 1:50:42 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2022 | End Date: 03/31/2022



| MAJOR INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|------------------------------------|-------------|-------------|
| Fires | 9 | 3.66% |
| Rescue & Emergency Medical Service | 133 | 54.06% |
| Hazardous Condition (No Fire) | 4 | 1.63% |
| Service Call | 51 | 20.73% |
| Good Intent Call | 20 | 8.13% |
| False Alarm & False Call | 29 | 11.79% |
| TOTAL | 246 | 100% |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

| INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|--|-------------|-------------|
| 111 - Building fire | 2 | 0.81% |
| 141 - Forest, woods or wildland fire | 1 | 0.41% |
| 142 - Brush or brush-and-grass mixture fire | 5 | 2.03% |
| 151 - Outside rubbish, trash or waste fire | 1 | 0.41% |
| 311 - Medical assist, assist EMS crew | 39 | 15.85% |
| 321 - EMS call, excluding vehicle accident with injury | 73 | 29.67% |
| 322 - Motor vehicle accident with injuries | 8 | 3.25% |
| 323 - Motor vehicle/pedestrian accident (MV Ped) | 2 | 0.81% |
| 324 - Motor vehicle accident with no injuries. | 11 | 4.47% |
| 412 - Gas leak (natural gas or LPG) | 2 | 0.81% |
| 442 - Overheated motor | 1 | 0.41% |
| 445 - Arcing, shorted electrical equipment | 1 | 0.41% |
| 510 - Person in distress, other | 3 | 1.22% |
| 511 - Lock-out | 1 | 0.41% |
| 531 - Smoke or odor removal | 1 | 0.41% |
| 553 - Public service | 21 | 8.54% |
| 554 - Assist invalid | 14 | 5.69% |
| 561 - Unauthorized burning | 11 | 4.47% |
| 611 - Dispatched & cancelled en route | 12 | 4.88% |
| 622 - No incident found on arrival at dispatch address | 5 | 2.03% |
| 631 - Authorized controlled burning | 1 | 0.41% |
| 652 - Steam, vapor, fog or dust thought to be smoke | 2 | 0.81% |
| 715 - Local alarm system, malicious false alarm | 1 | 0.41% |
| 730 - System malfunction, other | 1 | 0.41% |
| 733 - Smoke detector activation due to malfunction | 1 | 0.41% |
| 734 - Heat detector activation due to malfunction | 1 | 0.41% |
| 735 - Alarm system sounded due to malfunction | 5 | 2.03% |
| 736 - CO detector activation due to malfunction | 2 | 0.81% |
| 743 - Smoke detector activation, no fire - unintentional | 3 | 1.22% |
| 744 - Detector activation, no fire - unintentional | 3 | 1.22% |
| 745 - Alarm system activation, no fire - unintentional | 11 | 4.47% |
| 746 - Carbon monoxide detector activation, no CO | 1 | 0.41% |
| TOTAL INCIDENTS: | 246 | 100% |

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Page Overview

Discovery

| | |
|--|---------|
|  Post reach | 249,962 |
|  Post engagement | 33,803 |
|  New Page Followers | 176 |

Interactions

| | |
|---|--------|
|  Reactions | 3,446 |
|  Comments | 1,086 |
|  Shares | 674 |
|  Photo Views | 19,767 |
|  Link Clicks | 0 |

Other

| | |
|--|---|
|  Hide All Posts | 2 |
|  Unfollows | 0 |

FD12 Facebook Content March 2022

| Caption | Post time | Reach | Likes and reactions | Link clicks | Comments | Shares |
|--|---------------------|-------|---------------------|-------------|----------|--------|
| Thank you for supporting us! We hope you never need us but if you do we will be there! | 2022-03-26T19:49:34 | 1249 | 35 | 43 | 3 | 1 |
| St. Tammany Fire District #12 updated | 2022-03-25T11:23:45 | 1 | 17 | 0 | 0 | 0 |
| At training today on our new ladder truck (pictures of that tomorrow) Captains Boushie and Walsh were | 2022-03-24T17:54:40 | 3444 | 203 | 263 | 34 | 4 |
| This evening we recognized Captains Fristcher, Laine, Schneider, Newell, Walsh, and Boushie for 15 years of | 2022-03-17T19:16:38 | 3076 | 177 | 558 | 29 | 8 |
| Tonight we spring forward. Please take this opportunity to test your smoke detectors and change your batteries if needed. Also now would be a good time to review your families emergency plan. If you don't have one then make one. If there is a fire where are the exits | 2022-03-12T06:34:21 | 1164 | 10 | 11 | 0 | 3 |
| FD12 is hosting the Regional Fire Chiefs lunch. Chiefs from around the North & South Shore get together every quarter | 2022-03-11T10:00:55 | 1637 | 41 | 472 | 3 | 1 |
| We received this message on our Facebook today from a resident of Wisconsin where our 2 new trucks were made. We think they look pretty sharp as well and hope you agree with our new fans in Wisconsin! They will go for a once over at Siddons-Martin Emergency Group and then will be | 2022-03-05T18:55:30 | 17112 | 412 | 2979 | 33 | 29 |
| We would like to thank The Home Depot for awarding us a \$3,100 grant used to purchase smoke detectors and | 2022-03-02T17:07:01 | 1801 | 47 | 117 | 1 | 4 |