



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
APRIL 15, 2021**

CALL TO ORDER:

5:03 PM.

INVOCATION:

The hearing opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, and Commissioner Nino Covington.

Commissioner absent: Commissioner Jimmy Holden.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Operations, and Chief of Administration Jason Bilich.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. A motion was made by Vice-Chairman Thompson to amend the Agenda. Secretary/Treasurer Garrity seconded the motion. There was no public. The motion passed unanimously. The Agenda was amended to add Surplus Equipment – FD12 Red Tahoe to New Business. A motion was made by Secretary/Treasurer Garrity to adopt the Agenda as amended. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

MINUTES:

Regular Meeting Minutes from March 18, 2021, were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Secretary/Treasurer Garrity to approve the Minutes as written. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Secretary/Treasurer Garrity to dispense with the reading of the Staff Report. Commissioner Covington seconded the motion. Comments: Chief Stuard told the Commissioners a Fire Department Mechanic civil service test has been called to replace Collin Rost, who recently resigned. Captain Dennis Boushie was selected as Firefighter of the Year by the local American Legion group. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Secretary/Treasurer Garrity to accept the financials. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

Per a Board of Commissioners' request, Senior Staff researched the possibility of having Fire Recovery USA bill homeowners for reimbursement after a structure fire. It was determined that this is not a viable option. A motion was made by Secretary/Treasurer Garrity to not move forward with homeowner billing after a structure fire. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

A motion was made by Secretary/Treasurer Garrity to declare the District's Red Tahoe as surplus, as it has been replaced and is no longer needed and Fire District 3 has committed to purchase it. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

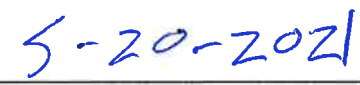
ADJOURN:

A motion was made by Secretary/Treasurer Garrity to adjourn the meeting. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:24 PM.

Approved:



Ryan Munsey, Chairman



Date



Staff Report April 2021

Fire Chief

- District personnel continues to follow the strict guidelines in place for the COVID-19 pandemic. No employees are currently on coronavirus leave.
- Three employees are currently on sick leave.
- Mark Waniewski is working with Grand Schlueter of Foley & Judell, L.L.P to discuss restructuring the District's Certificates of Indebtedness at Chase Bank.
- Fire Chief Stuard, Chief of Training Bourgeois, Captain Katlin Gassen, and Master Mechanic Fremin spent a week at Pierce in Wisconsin to finalize the plans for Ladder 124 and Engine 121.
- Mechanic Collin Rost resigned from the Fire Shop. A Civil Service test has been called to hire his replacement.
- Captain Dennis Boushie has been selected as Firefighter of the Year by the local American Legion group.
- Commissioners are reminded to complete their online Ethics training class as soon as possible and to complete their Tier 2.1 Annual Personal Financial Disclosure statement by **May 15, 2021**. Please turn in copies of the completed paperwork to the Office Manager to keep on file.

Operations

- **FD12 March 2021 Total Calls – 262**
 - See Attached Report
- **FD12 March 2021 Fuel Consumption**
 - Diesel – 1,260 Gallons
 - Gasoline – 389 Gallons
- The transmissions on the two newest engines need updates; the Fire Shop is waiting on bids to have them updated.
- The fuel dock fencing needs repair; it will be replaced soon.
- Noone seems to want the surplus Expedition so it will most likely be used as a training prop for the Recruit School.

Fire Prevention/Community Relations

- The Green at Northpark has three verified false alarms; they have been fined \$250 – the check should be received this week. The Abbey, Hilton Garden Inn, Home Depot, and Palmetto Greens Apartments have two each.
- Residents at The Green at Northpark have been parking on the street and blocking the road so District trucks cannot pass. Chief Brumfield is working with management to solve the problem.
- Preplan's have been assigned to Station 124's Captains – A-Shift has 80, B-Shift has 80, and C-Shift has 85; none of the shifts completed their preplans last month. Rescue Captains completed their preplans for March. They have until June 1, 2021 to complete their preplans; the respective District Chiefs will receive monthly emails on their progress.

- Chief Brumfield is working on completing the 2021 inspections in Station 121's area. 60 inspections are now complete, 40 more remain. All should be complete by June 1, 2021.
- There was a fire at the Collins Apartments due to unattended food left on the stove.

Training

- Company training was completed throughout the month as assigned, with no issues.
- The District's Recruit School is ongoing; recruits are in the process of completing their final testing.
- Companies are continuing facility drills in conjunction with the Recruit class.

St. Tammany Fire District 12

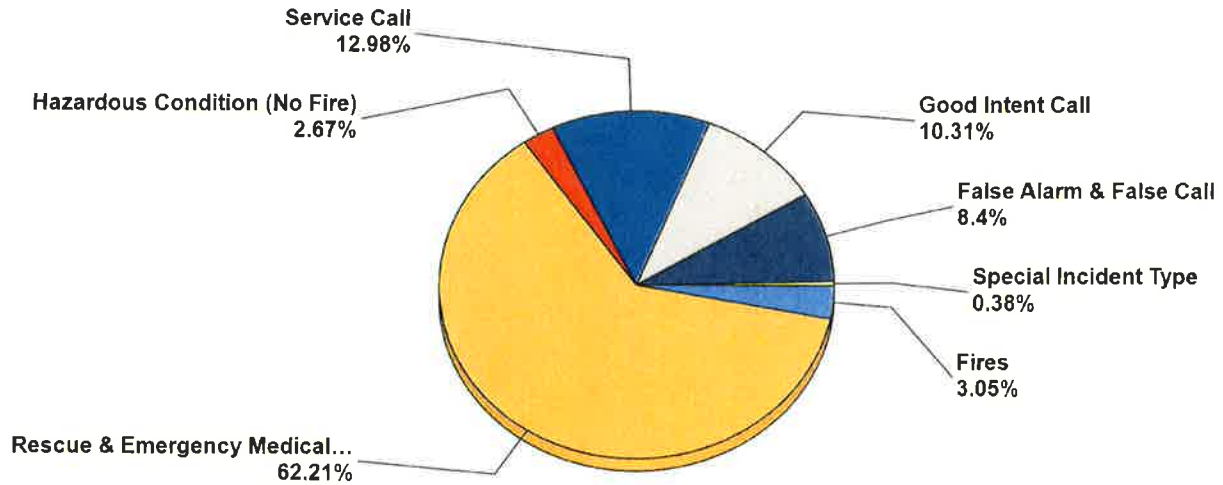
Covington, LA

This report was generated on 4/13/2021 11:32:29 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2021 | End Date: 03/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	3.05%
Rescue & Emergency Medical Service	163	62.21%
Hazardous Condition (No Fire)	7	2.67%
Service Call	34	12.98%
Good Intent Call	27	10.31%
False Alarm & False Call	22	8.4%
Special Incident Type	1	0.38%
TOTAL	262	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.38%
117 - Commercial Compactor fire, confined to rubbish	1	0.38%
118 - Trash or rubbish fire, contained	1	0.38%
131 - Passenger vehicle fire	1	0.38%
140 - Natural vegetation fire, other	2	0.76%
141 - Forest, woods or wildland fire	1	0.38%
151 - Outside rubbish, trash or waste fire	1	0.38%
311 - Medical assist, assist EMS crew	53	20.23%
321 - EMS call, excluding vehicle accident with injury	82	31.3%
322 - Motor vehicle accident with injuries	17	6.49%
324 - Motor vehicle accident with no injuries.	9	3.44%
353 - Removal of victim(s) from stalled elevator	2	0.76%
412 - Gas leak (natural gas or LPG)	2	0.76%
444 - Power line down	4	1.53%
445 - Arcing, shorted electrical equipment	1	0.38%
510 - Person in distress, other	1	0.38%
511 - Lock-out	2	0.76%
522 - Water or steam leak	1	0.38%
531 - Smoke or odor removal	1	0.38%
542 - Animal rescue	1	0.38%
550 - Public service assistance, other	1	0.38%
553 - Public service	12	4.58%
554 - Assist invalid	12	4.58%
561 - Unauthorized burning	3	1.14%
611 - Dispatched & cancelled en route	21	8.02%
622 - No incident found on arrival at dispatch address	3	1.14%
631 - Authorized controlled burning	1	0.38%
651 - Smoke scare, odor of smoke	2	0.76%
714 - Central station, malicious false alarm	1	0.38%
733 - Smoke detector activation due to malfunction	2	0.76%
735 - Alarm system sounded due to malfunction	5	1.91%
736 - CO detector activation due to malfunction	1	0.38%
743 - Smoke detector activation, no fire - unintentional	6	2.29%
744 - Detector activation, no fire - unintentional	2	0.76%
745 - Alarm system activation, no fire - unintentional	4	1.53%
746 - Carbon monoxide detector activation, no CO	1	0.38%
911 - Citizen complaint	1	0.38%
TOTAL INCIDENTS:	262	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Results from Mar 16, 2021 - Apr 12, 2021

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

Organic Paid

Actions on Page

March 16 - April 12

1

Total Actions on Page ▲ 100%



Page Views

March 16 - April 12

224

Total Page Views ▼ 35%



Page Likes

March 16 - April 12

24

Page Likes ▼ 23%



Post Reach

March 16 - April 12

2,757

People Reached ▼ 15%



Story Reach

March 16 - April 12

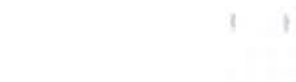
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Recommendations

March 16 - April 12



We have insufficient data to show for the selected time period.

Post Engagement

March 16 - April 12

238

Post Engagement ▼ 62%



Videos

March 16 - April 12

89

3-Second Video Views ▲ 424%









Page Followers

March 16 - April 12

24

Page Followers ▼ 27%



Published	Post	Type	Targeting	Reach	Engagement	Promote
04/01/2021 2:57 PM	 Earlier this afternoon we got called for a Structure Fire at The Collins			2.1K 	154 40	Boost Post
03/16/2021 3:47 PM	 St. Tammany Fire District #12			310 	5 70	Boost Post
03/02/2021 7:02 PM	 We offer our sincere condolences to the family of the victim from the fatal			1.2K 	363 61	Boost Post
03/02/2021 8:35 AM	 Please avoid the area of Lee Rd (Hwy 437) at Wymer Rd. We are			1.3K 	52 26	Boost Post