



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
MARCH 17, 2022**

CALL TO ORDER:

5:04 PM.

INVOCATION:

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, Commissioner Nino Covington, and Commissioner Jimmy Holden.

Commissioners absent: Chairman Ryan Munsey.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Training Dominick Bourgeois, District Chief Clayton Stein, and Captains Jeff Fritscher, Mike Laine, Josh Newell, and Shaun Schneider.

Invited Guests: Mark Waniewski, PMI, Family of honored Captains.

ADOPTION OF AGENDA:

Vice-Chairman Thompson presented the Agenda and asked if there were any revisions. There were none. A motion was made by Commissioner Holden to adopt the Agenda as written. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

EMPLOYEE RECOGNITION PIN PRESENTATION:

Captains Jeff Fritscher, Mike Laine, Josh Newell, and Shaun Schneider were recognized for fifteen years of service with Fire District 12 and each was given a certificate and a commemorative pin. They were all a part of the District's second in-house Recruit Class. Congratulations! Captains Dennis Boushie and Darrel Walsh were also recognized but were not able to attend today's meeting. Vice-Chairman Thompson also thanked their families for their dedication.

MINUTES:

Regular Meeting Minutes from February 17, 2022 were presented. Vice-Chairman Thompson asked if any revisions needed to be made. There were none. A motion was made by Commissioner Holden to approve the Minutes as written. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Secretary/Treasurer Garrity to dispense with the reading of the Staff Report. Commissioner Covington seconded the motion. Comments: The District's new trucks have arrived and were well-received at the Fire Chiefs' Conference in Baton Rouge. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Secretary/Treasurer Garrity to accept the financials. Commissioner Covington seconded the motion. Comments: 97.4% of the District's *ad valorem* revenue has been received. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

Resolution 2022-001: A motion was made by Secretary/Treasurer Garrity to approve Resolution 2022-001 relating to the Approval of the Louisiana Compliance Questionnaire for Fire District 12. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously.

Executive Session

A motion was made by Secretary/Treasurer Garrity to move into Executive Session to discuss Professional Services – Financial Institutions for District No. 12. The motion was seconded by Commissioner Holden. There was no public comment. The motion passed unanimously. Everyone was excused from the meeting except the Commissioners, Fire Chief Stuard, Chief of Administration Bilich, Chief of Operations Adams, and Mr. Waniewski. The Board entered into Executive Session at 5:21 PM.

Everyone was called back to the open meeting at 5:53 PM. No action was taken during the Executive Session, and no votes were made.

ADJOURN:

A motion was made by Commissioner Holden to adjourn the meeting. Secretary/Treasurer Garrity the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:54 PM.

Approved:



Lenny Thompson, Vice-Chairman

4/21/22

Date



Staff Report March 2022

Fire Chief

- One employee remains on extended sick leave.
- The District's revised COVID-19 protocols remain in place.
- The District hosted the Regional Fire Chiefs' luncheon at the Chimes Restaurant on March 11, 2022 with representatives from both the North- and Southshore fire departments in attendance. The lunch is hosted quarterly by a different Fire Department.
- The new Pierce trucks arrived from Wisconsin last week and are currently in Harvey undergoing final inspection; they will be displayed at the Louisiana Fire Chiefs' Association (LFCA) Conference in Baton Rouge on March 15-19, 2022. After the conference, they will be delivered to Headquarters.
- The District is still waiting for Chase Bank to confirm the \$65,000 No Call Provision for the Letters of Indebtedness.
- The District's annual audit began on March 14, 2022.
- A potential Fire Department Mechanic candidate is progressing through the hiring process.
- Signs and banners for the millage renewal election on March 26, 2022 have been placed throughout the District.
- Senior Staff met with the Crestwood HOA to discuss the millage renewal; it was well-received.
- A millage renewal information email was sent to all the HOA's in the District. Another email will be sent next week with more/different information concerning the election.
- Commissioners are reminded to complete their online Ethics training class as soon as possible and to complete their Tier 2.1 Annual Personal Financial Disclosure statement by May 15, 2022. Please turn in copies of the completed paperwork to the Office Manager to keep on file.

Operations

- **FD12 February 2022 Total Calls – 197**
 - See Attached Report
- **FD12 February 2022 Fuel Consumption**
 - Diesel – 1,272 Gallons
 - Gasoline – 310 Gallons
- The District is next on Harper Metal Building Services' schedule to make repairs at Station 122.
- Chief Adams is still trying to acquire contractor bids to fix the storm damage on Station 124's patio cover.
- Chief Brumfield convinced Home Depot to donate the materials and construction of the replacement fence at Station 124.
- Q121 is still out of service due to the computerized pump controller; the new one has not yet arrived.
- Chief Adams, Chief Bourgeois, Captain Katen, and Operator DeVun went to Pierce in Wisconsin on February 20, 2022 to inspect the new Ladder and Engine. There were some minor issues such as paint scuffs, but everything else looked good.

Fire Prevention/Community Relations

- The Green at Northpark has four verified false alarms; the system is now working. Hampton Inn alarm has been fixed and the system is working properly.
- Home Depot donated over \$3,100 in smoke detectors to the District.
- Chief Brumfield completed both Station 122's inspections (140) and Station 123's inspections (15) for the year.
- Chief Brumfield has completed approximately 150 out of 423 inspections in Station 121's area; he should be completed by June 1, 2022.
- Station 124's Captains are receiving their Preplans for the year this month; they have until June 1, 2022 to complete them. A-Shift Captain completed 35 of 100, B-Shift Captain completed 20 of 96, and C-Shift Captain completed 0 of 95.
- There was a residential structure fire on 73043 Authement Street that appears to be caused by a faulty electric outlet behind the sofa.

Training

- All suppression personnel completed company training throughout the month as assigned.
- Members completed their annual EMS renewals.
- The District received new hoses and nozzles; Suppression personnel completed one multi-company drill focusing on the updated technology before placing them in service.
- Chief Bourgeois and Operator Katen attended the Louisiana Instructor and Firefighter Training (LIFT) Conference in Baton Rouge last week.
- The District's chiefs are attending the Louisiana Fire Chief's Conference in Baton Rouge this week.

St. Tammany Fire District 12

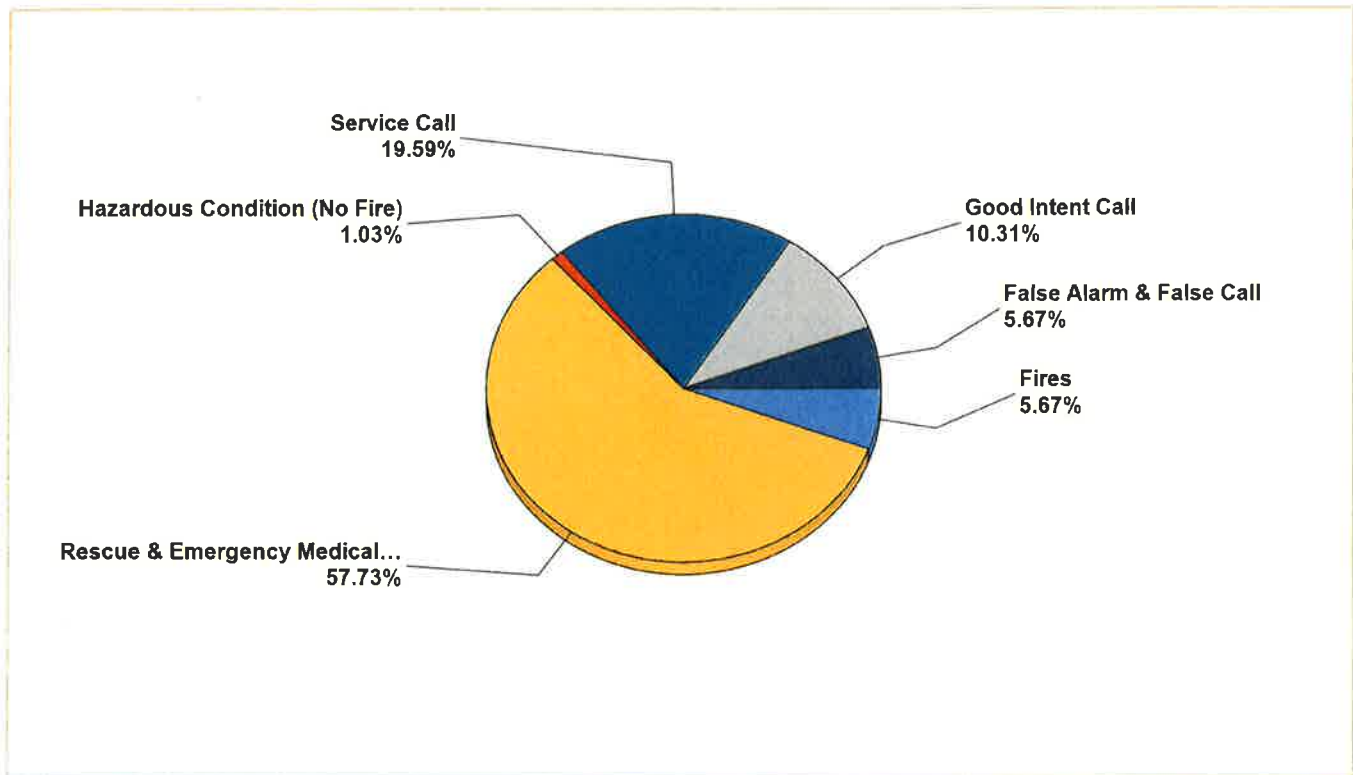
Covington, LA

This report was generated on 3/14/2022 1:36:59 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2022 | End Date: 02/28/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	11	5.67%
Rescue & Emergency Medical Service	112	57.73%
Hazardous Condition (No Fire)	2	1.03%
Service Call	38	19.59%
Good Intent Call	20	10.31%
False Alarm & False Call	11	5.67%
TOTAL	194	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.52%
123 - Fire in portable building, fixed location	1	0.52%
141 - Forest, woods or wildland fire	2	1.03%
142 - Brush or brush-and-grass mixture fire	3	1.55%
143 - Grass fire	3	1.55%
153 - Construction or demolition landfill fire	1	0.52%
311 - Medical assist, assist EMS crew	41	21.13%
321 - EMS call, excluding vehicle accident with injury	49	25.26%
322 - Motor vehicle accident with injuries	6	3.09%
324 - Motor vehicle accident with no injuries.	14	7.22%
331 - Lock-in (if lock out , use 511)	1	0.52%
354 - Trench/below-grade rescue	1	0.52%
424 - Carbon monoxide incident	1	0.52%
444 - Power line down	1	0.52%
511 - Lock-out	1	0.52%
553 - Public service	19	9.79%
554 - Assist invalid	12	6.19%
561 - Unauthorized burning	6	3.09%
611 - Dispatched & cancelled en route	11	5.67%
622 - No incident found on arrival at dispatch address	5	2.58%
631 - Authorized controlled burning	1	0.52%
651 - Smoke scare, odor of smoke	2	1.03%
671 - HazMat release investigation w/no HazMat	1	0.52%
733 - Smoke detector activation due to malfunction	1	0.52%
735 - Alarm system sounded due to malfunction	1	0.52%
743 - Smoke detector activation, no fire - unintentional	7	3.61%
745 - Alarm system activation, no fire - unintentional	2	1.03%
TOTAL INCIDENTS:	194	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Page Overview

Discovery

 Post reach	71,411
 Post engagement	34,925
 New Page Followers	146

Interactions

 Reactions	1,831
 Comments	251
 Shares	173
 Photo Views	23,060
 Link Clicks	1

Other

 Hide All Posts	0
 Unfollows	0

FD12 Facebook Content February 2022

Caption	Post time	Reach	Likes and reactions	Link clicks	Comments	Shares
Today we had the honor to participate in the Walmart #541 Walmart Covington - N Highway 190 Mardi Gras Parade. We are glad this parade made a come back this year after a few years off because of COVID. We think it's one of the best Mardi Gras parades there is.	2022-02-25T20:01:55	1556	75	251	4	9
The statewide burn ban has been lifted.	2022-02-23T14:13:32	272	2	3	0	1
Please see below about our upcoming millage RENEWAL.	2022-02-23T12:13:12	2090	32	93	1	23
St. Tammany Fire District #12 updated their cover photo.	2022-02-23T12:12:04					
We have 4 members up in Appleton, WI this week to do a final inspection on our 2 new trucks Ladder 124 and Engine 121. We have a new color scheme& we hope you like it! Also please send warm thoughts for our crew up there, the high tomorrow is 25 and that s the warmest it s supposed to be while they are up there.	2022-02-20T19:00:48	2484	95	568	11	5
Crews just returned from rescuing a 13 year old who was stuck in the mud. It took nearly 2 hours to free the patient from the chest deep mud. The patient was transported to a local hospital for precautions.	2022-02-18T20:02:39	58028	966	27752	173	101
At tonight s board meeting Captain Ricky Payne was recognized for 20 years of dedicated service to the citizens of FD12. Please join us in thanking Ricky for service!	2022-02-17T17:06:58	1404	80	112	8	1
We are currently under a statewide burn ban.	2022-02-14T16:50:37	604	8	5	2	3
We are currently on scene of a structure fire on Northpark Blvd. please avoid this area if possible and use caution if you have to be in the area. PLEASE DO NOT DRIVE OVER HOSES.	2022-02-03T12:17:31	5913	108	1722	18	13