



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
MARCH 16, 2023**

CALL TO ORDER:

5:05 PM.

INVOCATION:

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, Commissioner Nino Covington, and Commissioner Jimmy Holden.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Administration Jason Bilich, Chief of Operations Kevin Adams, Captains Katlin Gassen and Kayman Gassen, and Operators Cross Hebert, Garrett Jones, Joe Palmer, Alex Soletske, Connor Thurman and Hunter Windom.

Guests also in attendance: Family and Friends of Operators Hebert, Jones, Palmer, and Thurman.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. A motion was made by Commissioner Holden to adopt the Agenda as presented. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

EMPLOYEE RECOGNITION PIN PRESENTATION:

Operators Cross Hebert, Garrett Jones, Joe Palmer, and Connor Thurman were recognized for five years of service with Fire District 12 and given a certificate and a commemorative pin. Congratulations!

MINUTES:

Regular Meeting Minutes from February 16, 2023 were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Commissioner Holden to approve the Minutes as written. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Commissioner Holden to dispense with the reading of the Staff Report. Vice-Chairman Thompson seconded the motion. Comments: PIAL Rating results are pending at this time. The District’s Civil Service Board held a hearing regarding a complaint about the Seniority Roster. FD7 is currently borrowing one of the District’s spare engines. A lawsuit was filed by attorney Michael Helm regarding an accident he was involved in December 2021. Vinson’s Uniforms will be on site to take measurements for the new uniforms. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Commissioner Holden to accept the financials. Secretary/Treasurer Garrity seconded the motion. Comments: 95.97% of the projected ad valorem monies have been received. Several front-loaded expenses have been paid. The motion passed unanimously.

OLD BUSINESS

Pending Litigation: Former employee Ray Newton’s appeal was presented to the Appellate Court on March 3, 2023; a decision should be made in 30-45 days. Former employee Robert Barnett’s case was dismissed with Prejudice; his attorney offered to not appeal if the District paid Mr. Barnett a greatly reduced settlement. A motion was made by Chairman Munsey to not settle with Mr. Barnett. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.


NEW BUSINESS

Resolution 2023-001: A motion was made by Vice-Chairman Thompson to approve Resolution 2023-001 relating to the Approval of the Louisiana Compliance Questionnaire for Fire District 12. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.


ADJOURN:

A motion was made by Vice-Chairman Thompson to adjourn the meeting. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously. The meeting adjourned at 5:40 PM.

Approved:



Ryan Munsey, Chairman



Date



Staff Report March 2023

Fire Chief

- One employee remains on extended sick leave. Blake Albarado, a former employee returned to the District on March 1, 2023.
- PIAL rating results are pending.
- The District purchased a small truck to be used by the Fire Shop.
- The District's Civil Service Board held a Hearing on March 1, 2023 regarding a complaint about the Seniority Roster.
- A letter of recognition is in your packet today for Chief Dominick Bourgeois, and Captains Travis Katen and Jon King; they were instrumental in training Operator Brandon Brener, a new employee who joined the District in February.
- Fire District 7 is currently borrowing the spare RE122, a 1996 Spartan, as several of their units are out of service.
- The District was recently served with a lawsuit filed by Michael Helm regarding an incident that occurred on December 23, 2021.
- Commissioners are reminded to complete their online Ethics training class as soon as possible and to complete their Tier 2.1 Annual Personal Financial Disclosure statement by May 15, 2022. Please turn in copies of the completed paperwork to the Office Manager to keep on file.

Operations

- **FD12 February 2023 Total Calls – 262**
 - See Attached Report
- **FD12 February 2023 Fuel Consumption**
 - Diesel – 1,004 Gallons
 - Gasoline – 264 Gallons
- There are currently no major issues with any of the District's equipment.
- The two new small trucks are still being outfitted for service.

Fire Prevention/Community Relations

- Abbey Youth Center has two verified false alarms, and PAM Hospital has one.
- Chief Brumfield has completed 65 of the approximately 450 inspections in Station 121's area.
- Chief Brumfield is currently assigning this year's community outreach events for the District. Suppression personnel will attend the Food Truck Roundup events at the Abita Brewery on the first Friday of every month and will be at the Mary Bird Perkins event in April.
- An engine malfunction/backfire caused a car/hobbies garage fire on March 1, 2023.
- Chief Brumfield and the other St. Tammany Prevention Bureau representatives attended a Fire Marshal training concentrating on NFPA 74 "Electrical Code" hosted by Fire District 2.

Training

- Company training was completed as assigned.
- The Recruit Class is ongoing. All students passed the national EMR registry and Hazmat Awareness Training. They are currently completing Hazmat Operations Training.
- All members with 2023 EMT renewals completed the process.
- All members have begun completing their annual Ethics and Sexual Harassment Awareness training.

March 12, 2023

Chief Terry Stewart
St. Tammany Fire District #12
19375 Highway 36
Covington, LA 70433

Dear Chief Stewart,

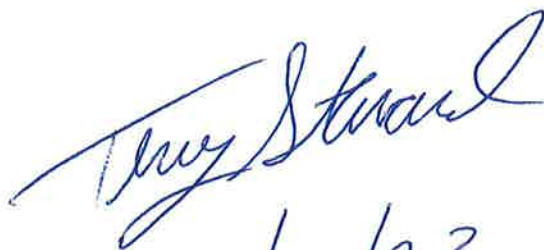
Over the past few weeks, I've had the privilege of being trained by Chief Dominic Bourgeois, Captain Travis Kraten, and Captain Jon King. During the course of my training, I was provided with the highest level of professionalism and instruction. Working in public service for over 20+ years in St. Tammany Parish has allowed me to attend trainings led by many professionals in public service. The training I received by Chief Bourgeois, Captain Kraten, and Captain King truly shows that they are experts in what they do. It is an honor to have the opportunity to learn from them and work with them at St. Tammany Fire District #12.

It is with great gratitude that I write this letter to this agency and those involved in my training. Thank you for welcoming me into the family of St. Tammany Fire District #12.

Respectfully,



Brandon Brener



3/13/23

St. Tammany Fire District 12

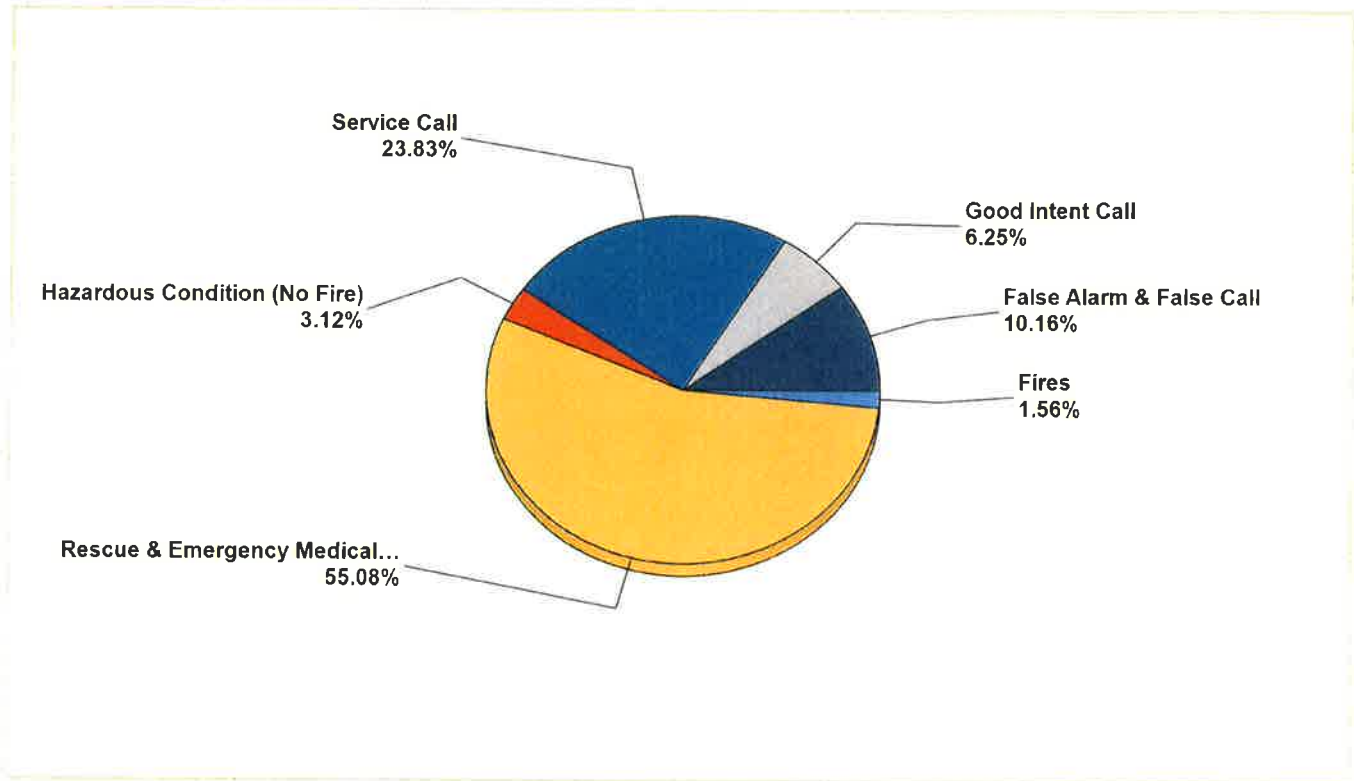
Covington, LA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2023 | End Date: 02/28/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	1.56%
Rescue & Emergency Medical Service	141	55.08%
Hazardous Condition (No Fire)	8	3.12%
Service Call	61	23.83%
Good Intent Call	16	6.25%
False Alarm & False Call	26	10.16%
TOTAL	256	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	0.78%
131 - Passenger vehicle fire	1	0.39%
151 - Outside rubbish, trash or waste fire	1	0.39%
311 - Medical assist, assist EMS crew	26	10.16%
321 - EMS call, excluding vehicle accident with injury	87	33.98%
322 - Motor vehicle accident with injuries	13	5.08%
324 - Motor vehicle accident with no injuries.	14	5.47%
331 - Lock-in (if lock out , use 511)	1	0.39%
411 - Gasoline or other flammable liquid spill	2	0.78%
412 - Gas leak (natural gas or LPG)	1	0.39%
424 - Carbon monoxide incident	1	0.39%
441 - Heat from short circuit (wiring), defective/worn	2	0.78%
444 - Power line down	1	0.39%
445 - Arcing, shorted electrical equipment	1	0.39%
522 - Water or steam leak	1	0.39%
551 - Assist police or other governmental agency	2	0.78%
553 - Public service	19	7.42%
554 - Assist invalid	35	13.67%
561 - Unauthorized burning	3	1.17%
571 - Cover assignment, standby, moveup	1	0.39%
611 - Dispatched & cancelled en route	5	1.95%
622 - No incident found on arrival at dispatch address	6	2.34%
631 - Authorized controlled burning	2	0.78%
651 - Smoke scare, odor of smoke	2	0.78%
671 - HazMat release investigation w/no HazMat	1	0.39%
733 - Smoke detector activation due to malfunction	1	0.39%
735 - Alarm system sounded due to malfunction	2	0.78%
736 - CO detector activation due to malfunction	1	0.39%
743 - Smoke detector activation, no fire - unintentional	1	0.39%
745 - Alarm system activation, no fire - unintentional	21	8.2%
TOTAL INCIDENTS:	256	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Page overview

Discovery

 Post reach	33,507
 Post engagement	18,353
 New Page Followers	194

Interactions

 Reactions	2,065
 Comments	315
 Shares	258
 Photo views	7,452
 Link clicks	2

Other

 Hide all posts	0
 Unfollows	0



Brotherhood! This morning our brother from FD1, Taylor Bass' life is being celebrated. Fire departments from across the area have sent personnel and or fire trucks to Slidell to cover their area to allow their firefighters the opportunity to honor their fallen brother. Engine 124 along with an engine from Goodbee are stationed at FD1 Station 17 this morning. Rest In...

Tue, Feb 28

Post reach 6,267
Engagement 929



Today FD12 along with St. Tammany Fire Protection District #1, St. Tammany Fire District # 8, and City of Covington Fire Department had the honor to escort FD1 fallen Fire Prevention Officer Bass from the coroners office to EJ Fielding. Please continue to keep the Bass family and the members of FD1 in your thoughts and prayers.

Fri, Feb 24

Post reach 10,556
Engagement 3,223

Our prayers are with our brothers and sisters in Slidell.

Thu, Feb 23

Post reach 2,288
Engagement 623



We had an AMAZING time at the Walmart Covington - N Highway 190 Mardi Gras Parade today! Our mini-fire truck (Parade Apparatus 121 aka PA-121) was a hit! Check out the last couple pictures of our mechanics working to get PA-121 ready this morning. They work on all our trucks big & small. We want to give a shout out to our staff who helped make P...

Thu, Feb 9

Post reach 13,022
Engagement 3,854