



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
FEBRUARY 17, 2022**

CALL TO ORDER:

5:02 PM.

INVOCATION:

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioner in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, Commissioner Nino Covington, and Commissioner Jimmy Holden.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Prevention Ollie Brumfield, Chief of Training Dominick Bourgeois, District Chief Brad Boogaerts, and Captains Kayman Gassen and Ricky Payne.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. There were none. A motion was made by Vice-Chairman Thompson to adopt the Agenda as written. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

EMPLOYEE RECOGNITION PIN PRESENTATION:

Captain Ricky Payne was recognized for twenty of service with Fire District 12 and given a certificate and a commemorative pin. Congratulations! Chairman Munsey also his family for their dedication.

MINUTES:

Regular Meeting Minutes from January 20, 2022 were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Commissioner Holden to approve the Minutes as written. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Vice-Chairman Thompson to dispense with the reading of the Staff Report. Commissioner Covington seconded the motion. Comments: The District purchased a second pumper to replace Engine 123 – the two truck purchases saved approximately \$100,000 with all the discounts applied. It will be delivered in approximately thirteen months. Chief Adams is working on replacing the fence around the Headquarters that was destroyed in Hurricane Ida. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Vice-Chairman Thompson to accept the financials. Secretary/Treasurer Garrity seconded the motion. Comments: Employer contributions to the Firefighters Retirement System will hold at 33.75%. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.


Public Comments:

Chairman Munsey thanked suppression personnel for retrieving his cat from a tree.

ADJOURN:

A motion was made by Secretary/Treasurer Garrity to adjourn the meeting. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:19 PM.

Approved:



Ryan Munsey, Chairman

3/12/22

Date



Staff Report February 2022

Fire Chief

- One employee remains on extended sick leave. One employee “timed out” on his 365 Sick Leave, and was terminated on February 16, 2022.
- The District’s COVID-19 protocols have been adjusted to five days of in-home quarantine, and 5 days of wearing a mask once returned to work.
- A photo of the District’s new L-124 is included in your packet today; both new trucks will be displayed at the LFCA Conference in Baton Rouge on March 15-19, 2022.
- The District also purchased a new pumper to replace Engine 123 for \$568,000; a discount of approximately \$50,000 was applied to the purchase as the contract was signed before February 1, 2022. It will be delivered in approximately thirteen months.
- The District is still waiting for Chase Bank to confirm the \$65,000 No Call Provision for the Letters of Indebtedness.
- The District is currently distributing signs and banners for its millage renewal election on March 26, 2022. Chief is making contact with HOA’s in the District to give information regarding the millage renewal and to answer any questions they might have.
- Commissioners are reminded to complete their online Ethics training class as soon as possible and to complete their Tier 2.1 Annual Personal Financial Disclosure statement by May 15, 2022. Please turn in copies of the completed paperwork to the Office Manager to keep on file.

Operations

- **FD12 January 2022 Total Calls – 253**
 - See Attached Report
- **FD12 January 2022 Fuel Consumption**
 - Diesel – 1,139 Gallons
 - Gasoline – 331 Gallons
- Harper Metal Building Services pushed back the repairs at Station 122 as their prior jobs are taking longer than expected. The District is next on their list.
- Chief Adams is still trying to acquire contractor bids to fix the storm damage on Station 124’s patio cover. Since a fence company cannot be contracted to rebuild the fence, Chief Adams is currently pricing fence material.
- Q121 is currently out of service for the next few weeks; the computerized pump controller went out and is no longer in production. It took a while for the District’s Master Mechanic to locate a new one.
- Chief Adams, Chief Bourgeois, Captain Katen, and Operator DeVun are heading to Pierce in Wisconsin on February 20, 2022 for a week to inspect the new Ladder and Engine.

Fire Prevention/Community Relations

- The Green at Northpark has four verified false alarms; the system is not working and the building is currently under a Fire Watch (a paid detail paid directly to the firefighter to watch over the property while the alarm is not working). Hampton Inn alarm has gone off 4 times due to construction but the system is working properly.
- District personnel has installed over fifty smoke detectors in the District since the tragic fire in Slidell a few weeks ago.
- Chief Brumfield completed both Station 122's inspections (140) and Station 123's inspections (15) for the year.
- Chief Brumfield has begun the inspections in Station 121's area; the 423 inspections should be completed by June 1, 2022.
- Station's Captains will begin receiving their Preplans for the year in March.
- There was a residential structure fire on Melissa Lane that was caused by the improper disposal of a fire pit. Chief Boogaerts arrived on the scene first followed by Captains Kaymen Gassen and Clayton Cawyer. Their crews acted quickly and saved the house from being a total loss. Their actions were commended by a Mandeville firefighter who was monitoring the call, as the home belonged to his mother.

Training

- All suppression personnel completed company training throughout the month as assigned.
- All personnel are in the process of completing their annual sexual harassment awareness training.
- Maple Ridge Apartments is allowing suppression personnel to train in a fire-damaged building until repairs begin.
- Members are in process of completing their annual EMS continuing education in preparation for upcoming renewals.
- Chief Bourgeois is periodically conducting skills evaluations for Fire District 4's current Recruit Class.

St. Tammany Fire District 12

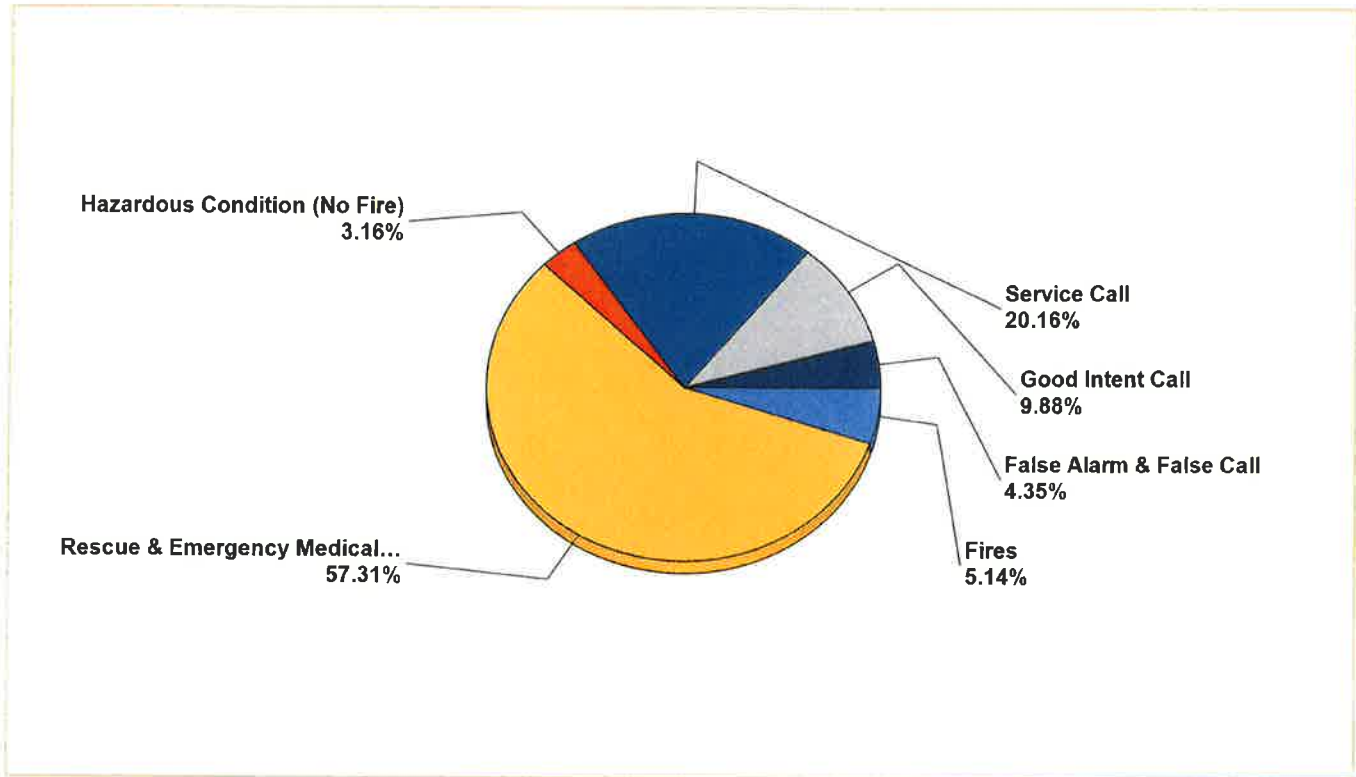
Covington, LA

This report was generated on 2/16/2022 11:41:05 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 01/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	13	5.14%
Rescue & Emergency Medical Service	145	57.31%
Hazardous Condition (No Fire)	8	3.16%
Service Call	51	20.16%
Good Intent Call	25	9.88%
False Alarm & False Call	11	4.35%
TOTAL	253	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.4%
111 - Building fire	3	1.19%
112 - Fires in structure other than in a building	1	0.4%
123 - Fire in portable building, fixed location	1	0.4%
131 - Passenger vehicle fire	1	0.4%
142 - Brush or brush-and-grass mixture fire	2	0.79%
143 - Grass fire	2	0.79%
154 - Dumpster or other outside trash receptacle fire	1	0.4%
160 - Special outside fire, other	1	0.4%
311 - Medical assist, assist EMS crew	40	15.81%
321 - EMS call, excluding vehicle accident with injury	91	35.97%
322 - Motor vehicle accident with injuries	7	2.77%
324 - Motor vehicle accident with no injuries.	7	2.77%
412 - Gas leak (natural gas or LPG)	5	1.98%
424 - Carbon monoxide incident	1	0.4%
441 - Heat from short circuit (wiring), defective/worn	1	0.4%
444 - Power line down	1	0.4%
510 - Person in distress, other	1	0.4%
531 - Smoke or odor removal	2	0.79%
551 - Assist police or other governmental agency	1	0.4%
552 - Police matter	1	0.4%
553 - Public service	13	5.14%
554 - Assist invalid	27	10.67%
561 - Unauthorized burning	6	2.37%
611 - Dispatched & cancelled en route	15	5.93%
622 - No incident found on arrival at dispatch address	5	1.98%
631 - Authorized controlled burning	1	0.4%
651 - Smoke scare, odor of smoke	3	1.19%
671 - HazMat release investigation w/no HazMat	1	0.4%
711 - Municipal alarm system, malicious false alarm	1	0.4%
733 - Smoke detector activation due to malfunction	1	0.4%
735 - Alarm system sounded due to malfunction	3	1.19%
744 - Detector activation, no fire - unintentional	1	0.4%
745 - Alarm system activation, no fire - unintentional	4	1.58%
746 - Carbon monoxide detector activation, no CO	1	0.4%
TOTAL INCIDENTS:	253	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Page Overview

Discovery

 Post reach	23,790
 Post engagement	5,982
 New Page Followers	147

Interactions

 Reactions	491
 Comments	96
 Shares	99
 Photo Views	3,229
 Link Clicks	4

Other

 Hide All Posts	0
 Unfollows	0



***UPDATED WITH PICTURES* We are on scene of a working structure fire on Melissa Ln off...**
 Mon, Jan 24

Post Reach **14883** Engagement **3235**



Our crews have been out the last few days installing smoke detectors provided by the...
 Fri, Jan 21

Post Reach **10687** Engagement **773**

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 Tue, Jan 18

Post Reach **943** Engagement **92**



St. Tammany Fire District #12 updated their cover photo.
 Tue, Jan 11

Post Reach **--** Engagement **--**



St. Tammany Fire District #12 updated their profile picture.
 Tue, Jan 11

Post Reach **204** Engagement **27**



Units just got finished extinguishing a fully involved shed fire off Hwy 21 near Nolan...
 Thu, Jan 6

Post Reach **4469** Engagement **1031**



