



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
FEBRUARY 16, 2023**

CALL TO ORDER:

5:09 PM.

INVOCATION:

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, Commissioner Nino Covington, and Commissioner Jimmy Holden.

Commissioners absent: Chairman Ryan Munsey.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Administration Jason Bilich, Chief of Operations Kevin Adams, Chief of Prevention Ollie Brumfield, District Chief Clayton Stein, and Captain Travis Katen.

ADOPTION OF AGENDA:

Vice-Chairman Thompson presented the Agenda and asked if there were any revisions. A motion was made by Commissioner Holden to adopt the Agenda as presented. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

MINUTES:

Regular Meeting Minutes from January 19, 2023 were presented. Vice-Chairman Thompson asked if any revisions needed to be made. There were none. A motion was made by Commissioner Holden to approve the Minutes as written. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Secretary/Treasurer Garrity to dispense with the reading of the Staff Report. Commissioner Covington seconded the motion. Comments: The District hired Brandon Brener, a former St. Tammany Sheriff's Office employee with prior fire service experience. He will complete a short training with Chief Bourgeois to get up to speed before going on shift. Former employee Blake Albarado is returning to the District in March. The new uniforms have been chosen and fittings will begin soon; the budgeted cost is approximately \$50,000. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Secretary/Treasurer Garrity to accept the financials. Commissioner Covington seconded the motion. Comments: The December 2022 budget was amended to include some insurance bills that were received in January 2023. Sixty-seven percent of the projected ad valorem monies have been received. The District's Hancock Whitney accounts are now closed – all banking is now at Gulf Coast Bank & Trust. A Gulf Coast Bank & Trust debit card that will be locked in Chief Bilich's office will be used for online purchases by District personnel. January 2023 payroll expenses were high as there were four paid holidays. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURN:

A motion was made by Secretary/Treasurer Garrity to adjourn the meeting. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously. The meeting adjourned at 5:28 PM.

Approved:



Lenny Thompson, Vice-Chairman



Date



Staff Report February 2023

Fire Chief

- One employee remains on extended sick leave. The District hired Brandon Brener on February 15, 2023; he has previous firefighting experience and is completing an abbreviated training with Chief Bourgeois to get him up to speed. Previous employee Blake Albarado is returning to the District in March.
- The outcome of the District's litigation with Robert Barnett is still pending the judge's decision.
- The new pumpers are scheduled for completion and final inspection sometime in late spring. The District purchased two small trucks for the District Chiefs and the Chief of Prevention; they are currently being readied for service.
- New uniforms have been selected; Vinson's will schedule an on-site fitting soon. Class A uniforms are also scheduled to be purchased for any eligible employee who doesn't already have one. These uniform expenditures will cost approximately \$50,000.
- Commissioners are reminded to complete their online Ethics training class as soon as possible and to complete their Tier 2.1 Annual Personal Financial Disclosure statement by May 15, 2022. Please turn in copies of the completed paperwork to the Office Manager to keep on file.

Operations

- **FD12 January 2023 Total Calls – 254**
 - See Attached Report
- **FD12 January 2023 Fuel Consumption**
 - Diesel – 1,054 Gallons
 - Gasoline – 386 Gallons
- The District opted to trade in the old discontinued lift system to purchase a new lift system, rather than purchasing two refurbished units.
- There are currently no major issues with any of the District's equipment.
- Bids are currently being acquired for equipment on the new small trucks.

Fire Prevention/Community Relations

- The District's false alarm program reset for 2023; there are currently zero false alarms.
- Chief Brumfield completed the 150 inspections in Station 122's area.
- Chief Brumfield has begun working on the approximately 450 inspections in Station 121's area.
- Walmart's annual special people parade was a huge success! Captain Reyes and his crew built a new wooden fire truck for the parade. A photo is included in your packet.
- Chief Brumfield completed his Continuing Education schedule for the year.

Training

- Company training was completed as assigned.
- The Recruit Class began on January 18, 2023 with eight recruits, six from FD12 and two from other departments. Students completed the EMR section and are currently testing for the national registry.
- All members with 2023 EMT renewals are nearing completion.
- All members have begun completing their annual Ethics and Sexual Harassment Awareness training.
- All officers completed one hour of training on incident management.
- Operator Hunter Windom passed both Inspector I and Fire Officer I at LAFETA in Baton Rouge.
- All members completed their CPR renewals for the year.



St. Tammany Fire District 12

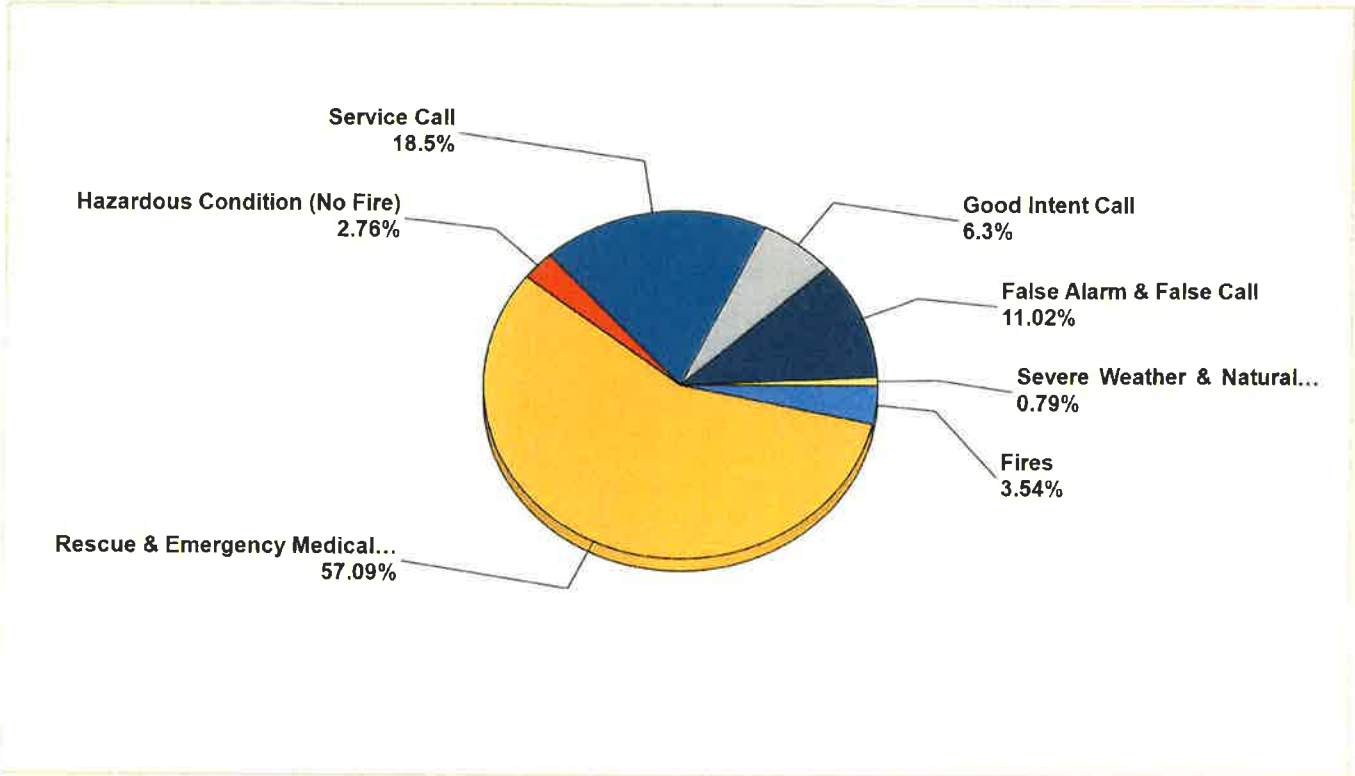
Covington, LA

This report was generated on 2/14/2023 3:13:30 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 01/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	3.54%
Rescue & Emergency Medical Service	145	57.09%
Hazardous Condition (No Fire)	7	2.76%
Service Call	47	18.5%
Good Intent Call	16	6.3%
False Alarm & False Call	28	11.02%
Severe Weather & Natural Disaster	2	0.79%
TOTAL	254	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type


INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.39%
113 - Cooking fire, confined to container	1	0.39%
131 - Passenger vehicle fire	1	0.39%
141 - Forest, woods or wildland fire	1	0.39%
142 - Brush or brush-and-grass mixture fire	2	0.79%
151 - Outside rubbish, trash or waste fire	2	0.79%
154 - Dumpster or other outside trash receptacle fire	1	0.39%
311 - Medical assist, assist EMS crew	36	14.17%
321 - EMS call, excluding vehicle accident with injury	81	31.89%
322 - Motor vehicle accident with injuries	10	3.94%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.39%
324 - Motor vehicle accident with no injuries.	15	5.91%
331 - Lock-in (if lock out , use 511)	1	0.39%
350 - Extrication, rescue, other	1	0.39%
412 - Gas leak (natural gas or LPG)	2	0.79%
424 - Carbon monoxide incident	1	0.39%
440 - Electrical wiring/equipment problem, other	1	0.39%
442 - Overheated motor	2	0.79%
444 - Power line down	1	0.39%
510 - Person in distress, other	4	1.57%
511 - Lock-out	1	0.39%
551 - Assist police or other governmental agency	1	0.39%
553 - Public service	21	8.27%
554 - Assist invalid	20	7.87%
611 - Dispatched & cancelled en route	9	3.54%
622 - No incident found on arrival at dispatch address	5	1.97%
631 - Authorized controlled burning	1	0.39%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.39%
735 - Alarm system sounded due to malfunction	6	2.36%
743 - Smoke detector activation, no fire - unintentional	3	1.18%
745 - Alarm system activation, no fire - unintentional	19	7.48%
814 - Lightning strike (no fire)	2	0.79%
TOTAL INCIDENTS:	254	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Page overview

Discovery

 Post reach	14,050
 Post engagement	4,408
 New Page Followers	63

Interactions

 Reactions	548
 Comments	70
 Shares	40
 Photo views	2,254
 Link clicks	1

Other

 Hide all posts	1
 Unfollows	0



Join us and wishing Chloe a Happy Birthday! Engine 125's crew celebrated with her earlier today, we hope you have a great day!!!

Sat, Jan 28

Post reach 3,216 Engagement 545



St. Tammany Fire District #12 updated their cover photo.

Sun, Jan 15

Post reach Engagement



At 13:43 today FD12 responded to a report of a Commercial Structure Fire at Wal-Mart on N. Hwy 190. Engine 121 arrived on scene less than 3 minutes later to find the store was being evacuated. Upon doing the initial investigation there was light smoke inside the back of the building near the loading docks. Additional units arrived on scene and staged at the...

Sun, Jan 15

Post reach 5,871 Engagement 684



We are saddened to hear about the tragic loss of EMT John Crow. Our thoughts and prayers are with his family as well as his Acadian Family.

Sun, Jan 1

Post reach 2,322 Engagement 198