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**BOARD OF COMMISSIONERS  
REGULAR PUBLIC MEETING MINUTES  
DECEMBER 8, 2022**

**CALL TO ORDER:**

5:03 PM.

**INVOCATION:**

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

**ROLL CALL:**

Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, Commissioner Nino Covington, and Commissioner Jimmy Holden.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Administration Jason Bilich, Chief of Operations Kevin Adams, Chief of Prevention Ollie Brumfield, Chief of Training Dominick Bourgeois, District Chief Brad Boogaerts, and Fire Captain Kayman Gassen.

Invited Guests in attendance: Chad Danenhower, Attorney, and Michael Nash, Attorney (via ZOOM). No other members of the public were present.

**ADOPTION OF AGENDA:**

Chairman Munsey presented the Agenda and asked if there were any revisions. A motion was made by Secretary/Treasurer Garrity to move the Old Business/Executive Session after the adoption of the Agenda. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

A motion was made by Secretary/Treasurer Garrity to adopt the Agenda as amended. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

**EXECUTIVE SESSION**

A motion was made by Vice-Chairman Thompson to move into Executive Session to discuss pending litigation in the following matter:

- Robert A. Barnett vs. St. Tammany Fire Protection District No. 12 et al., 22nd JDC, Docket No. 2018-15839, Div. B.

The motion was seconded by Commissioner Covington. There was no public comment. The motion passed unanimously. Everyone was excused from the open meeting except the Commissioners, Fire Chief Stuard, Chief of Administration Bilich, Chief of Operations Adams, Mr. Danenhower, and Mr. Nash. The Board entered into Executive Session at 5:06 PM. Everyone was called back to the open meeting at 5:23 PM. No action was taken during the Executive Session, and no votes were made.

A motion was made by Chairman Munsey to offer Mr. Barnett a settlement of \$50,000 with a 1099 Tax Form. Vice-Chairman Thompson seconded the motion. Comments: The offer is too much – Mr. Barnett should not be rewarded; \$25,000 is a better offer. Perhaps the District should see what the outcome would be from a trial. It is not appropriate to pay a settlement with public money. However, it is a business offer, with no fault of the District. A motion was made by Secretary/Treasurer Garrity to amend the offer to a settlement of \$35,000 with a 1099 Tax Form, with the usual stipulations of No-Fault by the District, and Non-Disclosure by the parties involved. There was no public comment. The motion to amend the offer is as follows:

**Chairman Munsey - YES**  
**Vice-Chairman Thompson - YES**  
**Secretary/Treasurer Garrity - YES**  
**Commissioner Covington - YES**  
**Commissioner Holden – ABSTAIN**

The motion to accept the amendment is as follows:

**Chairman Munsey - YES**  
**Vice-Chairman Thompson - YES**  
**Secretary/Treasurer Garrity - YES**  
**Commissioner Covington - YES**  
**Commissioner Holden – YES**

The amended offer of a settlement with Mr. Barnett of \$35,000 with a 1099 Tax Form, with the usual stipulations of No-Fault by the District, and Non-Disclosure by the parties involved will be memorialized as Resolution 2022-015.

#### **MINUTES:**

Regular Meeting Minutes from November 17, 2022 were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Commissioner Holden to approve the Minutes as written. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

#### **STAFF REPORT (ATTACHED):**

A motion was made by Secretary/Treasurer Garrity to dispense with the reading of the Staff Report. Vice-Chairman Thompson seconded the motion. Comments: Suppression personnel is repainting Station 124's living quarters. The PIAL rating is expected to remain a level 3. The water tanker was donated to District 8, as it is no longer needed per PIAL. Recruit School will begin in January 2023. The motion passed unanimously.

#### **FINANCIALS**

The financials were presented. A motion was made by Commissioner Holden to accept the financials. Secretary/Treasurer Garrity seconded the motion. Comments: The District is currently transitioning its accounts from Hancock Whitney to Gulf Coast Bank & Trust. The motion passed unanimously.

**OLD BUSINESS**

**Resolution 2022-011:** A motion was made by Commissioner Holden to approve Resolution 2022-011 relating to the Approval for the Temporary Delegation of Fire Chief Operational Authority for Fire District 12. Commissioner Covington seconded the motion. Comments: The wording is too vague, and the Resolution should be rewritten with more specific language regarding the temporary delegation of the Fire Chief’s operational authority. The motion to accept Resolution 2022-011 is as follows:

- Chairman Munsey - NO
- Vice-Chairman Thompson - NO
- Secretary/Treasurer Garrity - NO
- Commissioner Covington - NO
- Commissioner Holden – NO

Resolution 2022-011 fails.

**NEW BUSINESS**

**Resolution 2022-012:** A motion was made by Commissioner Holden to approve Resolution 2022-012 relating to the Approval of a 30-Year Seniority-Based Pay Scale for District No. 12. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

**Resolution 2022-013:** A motion was made by Vice-Chairman Thompson to approve Resolution 2022-013 relating to the Approval of the 2023 BOC Regular Meeting Schedule for District No. 12. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

**Resolution 2022-014:** A motion was made by Secretary/Treasurer Garrity to approve Resolution 2022-014 relating to the Approval of the 2022 Audit Engagement for District No. 12. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

**ADJOURN:**

A motion was made by Commissioner Holden to adjourn the meeting. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously. The meeting adjourned at 6:04 PM.

Approved:



\_\_\_\_\_  
Ryan Munsey, Chairman

1-19-2023

\_\_\_\_\_  
Date



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## Staff Report December 2022

### Fire Chief

- Two employees remain on extended sick leave.
- The seven new hires are ready to begin Recruit School in January.
- PIAL representatives completed the site visit as part of the rating review. Final results should be received in approximately four months. It looks like the District will remain a Class 3.
- It was determined during the PIAL site visit that Tender 124 is no longer needed; it will be donated to District 8.
- The District renewed its health insurance with Humana. 2023 Open Enrollment for all employees is currently underway.

### Operations

- **FD12 November 2022 Total Calls – 224**
  - See Attached Report
- **FD12 November 2022 Fuel Consumption**
  - Diesel – 1,032 Gallons
  - Gasoline – 243 Gallons
- There are currently no major issues with any of the District's equipment.
- Fire Shop personnel are currently in Minnesota, taking classes on Waterous Fire Pumps.

### Fire Prevention/Community Relations

- Holiday Inn and The Green at Northpark have both been fined \$250.00 – The District will receive payment once the businesses have a W9 form.
- Reagan Crossing Apartments and Planet Fitness both have two verified false alarms, and Office Depot has one verified false alarm.
- Chief Brumfield completed all 300 inspections in Station 124's area.
- Station 121's Captains have completed their Preplans.
- Station 125's Captains have received their Preplans; they have until December 31, 2022 to complete them. A-Shift Captain has 34, B-Shift Captain has 34, and C-Shift Captain has 33.
- Chief Brumfield investigated a structure fire in Fire District 5. It was an electrical fire; the cause is being determined.
- Fire District 12 is participating in Toys for Tots again this year; personnel will be collecting toys at Walmart on December 10, 2022.

### Training

- Company training was completed as assigned.
- The EMT class is complete. Operator Connor Noonan passed his national boards and is now a certified EMT.
- Suppression personnel completed one multi-company drill concentrating on aerial and ground ladder rescues.
- All officers completed one hour of company training on decision-making skills.
- All EMTs completed one hour of continuing education focusing on patients with an altered mental status.

# St. Tammany Fire District 12

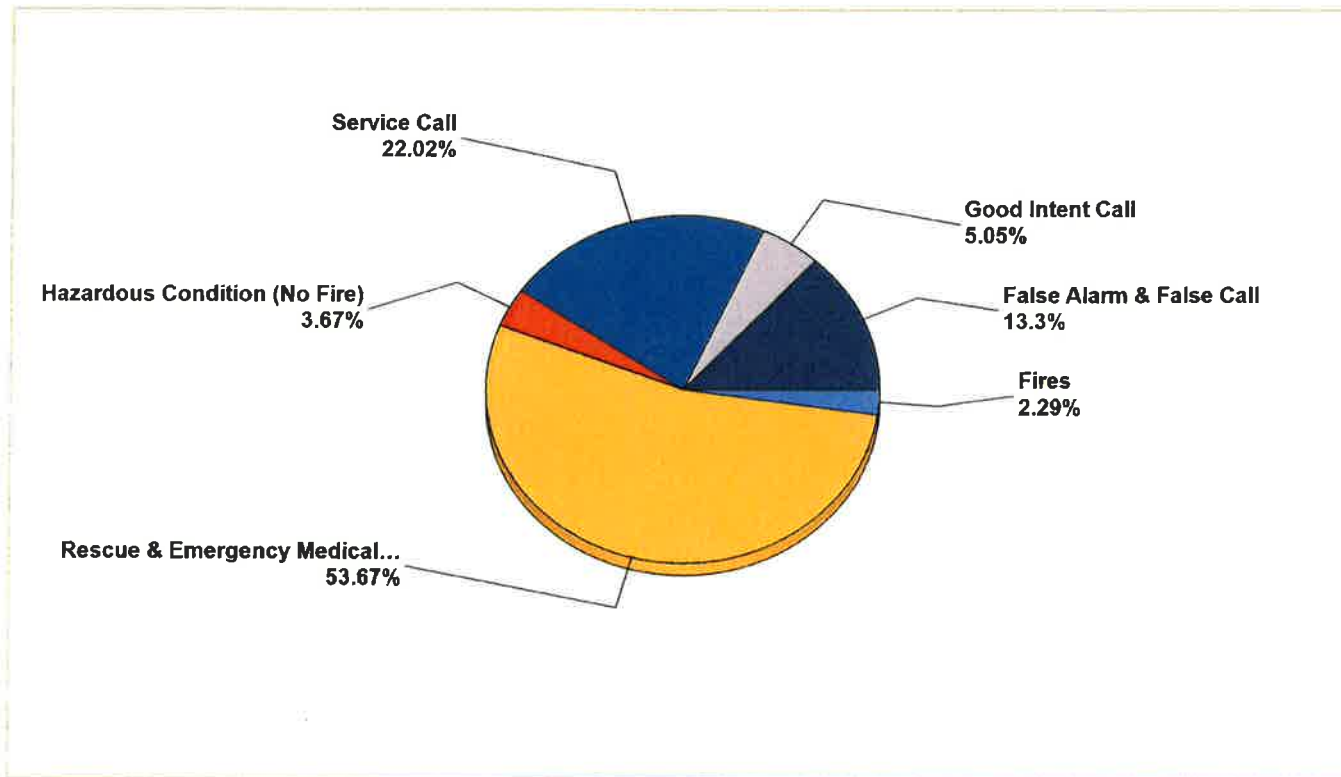
Covington, LA

This report was generated on 12/5/2022 1:44:28 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2022 | End Date: 11/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	2.29%
Rescue & Emergency Medical Service	117	53.67%
Hazardous Condition (No Fire)	8	3.67%
Service Call	48	22.02%
Good Intent Call	11	5.05%
False Alarm & False Call	29	13.3%
<b>TOTAL</b>	<b>218</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.46%
118 - Trash or rubbish fire, contained	2	0.92%
142 - Brush or brush-and-grass mixture fire	1	0.46%
143 - Grass fire	1	0.46%
311 - Medical assist, assist EMS crew	28	12.84%
321 - EMS call, excluding vehicle accident with injury	70	32.11%
322 - Motor vehicle accident with injuries	6	2.75%
324 - Motor vehicle accident with no injuries.	13	5.96%
411 - Gasoline or other flammable liquid spill	1	0.46%
412 - Gas leak (natural gas or LPG)	1	0.46%
413 - Oil or other combustible liquid spill	1	0.46%
422 - Chemical spill or leak	1	0.46%
440 - Electrical wiring/equipment problem, other	1	0.46%
442 - Overheated motor	1	0.46%
444 - Power line down	1	0.46%
445 - Arcing, shorted electrical equipment	1	0.46%
531 - Smoke or odor removal	1	0.46%
550 - Public service assistance, other	1	0.46%
553 - Public service	17	7.8%
554 - Assist invalid	27	12.39%
561 - Unauthorized burning	2	0.92%
611 - Dispatched & cancelled en route	3	1.38%
622 - No incident found on arrival at dispatch address	3	1.38%
631 - Authorized controlled burning	1	0.46%
651 - Smoke scare, odor of smoke	3	1.38%
671 - HazMat release investigation w/no HazMat	1	0.46%
711 - Municipal alarm system, malicious false alarm	2	0.92%
735 - Alarm system sounded due to malfunction	4	1.83%
743 - Smoke detector activation, no fire - unintentional	4	1.83%
744 - Detector activation, no fire - unintentional	3	1.38%
745 - Alarm system activation, no fire - unintentional	15	6.88%
746 - Carbon monoxide detector activation, no CO	1	0.46%
<b>TOTAL INCIDENTS:</b>	<b>218</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



## Page overview

### Discovery

 Post reach	12,863
 Post engagement	2,025
 New Page Followers	25

### Interactions

 Reactions	270
 Comments	19
 Shares	27
 Photo views	1,040
 Link clicks	0

### Other

 Hide all posts	0
 Unfollows	0



Post sharing the STPSO post about the 2 missing girls in Folsom.

Post reach **671**  
Engagement **43**

Mon, Nov 28



FD12 is proud to partner with Toys for Tots this year. We have collection boxes at all of our Stations (locations listed below) for new unwrapped toys. If you aren't able to donate a toy you can scan the QR code below to donate monetarily. Station Locations: 115 Northpark Blvd (across from Wal-Mart) 74450 Hwy 25 (Hwy 25 & Norwell Dr) 19442 Wymer Rd (off Lee...

Post reach **1203**  
Engagement **34**

Mon, Nov 28



From everyone at FD12 we wish you a safe and Happy Thanksgiving!

Post reach **683**  
Engagement **43**

Thu, Nov 24



Home of the Brave, because of the BRAVE! THANK YOU to all who have served our country!

Post reach **251**  
Engagement **17**

Fri, Nov 11



Post sharing the STP Gov post about Household Hazardous Waste Collection Day being postponed.

Post reach **792**  
Engagement **23**

Fri, Nov 4