



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
SEPTEMBER 15, 2022**

CALL TO ORDER:

5:08 PM.

INVOCATION:

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioner in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, Commissioner Nino Covington, and Commissioner Jimmy Holden.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Prevention Ollie Brumfield, Chief of Training Dominick Bourgeois, District Chief Brad Boogaerts, and Captain Kayman Gassen.

Invited Guest: Chad Danenhower, Attorney.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. A motion was made by Vice-Chairman Thompson to amend the Agenda to move Old Business to Agenda #5. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously. The Agenda was amended. A motion was made by Commissioner Covington to adopt the Agenda as amended. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

OLD BUSINESS

A motion was made by Vice-Chairman Thompson to move into Executive Session to discuss pending litigation in the following matter:

- Robert A. Barnett vs. St. Tammany Fire Protection District No. 12 et al., 22nd JDC, Docket No. 2018-15839, Div. B.

The motion was seconded by Secretary/Treasurer Garrity. There was no public comment. The motion passed unanimously. Everyone was excused from the open meeting except the Commissioners, Fire Chief Stuard, Chief of Administration Bilich, Chief of Operations Adams, and Mr. Danenhower. The Board entered into Executive Session at 5:11 PM.

Everyone was called back to the open meeting at 5:49 PM. No action was taken during the Executive Session, and no votes were made.

EMPLOYEE RECOGNITION PIN PRESENTATION:

Chief of Prevention Ollie Brumfield was recognized for ten years of service with Fire District 12 and was given a certificate and a commemorative pin. Congratulations!

MINUTES:

Regular Meeting Minutes from August 18, 2022 were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Vice-Chairman Thompson to approve the Minutes as written. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Vice-Chairman Thompson to dispense with the reading of the Staff Report. Commissioner Covington seconded the motion. Comments: Senior Staff has begun the interview process to hire approximately five entry-level firefighters for a Recruit School in 2023. Engine 124's warranty issues are being addressed. The 2023 Budget is in process. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Secretary/Treasurer Garrity to accept the financials. Vice-Chairman Thompson seconded the motion. Comments: The District is currently 6% under budget overall for the year. The Hurricane Ida reimbursement is expected to be received next month. The motion passed unanimously.

NEW BUSINESS

Resolution 2022-006: A motion was made by Vice-Chairman Thompson to approve Resolution 2022-006 relating to the Approval of Retiree Benefits for Fire District 12. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

Resolution 2022-007: A motion was made by Secretary/Treasurer Garrity to approve Resolution 2022-007 relating to the Consumption or Possession of Alcohol for Fire District 12. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.


ADJOURN:

A motion was made by Commissioner Covington to adjourn the meeting. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:25 PM.

Approved:



Ryan Munsey, Chairman



Date



Staff Report September 2022

Fire Chief

- One employee remains on extended sick leave; he has tendered his resignation effective December 13, 2022, when his 365 Leave expires.
- Chief Stuard, Chief Bilich, and Chief Bourgeois traveled to Pierce Manufacturing in Appleton, WI for the pre-build meetings on the District's two new pumpers. They are scheduled for delivery in approximately May 2023.
- The hiring process has begun and Chief Adams is putting an interview list of prospective hires together.
- Planning for the 2023 Budget is underway; it will be presented for approval at the October Board meeting.
- Commissioners: Please complete all required training and documents for submission to the State, if applicable.

Operations

- **FD12 August 2022 Total Calls – 229**
 - See Attached Report
- **FD12 August 2022 Fuel Consumption**
 - Diesel – 1,131 Gallons
 - Gasoline – 354 Gallons
- Ladder 124 is currently at Siddons-Marton having a few warranty items repaired.

Fire Prevention/Community Relations

- The Green at Northpark has four verified false alarms; they will be fined with the next false alarm. Holiday Inn's alarm system is not working on the 4th and 5th floors and they are not allowed to rent rooms on these floors; they will be penalized if they do. They have four verified false alarms; the next false alarm will be fined. Reagan Crossing Apartments and Planet Fitness both have two verified false alarms, and Office Depot has one verified false alarm.
- Chief Brumfield is continuing with inspections in Station 124's area; he has completed 100 of 300 inspections and is expected to complete them by December 1, 2022.
- Station 121's Captains have received their Preplans; they have until December 1, 2022 to complete them. A-Shift Captain completed 0 of 115, B-Shift Captain completed 0 of 116, and C-Shift Captain completed 31 of 113.
- Chief Brumfield provided investigation assistance for a structure fire in Fire District 5; the investigation is ongoing and appears to have been started by a child playing with a lighter.

Training

- Company training was completed as assigned.
- The EMT class is ongoing with five FD12 students enrolled. It is expected to complete at the end of October 2022. Students began their ride-along training with Baton Rouge EMS.
- Operators Hunter Windom and Matt Taylor recently attended an Instructor II class at St. Tammany Fire District 13 from August 22 - 26, 2022.

St. Tammany Fire District 12

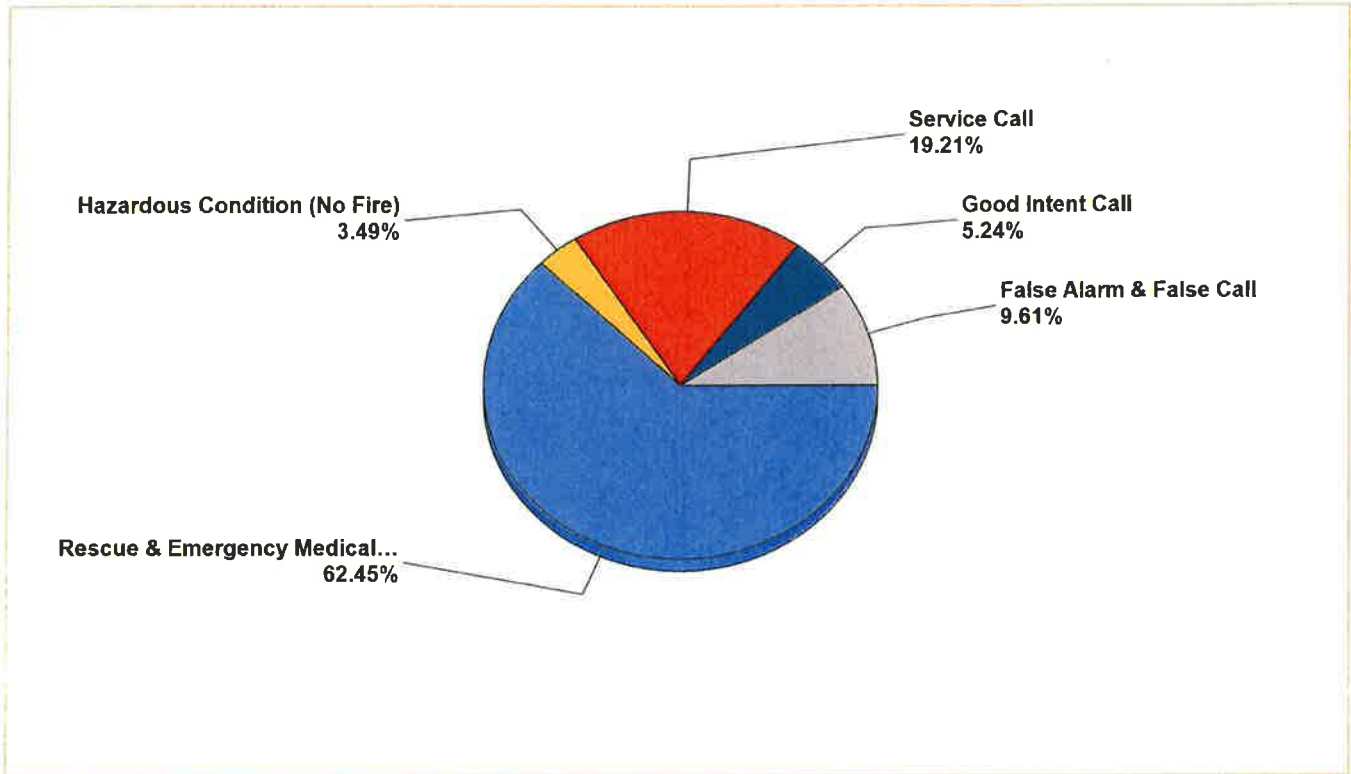
Covington, LA

This report was generated on 9/14/2022 8:49:49 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2022 | End Date: 08/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	143	62.45%
Hazardous Condition (No Fire)	8	3.49%
Service Call	44	19.21%
Good Intent Call	12	5.24%
False Alarm & False Call	22	9.61%
TOTAL	229	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	34	14.85%
321 - EMS call, excluding vehicle accident with injury	85	37.12%
322 - Motor vehicle accident with injuries	9	3.93%
324 - Motor vehicle accident with no injuries.	14	6.11%
331 - Lock-in (if lock out , use 511)	1	0.44%
412 - Gas leak (natural gas or LPG)	1	0.44%
424 - Carbon monoxide incident	2	0.87%
444 - Power line down	1	0.44%
445 - Arcing, shorted electrical equipment	3	1.31%
481 - Attempt to burn	1	0.44%
511 - Lock-out	2	0.87%
531 - Smoke or odor removal	1	0.44%
542 - Animal rescue	1	0.44%
551 - Assist police or other governmental agency	1	0.44%
552 - Police matter	1	0.44%
553 - Public service	15	6.55%
554 - Assist invalid	23	10.04%
600 - Good intent call, other	1	0.44%
611 - Dispatched & cancelled en route	6	2.62%
622 - No incident found on arrival at dispatch address	5	2.18%
735 - Alarm system sounded due to malfunction	2	0.87%
736 - CO detector activation due to malfunction	1	0.44%
743 - Smoke detector activation, no fire - unintentional	2	0.87%
744 - Detector activation, no fire - unintentional	1	0.44%
745 - Alarm system activation, no fire - unintentional	16	6.99%
TOTAL INCIDENTS:	229	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Page overview

Discovery

 Post reach	9,470
 Post engagement	3,027
 New Page Followers	78

Interactions

 Reactions	436
 Comments	44
 Shares	84
 Photo views	1,351
 Link clicks	52

Other

 Hide all posts	0
 Unfollows	0

Caption	Post time	Reach	Likes and reactions	Comments	Shares
Last week we shared a fire safety message with students at the Louisiana Key Academy Northshore. Thank you for having us!	8/27/2022 13:00	1372	37	4	1
Keep your kids rear facing until they outweigh the rear facing limit of your seat for their safety. If you d like to have your seat checked please contact us via Facebook or at 9858925161 and a Certified Child Passenger Safety Technician can check your seat FREE OF CHARGE!	8/7/2022 10:41	1617	7	0	8
Thank you NCS Varsity Football team for your service today! We are extremely appreciative.	8/6/2022 11:39	1121	27	1	2