



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
OCTOBER 21, 2021**

CALL TO ORDER:

5:08 PM.

INVOCATION:

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Chairman Ryan Munsey, Secretary/Treasurer Ron Garrity, Commissioner Nino Covington, and Commissioner Jimmy Holden.

Commissioner absent: Vice-Chairman Lenny Thompson.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Training Dominick Bourgeois, Chief of Prevention Ollie Brumfield, and District Chief Clayton Stein.

Invited Guests: Mark Waniewski, PMI, and Bond Attorney Grant Schlueter - Foley & Judell.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and made a motion to move item 9a to the beginning of the Agenda. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

A motion was made by Secretary/Treasurer Garrity to adopt the Agenda as amended. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

RESOLUTION 2021-010:

Attorney Grant Schlueter stated that his firm Foley & Judell was taking the lead to facilitate the District's proposed special election in 2022. A motion was made by Secretary/Treasurer Garrity to call for a special election to authorize the renewal of a special tax for District No. 12. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

MINUTES:

Regular Meeting Minutes from September 16, 2021, was presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Secretary/Treasurer Garrity to approve the Minutes as written. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Commissioner Covington to dispense with the reading of the Staff Report. Secretary/Treasurer Garrity seconded the motion. Comments: The Fallen Firefighter Memorial is still seeking donations to complete the project. Commissioner Holden stated he would donate additional funds. The District’s Hurricane Katrina FEMA loan was forgiven by Congress on September 30, 2021. The District’s revised Rules and Regulations were distributed to the Commissioners and will be voted on at the November Board meeting. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Secretary/Treasurer Garrity to accept the financials. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

Resolution 2021-011:

A motion was made by Secretary/Treasurer Garrity to advertise the 2022 Proposed Budget for District No. 12, as per law. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously.

Public Comments:

There were none.

ADJOURN:

A motion was made by Commissioner Holden to adjourn the meeting. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:38 PM.

Approved:



Ryan Munsey, Chairman

11-19-21

Date



Staff Report September 2021

Fire Chief

- District personnel continues to follow the state and parish guidelines in place for the COVID-19 pandemic. No employees are currently on coronavirus leave.
- Two employees remain on extended sick leave; one returned to full duty.
- The District is calling for an election in 2022 for one of its 10-mil ad valorem taxes. The proposed renewal is for twenty years.
- 2021 is the District's PIAL rating year. All personnel with specific jobs are getting in compliance with the current standards. The District has been informed by PIAL that they are waving the time of Hurricane Ida and its aftermath from the rating year.
- Please refer to the Hurricane Ida overview in your packet for an update.

Operations

- **FD12 August 2021 Total Calls – 252**
 - See Attached Report
- **FD12 August 2021 Fuel Consumption**
 - Diesel – 1,485 Gallons
 - Gasoline – 397 Gallons
- Ladder 121 is back from the transmission shop; the Fire Shop had to rebuild several valves and pump test the truck as per NFPA. It is now back in service.
- Engine 125's exhaust is back from being cleaned at the shop and is back in service.

Fire Prevention/Community Relations

- Reagan Crossing, Honda of Covington, and The Green at Northpark had four verified false alarms; the \$250 fines have been received. Hilton Garden Inn, Home Depot, and Palmetto Greens Apartments have two each. The issue with Reagan Crossing Apartments' alarm going off every time it rains has been resolved after management had lightning rods installed around the complex.
- Chief Brumfield is working on 2021 inspections in Station 124's area; he has completed 94 out of approximately 300. The remainder will be completed by December 1, 2021.
- Preplans assigned to Station 121 began on August 1, 2021; the respective District Chiefs receive monthly emails on their progress. Station 121 A-Shift has completed 19 out of 121, Station 121 B-Shift has completed 34 out of 119, and Station 121 C-Shift has completed 57 out of 124. They have until December 1, 2021 to complete their preplans.

- Chief Brumfield is working on the Fallen Firefighter Memorial outside of Headquarters; approximately \$1,500 is needed to complete the project. All monies/supplies used must be donated, as State Law prevents the District from paying for the project with *ad Valorem* funds. Commissioner Holden has donated \$300 to the project. LOOP also wants to donate funds; Chief Brumfield is following up with them on the status.
- Station 121's crew helped to distribute over 1,000 cases of water in the Walmart parking lot as part of the Hurricane Ida recovery.
- Northlake Christian School donated food to the stations after they lost power and could no longer keep it cold.

Training

- All personnel completed one hour of sexual harassment training.
- All suppression personnel completed company training throughout the month as assigned.
- Chief Bourgeois completed one accident investigation for a minor backing accident.
- Department training is currently on hold while personnel complete Hurricane Ida recovery efforts. It will resume next week.



Hurricane Ida Overview

Prepared for FD12's September 2021 BOC Meeting

Operational Period: August 29, 2021, at 10:00 through September 1, 2021 at 07:00

Call Volume: 69 incidents

OT Hours: 1244

OT Cost: \$30,343.20

Staffing:

Prior to Sunday morning, C shift was scheduled to report for duty on the 29th (B shifts duty day) at 10 am along with the A Shift District Chief, the Chiefs of Training, Prevention, Operations and Administration, the Fire Chief, and our Master Mechanic. Sunday morning upon learning of the track shift eastward and intensification, staff decided to also activate A shift, thus bringing in the entire department. A chief officer was assigned to each station and each station had additional personnel to respond as a 4-man company. An additional engine was also staffed, and each station had enough personal to swap out manpower as to no overwork personnel.

Personnel:

2 personnel sustained injuries due to clean-up efforts. One had to receive stitches and was out for work for 10 days; the other was back at work the same day.

Apparatus:

No apparatus sustained major damage from the hurricane. The apparatus at Station 122 (Engine 122, Tender 122, and 1204) encountered high water and the vehicles were checked by the shop.

Stations:

Station 122 sustained substantial damage to the support beams due to a large pine tree coming down on the B/C (back left side) of the structure. Thanks to the quick action of the personnel stationed at 122 who went into the attic during the storm and positioned buckets and totes under the holes in the roof, no water damage was sustained. The septic system, water well, and water heater were also damaged by the tree. The station is still inhabitable, and crews remain stationed there.

Station 124/HQ also had multiple trees come down on the property. Fortunately, there was no damage to the buildings. The damage sustained was to chain link fencing and the metal awning/patio cover outside the HQ kitchen. Our insurance adjuster has already been to all locations and we are awaiting his report. We did have to hire a tree company with a crane to take down 2 very large pine trees on the adjacent abandoned property. If these trees would have fallen it would have caused major damage to our storage sheds and/or fuel dock. It was also discovered after the tree service cut the 2 pine trees that a large oak tree is split and will need to be removed. We have contacted the same tree company and received a quote; however, we have also reached out to CLECO to see if they can remove the tree since their power lines are going through the tree.

Roadways:

Our crews were out first thing Monday morning, some before daybreak, to being clearing roads and making their way to calls that were in queue from the night before. Our crews encountered numerous residents who assisted in roadway clearing with chain saws and heavy equipment. Many roadways in the district were cleared and at least 1 lane was passable by Monday evening. The exceptions to this were some areas off Hwy 25 due to high water and the Riverside Dr and Three Rivers Rd area due to the extensive number of trees and powerlines blocking the road.

Employee Personal Property:

We had 6 employees sustain damage to their home but are still able to live there. We had 1 employee whose rental house in Mandeville was destroyed, he is currently staying with family.

St. Tammany Fire District 12

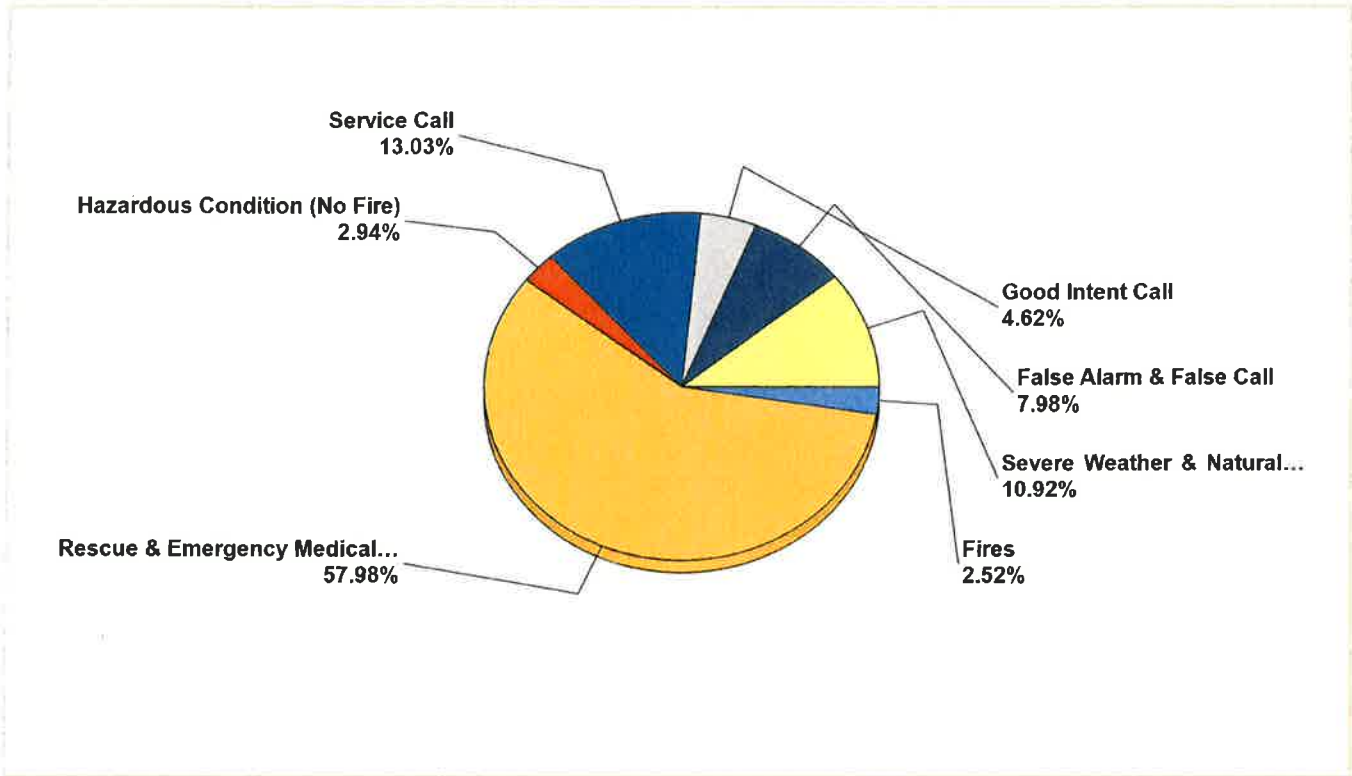
Covington, LA

This report was generated on 9/14/2021 2:37:48 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2021 | End Date: 08/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	2.52%
Rescue & Emergency Medical Service	138	57.98%
Hazardous Condition (No Fire)	7	2.94%
Service Call	31	13.03%
Good Intent Call	11	4.62%
False Alarm & False Call	19	7.98%
Severe Weather & Natural Disaster	26	10.92%
TOTAL	238	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	0.84%
113 - Cooking fire, confined to container	3	1.26%
151 - Outside rubbish, trash or waste fire	1	0.42%
311 - Medical assist, assist EMS crew	35	14.71%
321 - EMS call, excluding vehicle accident with injury	74	31.09%
322 - Motor vehicle accident with injuries	17	7.14%
324 - Motor vehicle accident with no injuries.	12	5.04%
411 - Gasoline or other flammable liquid spill	1	0.42%
412 - Gas leak (natural gas or LPG)	4	1.68%
445 - Arcing, shorted electrical equipment	2	0.84%
511 - Lock-out	3	1.26%
551 - Assist police or other governmental agency	2	0.84%
552 - Police matter	1	0.42%
553 - Public service	15	6.3%
554 - Assist invalid	10	4.2%
611 - Dispatched & cancelled en route	6	2.52%
622 - No incident found on arrival at dispatch address	5	2.1%
700 - False alarm or false call, other	1	0.42%
711 - Municipal alarm system, malicious false alarm	3	1.26%
735 - Alarm system sounded due to malfunction	5	2.1%
740 - Unintentional transmission of alarm, other	1	0.42%
743 - Smoke detector activation, no fire - unintentional	1	0.42%
744 - Detector activation, no fire - unintentional	2	0.84%
745 - Alarm system activation, no fire - unintentional	5	2.1%
746 - Carbon monoxide detector activation, no CO	1	0.42%
815 - Severe weather or natural disaster standby	26	10.92%
TOTAL INCIDENTS:	238	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Actions on Page

August 17 - September 13



We have insufficient data to show for the selected time period.

Page Views

August 17 - September 13

1,307

Total Page Views ▲ 27%



Page Likes

August 17 - September 13

409

Page Likes ▲ 186%



Post Reach

August 17 - September 13

51,613

People Reached ▼ 1%



Story Reach

August 17 - September 13

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Recommendations

August 17 - September 13



We have insufficient data to show for the selected time period.

Post Engagement

August 17 - September 13

7,242

Post Engagement ▼ 61%



Videos

August 17 - September 13

2,354

3-Second Video Views ▲ 10600%



Page Followers

August 17 - September 13

425

Page Followers ▲ 181%



08/31/2021

7:24 PM



We would like to thank Northlake Christian School (pictured) and



2.3K



148
137

08/31/2021

8:11 PM



Just a few pictures from the last couple days of your FD12 firefighters



7.4K



820
495

08/30/2021

7:15 PM



One of our firefighters took this picture of a rainbow this evening



1.6K



38
107

08/30/2021

10:08 AM



E125 crew rescued a pony a few minutes ago. The pony appeared to



3.5K



188
96

08/30/2021

8:45 AM



Please see below from STP Government. If you are out please



2.3K



80
47

08/30/2021

5:48 AM



R124's crew is out already clearing Hwy 21. They are attempting to make



26.3K



1.4K
412

08/29/2021
10:43 PM



We have trees down all over our area. We have multiple reports of



6.5K



271
105

08/29/2021
5:59 PM



Tree we cleared earlier from Soell Dr near Casril Dr.



2.1K



113
39

08/27/2021
3:30 AM



Please don't wait to make your plans. FD12 along with the other fire



998



14
4

08/19/2021
7:18 PM



Please join us in congratulating District Chief Clayton Stein who was



3.4K



319
355

08/15/2021
4:55 PM



We are currently on scene of a fire at Village in the Oaks Retirement



26.8K



4.6K
955



08/06/2021
9:29 PM



This afternoon we worked a single vehicle rollover accident. The single



16.6K



4.6K
383



08/05/2021
10:43 AM



Just a reminder that school starts tomorrow. Make sure you give



950



4
9

07/31/2021
1:48 PM



Earlier today crews worked a vehicle that crashed into a building. This



24.9K



5.3K
702

