



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
JANUARY 20, 2022**

CALL TO ORDER:

5:05 PM.

INVOCATION:

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioner in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Secretary/Treasurer Ron Garrity, Commissioner Nino Covington, and Commissioner Jimmy Holden.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Prevention Ollie Brumfield, Chief of Training Dominick Bourgeois, and District Chief Terry Peyton.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. There were none. A motion was made by Commissioner Holden to adopt the Agenda as written. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

MINUTES:

Regular Meeting Minutes from December 9, 2021 were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Commissioner Holden to approve the Minutes as written. Secretary/Treasurer Garrity seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Vice-Chairman Thompson to dispense with the reading of the Staff Report. Secretary/Treasurer Garrity seconded the motion. Comments: The District plans to purchase a new pumper to replace Engine 125 for \$568,000 and will save \$40,000 if purchased before February 1, 2022. It will be delivered in approximately thirteen months. Members of the Apparatus Committee are heading to Pierce in Wisconsin next month for a final inspection of the District's new ladder truck. The

District's Firefighter of the Year nominee for the local VFW group is Operator Matthew Wilson. Ray Newton's pending litigation against the District has been dismissed with prejudice. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Secretary/Treasurer Garrity to accept the financials. Commissioner Covington seconded the motion. There were no public comments. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

Public Comments:

Chief Stuard plans to attend HOA meetings in the District to discuss the upcoming millage renewal election and answer any questions they may have.

ADJOURN:

A motion was made by Secretary/Treasurer Garrity to adjourn the meeting. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:21 PM.

Approved:



Ryan Munsey, Chairman



Date



Staff Report January 2022

Fire Chief

- One employee remains on extended sick leave.
- The District's COVID-19 protocols have been adjusted to five days of in-home quarantine, and 5 days of wearing a mask once returned to work.
- The pending litigation updates for Ray Newton and Robert Barnett are included in your packet; there is nothing to report on Dominick Bourgeois' pending litigation.
- The District plans to purchase a new pumper to replace Engine 125 for \$568,000 and will save \$40,000 if purchased before February 1, 2022. It will be delivered in approximately thirteen months.
- The District is waiting for Chase Bank to confirm the \$65,000 No Call Provision for the Letters of Indebtedness.
- Attorney Troy Ingram has been released from his fee agreement with the District; Covington attorney Chad Danenhowe is replacing him.
- The District's Firefighter of the Year recommendation has been submitted to the local VFW group.
- Commissioners are reminded to complete their online Ethics training class as soon as possible and to complete their Tier 2.1 Annual Personal Financial Disclosure statement by May 15, 2022. Please turn in copies of the completed paperwork to the Office Manager to keep on file.

Operations

- **FD12 December 2021 Total Calls – 215**
 - See Attached Report
- **FD12 December 2021 Fuel Consumption**
 - Diesel – 1,138 Gallons
 - Gasoline – 226 Gallons
- Harper Metal Building Services have been contracted to perform the Hurricane Ida repairs at Station 122. They were the lowest bid, coming in at \$14,840.00. They are on track to begin repairs in late January.
- Chief Adams is still trying to acquire contractor bids to fix the storm damage at Station 124. Several contractors have assessed the damage, but have not made any bids to complete the work.
- There are currently no major issues with any of the District's equipment.

Fire Prevention/Community Relations

- The false alarm program has started over as of today. There are currently no VERIFIED FALSE ALARMS. Hampton Inn alarm has gone off 4 times due to construction but the system is working properly.
- Chief Brumfield picked up 30 at home Covid-19 test from the EOC and is working on getting 30 more.
- Chief Brumfield has scheduled his training for the year (40 hours inspections, 40 hours investigation, and 10 hours public education); the first training is on January 19, 2022.
- Chief Brumfield picked up the District's yearly supply of smoke detectors from the Louisiana Fire Marshal's Office this week.

- Chief Brumfield has begun Station 122's inspections; 70 of the approximately 140 inspections are complete, the remainder will be completed by the end of the month.
- Chief Brumfield is in the process of reissuing Preplans to the Station's Captains. Preplans will start again in March.

Training

- All suppression personnel completed company training throughout the month as assigned.
- EMT class is complete; students are beginning their national testing.
- Chief Bourgeois attended the Fire Instructor III class at the Alabama Fire College and received certification.
- All chief officers attended ICS 300 and ICS 400 classes hosted by GOSHEP.
- Members completed one multi-company drill focusing on vehicle stabilization and lifting techniques with the District's new paratech VSK.
- All personnel are in the process of completing their annual online ethics training.
- Maple Ridge Apartments is allowing suppression personnel to train in a fire-damaged building until repairs begin.
- Members are beginning annual EMS continuing education in preparation for upcoming renewals.
- Fire District 4 accepted a bid to begin construction on a new training tower; its anticipated completion date is December 2022.

March 26, 2022 Election
Parish of St. Tammany

Fire Protection District No. 12 Proposition
(Tax Renewal)

Shall Fire Protection District No. 12 of the Parish of St. Tammany, Louisiana (the "District"), renew the levy of a ten (10) mills tax on all the property subject to taxation in said District for a period of twenty (20) years, beginning with the year 2024 and ending with the year 2043, with an estimated annual collection of \$2,915,600, for the purpose of acquiring, construction, improving, maintaining and operating fire protection facilities, equipment and rescue, and emergency medical services in and for the District, including paying the cost of obtaining water for fire protection purposes?

St. Tammany Fire District 12

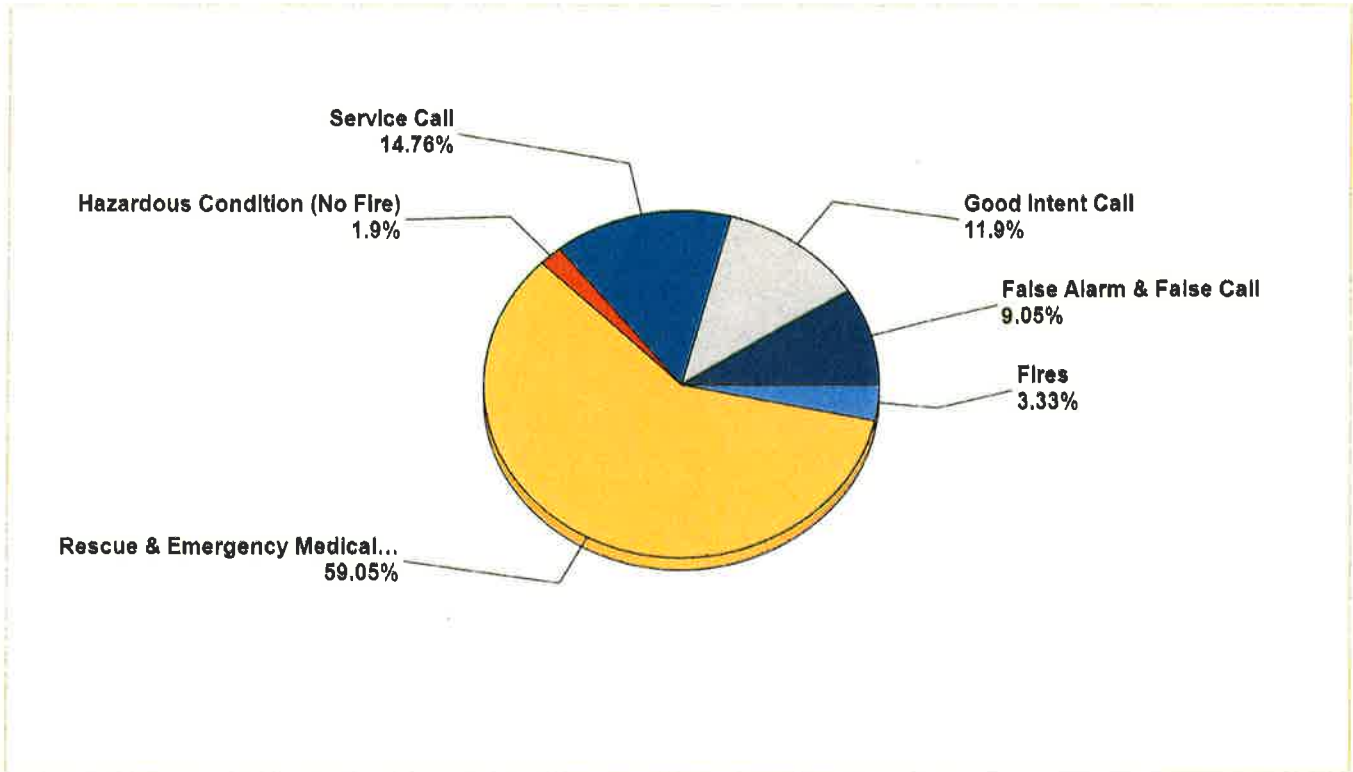
Covington, LA

This report was generated on 1/14/2022 1:13:06 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2021 | End Date: 12/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	3.33%
Rescue & Emergency Medical Service	124	59.05%
Hazardous Condition (No Fire)	4	1.9%
Service Call	31	14.76%
Good Intent Call	25	11.9%
False Alarm & False Call	19	9.05%
TOTAL	210	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	0.95%
113 - Cooking fire, confined to container	1	0.48%
131 - Passenger vehicle fire	1	0.48%
143 - Grass fire	1	0.48%
151 - Outside rubbish, trash or waste fire	1	0.48%
154 - Dumpster or other outside trash receptacle fire	1	0.48%
311 - Medical assist, assist EMS crew	35	16.67%
321 - EMS call, excluding vehicle accident with injury	68	32.38%
322 - Motor vehicle accident with injuries	10	4.76%
324 - Motor vehicle accident with no injuries.	10	4.76%
331 - Lock-in (if lock out , use 511)	1	0.48%
412 - Gas leak (natural gas or LPG)	2	0.95%
442 - Overheated motor	1	0.48%
445 - Arcing, shorted electrical equipment	1	0.48%
510 - Person in distress, other	2	0.95%
511 - Lock-out	1	0.48%
512 - Ring or jewelry removal	1	0.48%
522 - Water or steam leak	1	0.48%
551 - Assist police or other governmental agency	1	0.48%
552 - Police matter	1	0.48%
553 - Public service	7	3.33%
554 - Assist invalid	13	6.19%
561 - Unauthorized burning	4	1.9%
611 - Dispatched & cancelled en route	21	10%
622 - No incident found on arrival at dispatch address	2	0.95%
651 - Smoke scare, odor of smoke	2	0.95%
733 - Smoke detector activation due to malfunction	6	2.86%
735 - Alarm system sounded due to malfunction	3	1.43%
743 - Smoke detector activation, no fire - unintentional	3	1.43%
744 - Detector activation, no fire - unintentional	3	1.43%
745 - Alarm system activation, no fire - unintentional	4	1.9%
TOTAL INCIDENTS:	210	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Page Overview

Discovery

 Post reach	7,304
 Post engagement	1,793
 New Page Followers	21

Interactions

 Reactions	192
 Comments	20
 Shares	21
 Photo Views	1,035
 Link Clicks	0

Other

 Hide All Posts	1
 Unfollows	0



Over the last 3 days crews trained on our Paratech Fire & Rescue Equipment VSK (Vehicle...

Dec 23, 2021

Post Reach **2925** Engagement **615**



WOW! Thanks to everyone who donated toys or money to the Marine Toys for Tots Foundation...

Dec 16, 2021

Post Reach **2231** Engagement **291**

This is a truly amazing thing for our parish. This is the first center of its kind in the state. There is a...

Dec 15, 2021

Post Reach **1131** Engagement **98**



I'd say we had an extremely successful day! Thank you to everyone who came out to...

Dec 12, 2021

Post Reach **838** Engagement **191**

Toys for Tots gift card drawing

Dec 12, 2021

Post Reach **422** Engagement **171**



Thank you to all the voters who dropped off toys yesterday. Don't forget to come see us today at...

Dec 12, 2021

Post Reach **584** Engagement **19**



St. Tammany Parish

Make sure to come see us at WalMart on Sunday. Bring a toy or buy one there and you could wi...

Dec 10, 2021

Post Reach **224** Engagement **6**