



St. Tammany Fire District 12

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www.FD12.org

BOARD OF COMMISSIONERS REGULAR PUBLIC MEETING MINUTES OCTOBER 15, 2020

CALL TO ORDER:

5:06 PM.

INVOCATION:

The meeting opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioner in attendance: Chairman Ryan Munsey, Secretary/Treasurer Ron Garrity, Commissioner Nino Covington, Commissioner Jimmy Holden, and Commissioner Lenny Thompson.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Prevention Ollie Brumfield, Chief of Training Dominick Bourgeois, District Chief Terry Peyton, Communications Supervisor Katherine Dickens, and Fire Communications Officer II Jamie Cagle.

Family members of Chef Dickens and FCO II Cagle were also in attendance.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. There were none. A motion was made by Secretary/Treasurer Garrity to adopt the Agenda as written. Commissioner Thompson seconded the motion. There was no public comment. The motion passed unanimously.

EMPLOYEE RECOGNITION PIN PRESENTATION:

The following employees were recognized for their years of service with Fire District 12 and given a certificate and a commemorative pin:

District Fire Chief Terry Peyton – 20 years

Fire Communications Officer II Jamie Cagle – 5 years

Congratulations! Chairman Munsey also thanked the families of these employees for their dedication.

MINUTES:

Regular Meeting Minutes from September 17, 2020, were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Commissioner Holden to approve the Minutes as written. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.



Staff Report October 2020

Fire Chief

- District personnel continues to follow the strict guidelines in place for the COVID-19 pandemic. No employees are currently on sick leave due to the coronavirus.
- Senior Staff is reviewing the District's Rules and Regulations for possible updates.
- The District's Apparatus Committee continues to meet weekly to discuss the new ladder truck specifications. It has agreed upon (with Chief Stuard's approval) a mid-mount platform-style truck from Pierce. The next step is to lay-out the compartment configuration.
- Job offers have been given to nine recruits; six to backfill and three to add one operator per shift. They are currently completing their physicals.
- A final agreement was made on October 7, 2020, for Fire District 1 to take over dispatching duties for the entire Parish beginning on January 1, 2021.
- Senior Staff is requesting the BOC to declare the old Ford Expedition "surplus" – it will be discussed under New Business.

Operations

- **FD12 September 2020 Total Calls – 185**
 - See Attached Report
- **FD12 September 2020 Fuel Consumption**
 - Diesel – 796 Gallons
 - Gasoline – 325 Gallons
- There were no major mechanical issues with any of the District's apparatus.
- Tender 124's trailer has returned from being blasted and repainted and is back in service.
- Chief Adams updated the District's Standard Operating Guidelines.

Fire Prevention/Community Relations

- Chief Brumfield is completing the annual inspections in Station 124's area. All September inspections were complete. Forty-four inspections are currently scheduled; thirty-nine are complete.
- Six businesses currently have three verified false alarms; the next false alarm will be fined \$250.00 (Ibis Trail Apartments, Reagan Crossing Apartments, Holiday Inn, The Green @ Northpark Apartments, The Trace, and Corporate Center 1).
- Prevention produced a video with other fire districts to show in all St. Tammany Parish schools during Fire Prevention Month in October. The video will increase fire prevention education amongst school-age children, and the District will receive PIAL credit.
- Prevention will begin producing more education videos on October 13, 2020; first up is a Q&A session with Northlake Christian School and Park Place Academy.
- Chief Brumfield submitted the 2021 Prevention training schedule for approval.

Training

- Company training has been suspended due to COVID-19.
- Chief Bourgeois is currently developing performance standards for future training.
- Chief Bourgeois is currently preparing for the upcoming Recruit School which is scheduled to begin in November.

UniFire

- **Current Employees** – All employees are doing well.
- **New Hires** – Maggie Barnett will complete training on October 13, 2020; her first day on shift will be October 18th.
- **Training** – All dispatchers completed one hour of monthly training.
- **Total UniFire Call Volume:**
 - *Incidents Dispatched* – 1,071
 - *911 Calls Received* – 999
 - *Coroner's Office* – 873
- **Quality Assurance Report: (All stats are in line with the UniFire QA policy. Telephone answer times are acceptable by PIAL/NFPA standards.)**
 - Graded Interactions – 178
 - Phone – 98.74%
 - Radio – 99.18%
 - Average Call Processing Time – 51 seconds
 - 911 Call Answer Times
 - 992 (99.23%) were answered within 15 seconds
 - 5 (0.50%) answered in 15.1-40 seconds
 - 2 (0.20%) were answered in 40+ seconds

St. Tammany Fire District 12

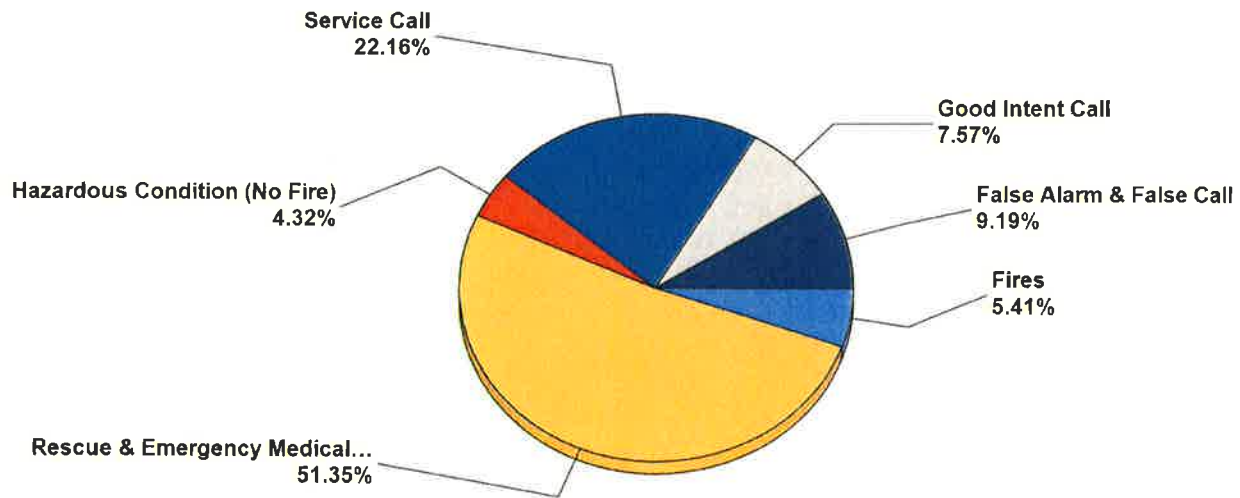
Covington, LA

This report was generated on 10/14/2020 8:09:13 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2020 | End Date: 09/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	10	5.41%
Rescue & Emergency Medical Service	95	51.35%
Hazardous Condition (No Fire)	8	4.32%
Service Call	41	22.16%
Good Intent Call	14	7.57%
False Alarm & False Call	17	9.19%
TOTAL	185	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	1	0.54%
130 - Mobile property (vehicle) fire, other	1	0.54%
132 - Road freight or transport vehicle fire	1	0.54%
140 - Natural vegetation fire, other	1	0.54%
143 - Grass fire	2	1.08%
151 - Outside rubbish, trash or waste fire	2	1.08%
153 - Construction or demolition landfill fire	1	0.54%
160 - Special outside fire, other	1	0.54%
311 - Medical assist, assist EMS crew	32	17.3%
320 - Emergency medical service, other	2	1.08%
321 - EMS call, excluding vehicle accident with injury	44	23.78%
322 - Motor vehicle accident with injuries	9	4.86%
324 - Motor vehicle accident with no injuries.	5	2.7%
331 - Lock-in (if lock out , use 511)	3	1.62%
412 - Gas leak (natural gas or LPG)	2	1.08%
440 - Electrical wiring/equipment problem, other	2	1.08%
444 - Power line down	2	1.08%
445 - Arcing, shorted electrical equipment	2	1.08%
500 - Service Call, other	1	0.54%
511 - Lock-out	1	0.54%
531 - Smoke or odor removal	2	1.08%
541 - Animal problem	1	0.54%
542 - Animal rescue	2	1.08%
551 - Assist police or other governmental agency	2	1.08%
552 - Police matter	1	0.54%
553 - Public service	17	9.19%
554 - Assist invalid	14	7.57%
600 - Good intent call, other	1	0.54%
611 - Dispatched & cancelled en route	8	4.32%
622 - No incident found on arrival at dispatch address	3	1.62%
651 - Smoke scare, odor of smoke	2	1.08%
710 - Malicious, mischievous false call, other	1	0.54%
715 - Local alarm system, malicious false alarm	1	0.54%
735 - Alarm system sounded due to malfunction	2	1.08%
736 - CO detector activation due to malfunction	1	0.54%
740 - Unintentional transmission of alarm, other	1	0.54%
743 - Smoke detector activation, no fire - unintentional	3	1.62%
744 - Detector activation, no fire - unintentional	2	1.08%
745 - Alarm system activation, no fire - unintentional	6	3.24%
TOTAL INCIDENTS:	185	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Page Summary Last 28 days

[Export Data](#)

Results from Sep 16, 2020 - Oct 13, 2020

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

Organic Paid

Actions on Page

September 16 - October 13

2

Total Actions on Page ▲0%



Page Views

September 16 - October 13

155

Total Page Views ▼64%



Page Previews

September 16 - October 13



We have insufficient data to show for the selected time period.

Page Likes

September 16 - October 13

13

Page Likes ▼65%



Post Reach

September 16 - October 13

1,833

People Reached ▼55%



Story Reach

September 16 - October 13

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Recommendations

September 16 - October 13



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Post Engagement

September 16 - October 13

231

Post Engagement ▼68%






























Videos

September 16 - October 13

26

Unrecorded Video Views ▼43%



Published	Post	Type	Targeting	Reach	Engagement	Promote
10/02/2020 9:01 AM	 St. Tammany Fire District #12			227	1 49	
09/19/2020 2:46 PM	 Praying for our brothers and sisters at the State Fire Marshals Office as			785	95 50	
09/13/2020 1:29 PM	 St. Tammany Government will have a press conference in a few minutes			363	12 6	
09/10/2020 7:02 PM	 St. Tammany Fire District #12			129	6 42	
09/08/2020 12:41 PM	 Our team providing manpower for Calcasieu Parish Ward 6 responded			1.3K	274 64	
09/06/2020 2:41 PM	 We have 3 members of FD12 deployed along with FD4 & 3 as part			726	132 34	
08/14/2020 1:24 PM	 We are currently accepting applications for entry-level firefighter			24.3K	2.1K 342	