



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
FEBRUARY 18, 2021**

CALL TO ORDER:

5:03 PM.

INVOCATION:

The hearing opened with an invocation by Commissioner Covington, followed by the *Pledge of Allegiance*.

ROLL CALL:

Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, Commissioner Nino Covington, and Commissioner Jimmy Holden.

Commissioner absent: Secretary/Treasurer Ron Garrity.

A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard, Chief of Operations Kevin Adams, Chief of Administration Jason Bilich, Chief of Prevention Ollie Brumfield, and District Chief Terry Peyton.

ADOPTION OF AGENDA:

Chairman Munsey presented the Agenda and asked if there were any revisions. There were none. A motion was made by Commissioner Holden to adopt the Agenda as written. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

MINUTES:

Regular Meeting Minutes from January 21, 2021, was presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Commissioner Holden to approve the Minutes as written. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made Commissioner Holden by to dispense with the reading of the Staff Report. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Vice-Chairman Thompson to accept the financials. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously.

OLD BUSINESS

There was none.

NEW BUSINESS

There was none.

Vice-Chairman Thompson took a moment to commend District personnel for assisting him at his home during a recent medical emergency. Station 125 personnel arrived within minutes of his wife dialing 911 and stayed with them until after Acadian Ambulance personnel arrived on the scene.

ADJOURN:

A motion was made by Commissioner Holden to adjourn the meeting. Commissioner Covington seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 5:15 PM.

Approved:



Ryan Munsey, Chairman

3-18-2021
Date



Staff Report February 2021

Fire Chief

- District personnel continues to follow the strict guidelines in place for the COVID-19 pandemic. Three employees are currently on coronavirus leave.
- Three employees are currently on sick leave.
- Chief Stuard revised the District's Rules and Regulations, and PMI is updating the document.
- Mark Waniewski is working on restructuring the District's Certificates of Indebtedness; he will contact Mr. Garrity with an update next week.
- Commissioners are reminded to complete their online Ethics training class as soon as possible and to complete their Tier 2.1 Annual Personal Financial Disclosure statement by **May 15, 2021**. Please turn in copies of the completed paperwork to the Office Manager to keep on file.

Operations

- **FD12 January 2021 Total Calls – 240**
 - See Attached Report
- **FD12 January 2021 Fuel Consumption**
 - Diesel – 974 Gallons
 - Gasoline – 491 Gallons
- Q121 is currently at Siddons-Martin to have the hydraulic leak repaired. It is expected to be back in service next week.
- The new Chief's vehicles have arrived, and the mechanics are installing the emergency lights. They have already been lettered with District identification.
- Chief Adams is working with a Fire Chief in western Louisiana to donate the surplussed Expedition.

Fire Prevention/Community Relations

- The Green at Northpark has one verified false alarm; Hilton Garden Inn and Home Depot have two each.
- Chief Brumfield completed Fire Educator 1 and 2; this completes his continuing education for 2021.
- Chief Brumfield completed all of the 2021 inspections in Station 122's area in January. Chief Brumfield is inspecting locations in Station 121's area over the next four months; 85 inspections are complete so far.

Training

- Company training continues in a limited capacity due to COVID-19.
- The District's Recruit School is ongoing; the firefighting portion is beginning.
- All recruits that were out with COVID-19 have returned to full duty. Chief Bourgeois is now out with COVID-19 but continues to instruct class through ZOOM.
- Companies are continuing facility drills in conjunction with the Recruit class.
- All recruits have passed their Haz-Mat Operations certification test.

- The recruits completed their first live-fire exercise of the academy through the utilization of LSU FETI's flashover prop.
- All members recently completed their bi-annual CPR renewals.
- The District entered into a three-year contract with Vector Solutions to assist with training through their online platform. This will ensure members can stay current with accredited content while we navigate COVID-19. Members are currently utilizing the resource to complete required EMT CEU's for the current recertification cycle. Several members have completed their CEU's and have completed the recertification process.
- Captain Joey Cacioppo with the Covington Fire Department graciously came and taught a class on handling dry ice emergencies to the shifts as it has become a greater risk with the storage of COVID-19 vaccines.

Published

Post

Type

Targeting

Reach

Engagement

Promote

02/09/2021
10:35 PM



Please avoid the area of Hwy 25 near River Rd. We are currently



1.7K



262
28



Boost Post

01/21/2021
6:51 PM



Captain Jay Miller was recognized for 10 years of dedicated service at



2.8K



291
232



Boost Post

01/20/2021
11:43 AM



St. Tammany Fire District #12



0



0
54



Boost Post

01/09/2021
10:48 PM



A Shift out on an alarm investigation. Nothing was found at the business



599



21
17



Boost Post

01/09/2021
8:41 AM



FD12 supports our brothers and sisters in blue. Thank you to all of



1.1K



3
48



Boost Post

Actions on Page

January 20 - February 16



We have insufficient data to show for the selected time period.

Page Views

January 20 - February 16

212

Total Page Views ▲ 20%



Page Previews

January 20 - February 16



We have insufficient data to show for the selected time period.

Page Likes

January 20 - February 16

19

Page Likes ▼ 32%



Post Reach

January 20 - February 16

4,469

People Reached ▲ 141%



Story Reach

January 20 - February 16

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Recommendations

January 20 - February 16



We have insufficient data to show for the selected time period.

Post Engagement

January 20 - February 16

860

Post Engagement ▲ 556%



Videos

January 20 - February 16

24

3-Second Video Views ▲ 20%



St. Tammany Fire District 12

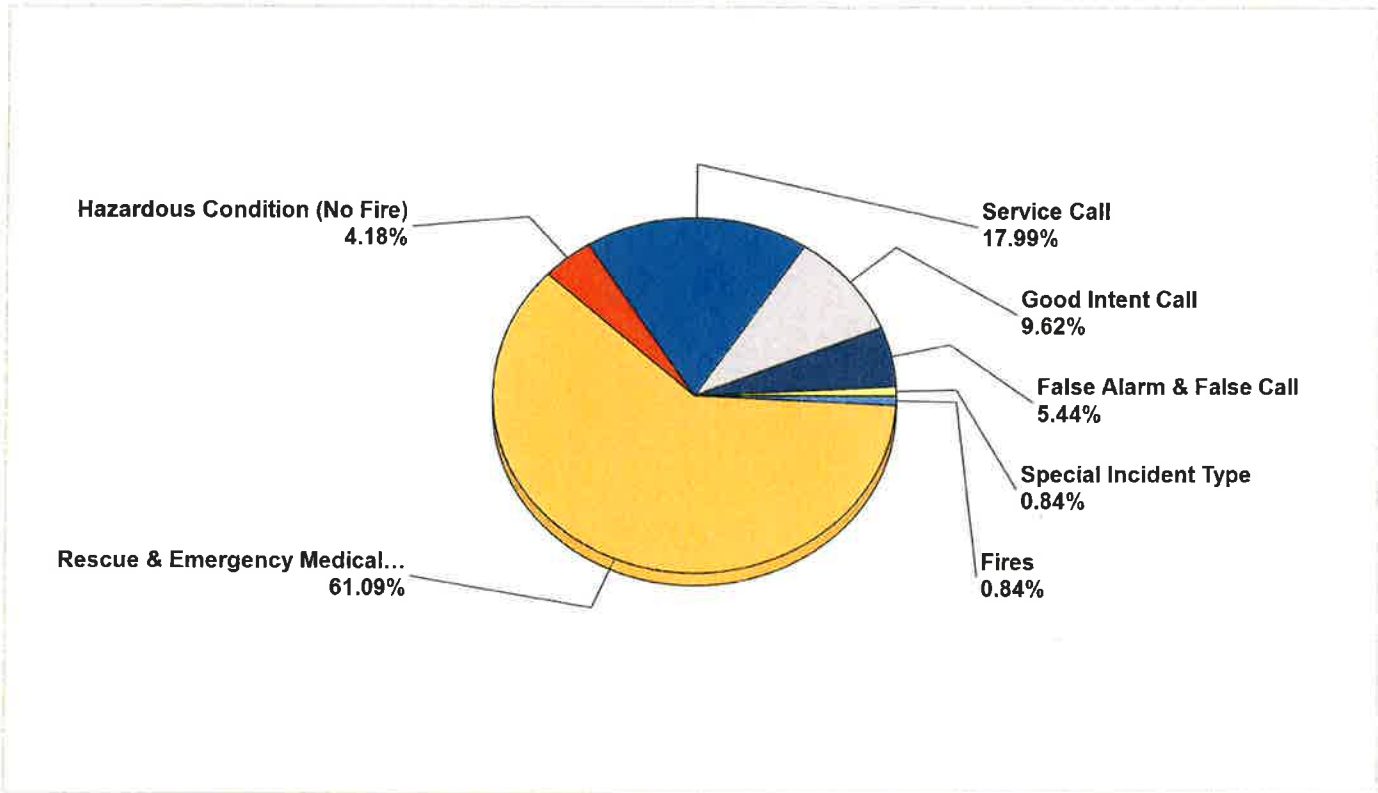
Covington, LA

This report was generated on 2/17/2021 1:00:56 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 01/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	0.84%
Rescue & Emergency Medical Service	146	61.09%
Hazardous Condition (No Fire)	10	4.18%
Service Call	43	17.99%
Good Intent Call	23	9.62%
False Alarm & False Call	13	5.44%
Special Incident Type	2	0.84%
TOTAL	239	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
118 - Trash or rubbish fire, contained	1	0.42%
143 - Grass fire	1	0.42%
311 - Medical assist, assist EMS crew	47	19.67%
320 - Emergency medical service, other	4	1.67%
321 - EMS call, excluding vehicle accident with injury	74	30.96%
322 - Motor vehicle accident with injuries	8	3.35%
324 - Motor vehicle accident with no injuries.	12	5.02%
331 - Lock-in (if lock out , use 511)	1	0.42%
412 - Gas leak (natural gas or LPG)	3	1.26%
424 - Carbon monoxide incident	3	1.26%
442 - Overheated motor	1	0.42%
444 - Power line down	2	0.84%
445 - Arcing, shorted electrical equipment	1	0.42%
500 - Service Call, other	3	1.26%
511 - Lock-out	1	0.42%
531 - Smoke or odor removal	2	0.84%
542 - Animal rescue	1	0.42%
550 - Public service assistance, other	1	0.42%
553 - Public service	17	7.11%
554 - Assist invalid	14	5.86%
561 - Unauthorized burning	4	1.67%
600 - Good intent call, other	1	0.42%
611 - Dispatched & cancelled en route	14	5.86%
622 - No incident found on arrival at dispatch address	6	2.51%
631 - Authorized controlled burning	1	0.42%
641 - Vicinity alarm (incident in other location)	1	0.42%
700 - False alarm or false call, other	1	0.42%
711 - Municipal alarm system, malicious false alarm	2	0.84%
733 - Smoke detector activation due to malfunction	1	0.42%
736 - CO detector activation due to malfunction	1	0.42%
743 - Smoke detector activation, no fire - unintentional	4	1.67%
744 - Detector activation, no fire - unintentional	2	0.84%
745 - Alarm system activation, no fire - unintentional	2	0.84%
911 - Citizen complaint	2	0.84%
TOTAL INCIDENTS:	239	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

