



**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING MINUTES
OCTOBER 20, 2022**

CALL TO ORDER:
5:16 PM.

INVOCATION:
The meeting opened with an invocation by Chief Bilich, followed by the *Pledge of Allegiance*.

ROLL CALL:
Commissioners in attendance: Chairman Ryan Munsey, Vice-Chairman Lenny Thompson, and Commissioner Jimmy Holden.
Commissioners absent: Secretary/Treasurer Ron Garrity and Commissioner Nino Covington.
A quorum was present.

Administrative Staff also in attendance: Fire Chief Terry Stuard (via phone), Chief of Administration Jason Bilich, Chief of Operations Kevin Adams, and District Chief Terry Peyton.

Invited Guests: Chad Danenhowe, Attorney (via ZOOM), Mark Waniewski, PMI (via ZOOM), and Michael Nash, Attorney (via ZOOM).

ADOPTION OF AGENDA:
Chairman Munsey presented the Agenda and asked if there were any revisions. There were none. A motion was made by Vice-Chairman Thompson to adopt the Agenda as written. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously.

MINUTES:
Regular Meeting Minutes from September 15, 2022 were presented. Chairman Munsey asked if any revisions needed to be made. There were none. A motion was made by Vice-Chairman Thompson to approve the Minutes as written. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously.

Special Meeting Minutes from September 30, 2022 were presented. Chairman Munsey asked if any revisions were needed. There were none. A motion was made by Commissioner Holden to approve the Minutes as written. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

Special Meeting Minutes from October 12, 2022 were presented. Chairman Munsey asked if any revisions were needed. There were none. A motion was made by Commissioner Holden to approve the Minutes as written. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

STAFF REPORT (ATTACHED):

A motion was made by Vice-Chairman Thompson to dispense with the reading of the Staff Report. Commissioner Holden seconded the motion. Comments: The District has hired 6 new firefighters to begin a Recruit School in January 2023; they are currently completing medical and agility testing. E122 and E124 both had a head gasket leak and were repaired, under warranty, by Cummins. The District hosted an Emergency Vehicle Technician class on Aerial Apparatus, and both mechanics participated in the class. The motion passed unanimously.

FINANCIALS

The financials were presented. A motion was made by Commissioner Holden to accept the financials. Vice-Chairman Thompson seconded the motion. Comments: Approximately 5.5% more *ad valorem* funds than were budgeted for the year have been received. The District is currently at 68.34% of the projected budget as of September 30, 2022. The motion passed unanimously.

OLD BUSINESS

A motion was made by Vice-Chairman Thompson to move into Executive Session to discuss pending litigation in the following matter:

- Robert A. Barnett vs. St. Tammany Fire Protection District No. 12 et al., 22nd JDC, Docket No. 2018-15839, Div. B.

The motion was seconded by Commissioner Holden. There was no public comment. The motion passed unanimously. Everyone was excused from the open meeting except the Commissioners, Fire Chief Stuard, Chief of Administration Bilich, Chief of Operations Adams, Mr. Danenhower, Mr. Waniewski, and Mr. Nash. The Board entered into Executive Session at 5:27 PM.

Everyone was called back to the open meeting at 6:05 PM. No action was taken during the Executive Session, and no votes were made.

NEW BUSINESS

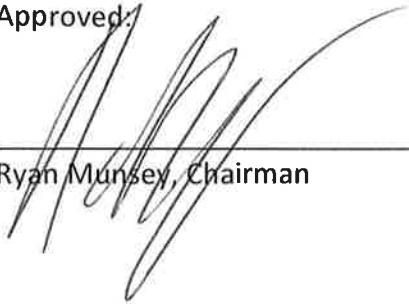
Resolution 2022-008: A motion was made by Commissioner Holden to approve Resolution 2022-008 relating to the Approval to Advertise the 2023 Proposed Budget for Fire District 12. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously.

Resolution 2022-009: A motion was made by Vice-Chairman Thompson to approve Resolution 2022-009 relating to the Approval to Engage Fiscal Agency and Treasury Management Services through Gulf South Coast Bank & Trust Company for Fire District 12. Commissioner Holden seconded the motion. There was no public comment. The motion passed unanimously.

ADJOURN:

A motion was made by Commissioner Holden to adjourn the meeting. Vice-Chairman Thompson seconded the motion. There was no public comment. The motion passed unanimously. Meeting adjourned at 6:28 PM.

Approved:



Ryan Munsey, Chairman

11-17-22

Date



Staff Report October 2022

Fire Chief

- Five employees are on extended sick leave.
- The hiring process is complete; the candidates are currently getting background checks and physicals. The next Recruit Class is tentatively scheduled to begin in mid-January 2023.
- The 2023 Budget will be presented for approval to publish at today's Board meeting.
- A letter of recognition is in your packet today for Captain Josh Newell and Operator Brandon Alford; they successfully resuscitated a person who had coded on a scene.
- Senior Staff completed interviews with prospective banks and selected Gulf Coast Bank as the District's new financial services provider.
- Commissioners: Please complete all required training and documents for submission to the State, if applicable.

Operations

- **FD12 September 2022 Total Calls – 217**
 - See Attached Report
- **FD12 September 2022 Fuel Consumption**
 - Diesel – 1,590 Gallons
 - Gasoline – 498 Gallons
- Ladder 124 is back from Siddons-Marton after having a few warranty items repaired, and is back in service.
- E122 and E124 both had a head gasket leak and were repaired, under warranty, by Cummins.
- The District hosted an Emergency Vehicle Technician class on Aerial Apparatus, and both mechanics participated in the class.

Fire Prevention/Community Relations

- Holiday Inn has been fined \$250.00 – The District hasn't received payment yet.
- The Green at Northpark has four verified false alarms; they will be fined with the next false alarm. Reagan Crossing Apartments and Planet Fitness both have two verified false alarms, and Office Depot has one verified false alarm.
- Chief Brumfield is continuing with inspections in Station 124's area; he has completed 225 of 300 inspections and is expected to complete them by December 1, 2022.
- Station 121's Captains have received their Preplans; they have until December 1, 2022 to complete them. A-Shift Captain completed 41 of 115, B-Shift Captain completed 28 of 116, and C-Shift Captain completed 52 of 113.
- October is Fire Safety Month – the District has 12 Public Education events planned and everything is going well.
- Chief Brumfield completed an 8-hour continuing education class for fire investigations on October 4, 2022.

Training

- Company training was completed as assigned.
- The EMT class is ongoing with five FD12 students enrolled. Students have completed their clinical ride-time and are taking their final classroom tests.
- All officers completed one hour of company training on decision-making skills.

St. Tammany Fire District 12

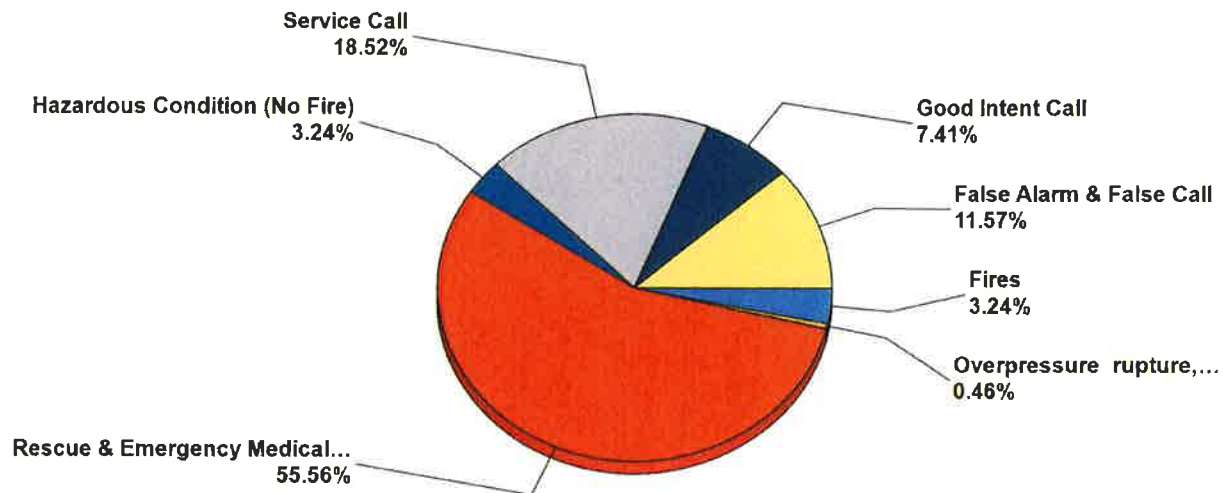
Covington, LA

This report was generated on 10/19/2022 8:46:46 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2022 | End Date: 09/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	3.24%
Overpressure rupture, explosion, overheating - no fire	1	0.46%
Rescue & Emergency Medical Service	120	55.56%
Hazardous Condition (No Fire)	7	3.24%
Service Call	40	18.52%
Good Intent Call	16	7.41%
False Alarm & False Call	25	11.57%
TOTAL	216	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.46%
142 - Brush or brush-and-grass mixture fire	2	0.93%
143 - Grass fire	1	0.46%
151 - Outside rubbish, trash or waste fire	2	0.93%
154 - Dumpster or other outside trash receptacle fire	1	0.46%
251 - Excessive heat, scorch burns with no ignition	1	0.46%
311 - Medical assist, assist EMS crew	23	10.65%
321 - EMS call, excluding vehicle accident with injury	69	31.94%
322 - Motor vehicle accident with injuries	16	7.41%
324 - Motor vehicle accident with no injuries.	11	5.09%
331 - Lock-in (if lock out , use 511)	1	0.46%
412 - Gas leak (natural gas or LPG)	1	0.46%
424 - Carbon monoxide incident	2	0.93%
440 - Electrical wiring/equipment problem, other	1	0.46%
442 - Overheated motor	1	0.46%
444 - Power line down	2	0.93%
510 - Person in distress, other	1	0.46%
511 - Lock-out	2	0.93%
512 - Ring or jewelry removal	1	0.46%
531 - Smoke or odor removal	1	0.46%
541 - Animal problem	1	0.46%
553 - Public service	14	6.48%
554 - Assist invalid	18	8.33%
561 - Unauthorized burning	2	0.93%
611 - Dispatched & cancelled en route	10	4.63%
622 - No incident found on arrival at dispatch address	2	0.93%
651 - Smoke scare, odor of smoke	3	1.39%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.46%
733 - Smoke detector activation due to malfunction	5	2.31%
735 - Alarm system sounded due to malfunction	2	0.93%
736 - CO detector activation due to malfunction	1	0.46%
743 - Smoke detector activation, no fire - unintentional	4	1.85%
744 - Detector activation, no fire - unintentional	1	0.46%
745 - Alarm system activation, no fire - unintentional	12	5.56%
TOTAL INCIDENTS:	216	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Page overview

Discovery

 Post reach	6,626
 Post engagement	1,474
 New Page Followers	50

Interactions

 Reactions	276
 Comments	17
 Shares	34
 Photo views	652
 Link clicks	5

Other

 Hide all posts	0
 Unfollows	0



At tonight's board meeting Chief of Fire Prevention Ollie Brumfield was recognized for 10 years of service at FD12. Thank you Ollie for you service and we look forward to many more years!

Thu, Sep 15

Post reach Engagement
847 138



WE ARE HIRING For testing information please go to <https://ose.louisiana.gov/testing-employment/competitive-applicants/>

Tue, Sep 13

Post reach Engagement
9530 1051



Yesterday, 4 members of FD12 participated in the Never Forget 5K Run/Walk. This walk/run benefited Tunnel to Towers, a foundation that was formed by the family of an FDNV firefighter from Squad 1 who lost his life 21 years ago today. Our community was impacted by the benefits of this foundation twice, unfortunately. Tunnel to Towers paid off the mortgag...

Sun, Sep 11

Post reach Engagement
6168 2224



St. Tammany Fire District #12 added a new photo.

Sun, Sep 11

Post reach Engagement
230 52

Terrell Stuard

From: Kevin Adams
Sent: Thursday, September 22, 2022 8:10 AM
To: Terrell Stuard
Subject: Fwd: Newell and Alford

Sent from my iPhone

Begin forwarded message:

From: Donald Boogaerts <bboogaerts@fd12.org>
Date: September 22, 2022 at 6:26:03 AM CDT
To: Kevin Adams <kadams@fd12.org>
Cc: Joshua Newell <jnewell@fd12.org>, Brandon Alford <balford@fd12.org>
Subject: Newell and Alford

Chief Adams,

Captain Newell and Operator Alford responded to a difficulty breathing early this morning. The patient presented with low O2 stats and labored breathing and was speaking with them. While performing an assessment the patient declined and went into cardiac arrest. CPR was started instantly with the AASI supervisor arriving on scene. CPR continued for just over 10 minutes before the patient regained ROSC. AASI was able to deliver one shock to the patient. Both Captain Newell and Operator Alford exhibited professionalism and knowledge of skill in recognizing the arrest and acting immediately to provide the best possible outcome to the patient. The ultimate fate of the patient is unknown but the fast work of these two provided the greatest chance of recovery.

Thanks,

Brad Boogaerts

A handwritten signature in blue ink, reading "Terrell Stuard". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.